

# SREE NARAYANA GURU COLLEGE OF COMMERCE

Minutes of IQAC Meeting held on 02.05.2022

The IQAC Meeting was held on 02.05.2022 at 11:00 a.m. in IQAC Room, Room No. 101 of the College Building and the following members were present for the same.

Prin. Dr. Ravindran Karathadi	Chairman
Prof. Dr. Hinduja Srichand	Coordinator
Shri. N. Sasidharan	Management Representative
Mrs. Jayasree Venkatachalam	Teaching Faculty
Mrs. Vandana Gupta	Teaching Faculty
Dr. Karishma Kasare	Teaching Faculty
Mrs. Naveena Suresh	Teaching Faculty
Ms. Rishita Shukla	Teaching Faculty
Ms. Rosline Swami Dasan	Special Invitee
Dr. Sumi Nijith	Special Invitee
Mr. Janardanan V.	Aided Office in charge
Mrs. Nalini S.	Self-Finance Office in charge
Mr. Mark Alex	Student Member

The following agenda were discussed and the decisions were taken.

- **Reading and approving the minutes of the previous meeting:**

The minutes of the previous meeting which was held on 26.02.2022 were read out by Dr. Hinduja Srichand. The action taken report was also read out along with the minutes and the following discussion took place.

❖ Principal Dr. Ravindran Karathadi informed that University of Mumbai has issued notice regarding application for the new programs from the academic year 2022-23 and our College has applied for the following new programs.

1. B.A. (Bachelor of Arts in Economics)
2. B.Sc. (Bachelor of Science in Data Sciences)
3. M.Sc. (Master of Sciences in Information Technology)

He also informed that the additional infrastructure will be required and now we need 35 classrooms. He also added that the new programs also require a greater number of computers, as for the programs of B.Sc. Data Sciences and M.Sc. (I.T.) the computer lab is the core need and also opined that these infrastructural needs should be provided at least in a year time if not immediately. President Shri N. Sasidharan agreed with the same and suggested to send the proposal for the requirements to the management at the earliest.



  
Principal

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*“Resolved that the proposal for the additional infrastructure required to be submitted to Management.”*

- Mrs. Naveena Suresh briefed about the steps taken for the approval of the certificate course on Teachings of Sree Narayana Guru and assured that from next year it would be the approved Certificate Course. Principal Dr. Ravindran Karathadi suggested to follow the procedure and pay the required affiliation fee.
- Principal Dr. Ravindran Karathadi informed to the members that the final year students of B.B.I. have donated one Sanitary Pads dispensing machine and requested the WDC (Women Development Cell) to make the arrangements to install the same in one of the ladies' toilets. Ms. Rishita Shukla, Chairperson of WDC have agreed upon the same.
- Shri N Sasidharan suggested that the College website can be re-designed/developed reflecting the latest photos and circulars of the current activities. It was decided that the IT Committee will take care of it.
- Shri N. Sasidharan enquired from Mrs. Punam Mujawar, Sports Instructor, regarding the planned State Level Kabaddi Tournament, upon that Mrs. Punam Mujawar said that she has prepared the detailed budget and prepared the draft brochure, she also said that when she made enquiries from other Universities like Babasaheb Ambedkar University, Aurangabad, Swami Ramanand Marathawada University, Nanded, etc., she came to know that the whole month of May, 2022 will be for examination for one or other semesters, hence, there is less chance of getting good participation from various universities of Maharashtra. Hence, she opined that it would be wise if we conduct the State Level Kabaddi Tournament in the month of September/October 2022, which was agreed by all the members.
- Shri N. Sasidharan informed that the proposal regarding the advertisement and publicity of all programs has been accepted by the Office Bearers of Management in their meeting except the Bus (in transit) advertisement. He informed Principal to see that the maximum students are reached out and are made aware about all programs and specifically innovative programs. Principal Dr. Ravindran Karathadi agreed upon it and informed that Ms. Avleen Mehra will be taking care of it.
- Shri N. Sasidharan asked Mrs. Karishma Kasare about the development in the registration of the members in Alumni Association, Mrs. Karishma Kasare informed that the financial statements are audited and the new byelaws are already drafted. She also informed that once the General Meeting is called, the new byelaws will be implemented and the new life time membership fees can be reduced to Rs.100. Shri N. Sasidharan suggested to call General Body Meeting in the month of July, 2022 and



*[Signature]*

Principal

reform the committee so that the needful can be done to increase the number of members of the Alumni Association. Principal Dr. Ravindran Karathadi instructed Mrs. Vandana Gupta, Chairperson of Alumni Committee (2022-23) to see that the needful is done for the same.

- **Discuss the Academic Calendar 2022-23:**

Dr. Hinduja Srichand presented the draft of Academic Calendar 2022-23 which was prepared in Semester wise, Month wise and day wise. He informed that since, this AY 2022-23, Diwali is falling in the month of October, 2022, hence, the Odd semester will be having less teaching days as compared to Even Semester, however, he informed that the minimum number of teaching days, as per the guidelines issued by University of Mumbai are not getting affected in Odd semester. Principal Dr. Ravindran Karathadi informed the program coordinators that while preparing the teaching plan the margin of 10 to 15 percentage can be kept for revision and test series and the remaining days for purely teaching of the subjects. He suggested the program coordinators to inform their faculties to prepare the teaching plan as per discussed in the IQAC meeting.

- **Plan for the activities to be conducted in the A.Y. 2022-23.**

Dr. Hinduja Srichand P. informed that NAAC has changed the format of SSR again and it is applicable from 1<sup>st</sup> June, 2022. He also pointed out that NAAC is focusing more on NEP, multidisciplinary approach of teaching & learning and Global competencies among the students, hence, he expressed that next year the following activities will be focused.

1. Certificate courses for B.Sc. (I.T.) students comprising the contents of financial statements, marketing skills, Tally, GST etc. (for multidisciplinary approach)
2. Workshops on NEP
3. FDP and workshops on office automation for non-teaching staff.
4. Certificate courses such as computer languages for the commerce students.
5. Certificate courses on filming, operating cameras for all the students.

Dr. Hinduja Srichand expressed that apart from statutory IQAC meetings, the meetings of IQAC Coordinator and the faculty representatives will be encouraged more, all the members have agreed upon it.

- **Discuss about NIRF.**

Dr. Hinduja Srichand P. informed that as decided in the CDC meeting, the committee for NIRF (National Institutional Ranking Framework) has been appointed the committee is comprising the following members.



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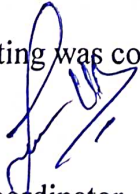
Dr. Hinduja Srichand P.	Chariman
Mrs. Naveena Suresh	Member
Mr. Iyer Parmeswaran	Member
Ms. Roslin SwamiDasan	Member.


Dr. Hinduja also informed that the study has been made for the same and he informed that NIRF wants the 5 years' data under 5 criterions. He informed that generally the applications are invited by the NIRF in the month of November and he expressed that we will apply for the participation for NIRF in the year 2022.

• **Any other matter with the permission of the chair.**

- (1) Mr. Alex suggested to connect the alumni through social sites as most of the passed out students have social media account. He further suggested that through social sites the alumni can be informed about the regular updates on the development of the College, which will make institution to be closer to the alumni. Shri N. Sasidharan requested him to connect with the alumni through social media and if required the needful information can be given to him about the alumni from College office. Mr. Alex agreed upon it.
- (2) Shri N. Sasidharan suggested to add Ms. Rosline Swami Dasan in Alumni Committee as members as she might have some good ideas to strengthen the Alumni Association.
- (3) Ms. Rishita Shukla drew the attention of all the members on the feedback taken from alumni, specifically from BMS students and expressed that students are not satisfied with the facilities which have been provided to them. She informed that as per norms, there should not be more than 60 students in the batch of professional programs like BMS, but we just combined the students of two divisions into one and that is more than 100 in a batch. She also informed that students are having complaints about normal College Campus Life due to strict security. She has requested to a lot more number of class rooms with all basic teaching facilities to solve the issue.

The meeting was concluded with vote of thanks at 12.30 p.m.

  
IQAC Coordinator  
Dr. Hinduja Srichand P.

  
Principal  
Dr. Ravindran Karathadi  
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