

# SREE NARAYANA GURU COLLEGE OF COMMERCE

Minutes of IQAC Meeting held on 10<sup>th</sup> June, 2023

The meeting of IQAC (Internal Quality Assurance Cell) was held on 10.06.2023 at 11:00 a.m. in Room No. 101 of the College building and the following members were present for the same.


- |                                  |                               |
|----------------------------------|-------------------------------|
| 1. Prin. Dr. Ravindran Karathadi | Chairman                      |
| 2. Dr. Hinduja Srichand P.       | Coordinator                   |
| 3. Mrs. Naveena Suresh           | Co-Coordinator                |
| 4. Shri. N. Sasidharan           | Management Representative     |
| 5. Smt. Jayasree Venkatachalam   | Teaching Faculty              |
| 6. Smt. Vandana Gupta            | Teaching Faculty              |
| 7. Dr. Karishma Kasare           | Teaching Faculty              |
| 8. Smt. Tulsi Adal               | Teaching Faculty              |
| 9. Ms. Rishita Shukla            | Teaching Faculty              |
| 10. Smt. Mamata Meghnani         | Teaching Faculty              |
| 11. Smt. Sneha Jagdale           | Teaching Faculty              |
| 12. Dr. Sumi Nijith              | Teaching Faculty              |
| 13. Mrs. Mehjabeen Khan          | Special Invitee               |
| 14. Shri. Janaradhan V           | Aided Office In charge        |
| 15. Smt. Nalini Shelke           | Self-finance Office In charge |
| 16. Shri Rakesh Vijay            | Industrialist                 |
| 17. Shri Saurab Shinde           | Alumni Member                 |

Prin. Dr. Ravindran Karathadi welcomed all the present members and expressed the gratitude for Shri Rakesh Vijay, Member, Industrialist, for taking out time from his busy schedule and for attending the meeting in time. He also expressed that help of Shri Rakesh Vijay in the form of sharing of his expertise specially in the field of internship of our students would take our college to another level.

Shri N. Sasidharan expressed that the agenda of the meeting should be in detail and instead of headings it can be classified as bullets of various agenda in the notice.

The following agenda were discussed and the decisions were taken upon.



  
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## 1. Reading and approving the minutes of the previous meeting.

Dr. Hinduja Srichand has read out the minutes of the previous meeting and the following matters came for the discussion.

- Mrs. Jayasree V. informed that the PAR Certificate Course which has been started in our College in association with TISS is almost completed by 19 students out of 37 selected students. She also informed that after evaluation of second assignment, the certificates will be given to successful students.
- Mrs. Jayasree V. informed that the College's new web site designing work was given to Mastersoft, and the designing work is almost complete. She also informed that most probably from next month the New website will be operational. Shri N. Sasidharan asked her to arrange one demonstration in the next week and it was decided to have the demonstration of new website on 16.06.2023.
- Dr. Sumi informed that three research projects from M.Com., B.M.S., and B.A.F. got sponsorship of Rs.40,000 each from industries and by the end of June, 2023 all these 3 projects will be completed and will be submitted to the sponsoring agencies.
- Mrs. Naveena Suresh informed that the project on Digitisation of literature on Sree Narayana Guru is going on smoothly and 30000 pages are already digitised. Shri N. Sasidharan wanted to see the entire plan and the progress of the project in documented format. Mrs. Naveena Suresh was asked to submit it to Shri N. Sasidharan in a week time.
- Dr. Hinduja Srichand informed that the fresh proposal was submitted to management for organizing state level kabaddi tournament, which was not approved by the management as Shri M.I.Damodaran, President, SNMS is of the opinion that instead of organizing State level kabaddi tournament, College can appoint some coaches for specific sports activities such as football, kabaddi, volleyball, etc. where students will be getting benefited and can win the prizes at various levels of tournaments. Shri N. Sasidharan asked that whether any development has taken place in this part, Principal Dr. Ravindran Karathadi said that sports instructor Mrs. Poonam Pathan will be informed about this and it would be seen that students are getting good coaching for various activities of sports.



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- Dr. Hinduja Srichand informed that our College participated in NIRF (National Institutional Ranking Framework) Ranking 2023, he also informed that NIRF ranks from 1 to 200 under various categories. He also informed that few colleges from Mumbai are there in the list. Shri N. Sasidharan said that we should find out that how these institutions got the ranking and what are the various flaws which our College has. He expressed that the improvement will take place when we come to know about our weak areas and improving it.
- Shri N. Sasidharan asked Mrs. Vandana Gupta about the minutes of the last meeting of Alumni Association with management members, she said that it will be sent to him, however, no activities have taken place after that. She also informed that this year Ms. Mamata Meghnani is the in charge of Alumni Association, Shri N. Sasidharan said that he wants to meet the office bearers of Alumni Association in the next week. Ms. Mamata Meghnani was asked to call for the meeting.
- Shri N. Sasidharan asked about the development for the construction of new computer labs for B.Sc. (Data Sciences) and M.Sc. (I.T.), Principal Ravindran Karathadi informed that the detailed proposal along with budget has been sent to the management, however, the engineer of the samiti is busy with other stuff, the development for the constructing computer labs has not taken place. Shri N. Sasidharan expressed that the management should be informed about the same and seriously the work should start at the earliest.
- It was discussed to start certificate course on foreign language, in discussion it was found that College can start certificate course in learning German Language. Mrs. Sneha Jagdale was asked to enquire with the department of languages in University of Mumbai and to come out with proposal on start of the same.

The minutes were approved by all the members.

## 2. Reading & approving the action taken report on the decisions taken in the previous meeting.

Dr. Hinduja Srichand P. informed has read out the action taken report and the same were approved by the members.



  
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### 3. Discussing about the activities planned for the year 2023-24.

Dr. Hinduja Srichand informed that for the A.Y. 2023-24 following activities are identified, he also informed that a greater number of activities also may be identified during the year and the action will be taken accordingly on it.

- Workshops/Conferences/Seminars etc.

	Name of the Workshop/seminar/conference etc.	Tentative month	Department/Committee
01	Business Ethics	June 2023	B.Com.
02	How to prepare research proposal/project	July 2023	Research Cell
03	Tools for testing hypothesis	July 2023	Research Cell
04	Entrepreneurial Skills	July 2023	B.M.S.
05	Ethics in research	August 2023	Research Cell
06	Digital Marketing	August 2023	Placement Cell
07	Workshop on Digital Library	August 2023	Librarian
08	Techniques of Review of Literature	September 2023	Research Cell
09	Career in Advertisement	September 2023	B.A.M.M.C.
10	Understanding Marketing (Specially for I.T. Students)	October 2023	B.Com.
11	Career in Banking Sector	October 2023	B.B.I.
12	Stock Market	November 2023	B.A.F.



  
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Date: .....



13	Funding Agencies for stars ups	November 2023	Placement Cell
14	Cyber crime	December 2023	B.M.S.
15	International Seminar (Topic not finalised)	December 2023	Research Cell
16	Use of A.I. in research (Pros & Cons)	January, 2024	B.Sc. (I.T.)
17	Intellectual Property Rights (IPR)	January 2024	B.Sc. (I.T.)
18	Women Entrepreneur	March 2024	W.D.C.

- **Organising Field visits, Project work or Internship for the students.**

Some of the programs don't have compulsory project or field visit, hence, these students will be taken for visits to RBI, BSE, IIT Bombay Library, etc.

- **Capacity building & Skill enhancement in soft skills, language & communication, Yoga/physical fitness and ICT**

Last year a separate committee called Consortium committee under the headship of Dr. Devaki Shetty was formed and activities have been conducted for the above skills. Next year also the same will be continued.

- **Certificate Courses:**

In the year 2023-24, the certificate courses will be continued, the departments have been given responsibility to see that all the students of respective programs are attending the certificate course.

**4. Any other matter with the permission of the Chair.**

Shri N. Sasidharan expressed his dissatisfaction on the results, specially for the final year for the A.Y. 2022-23. He advised to make the thorough analysis of results from A.Y. 2018-19 to 2022-23 and wanted all the coordinators to pass their remarks for the down fall in the results. He wanted to present the report in coordinators meeting on 16.06.2023.

The meeting got ended at 1:30 p.m. with the vote of thanks by Smt. Naveena Suresh.



**Principal**

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