

# SNGC ALUMNI ASSOCIATION

29th January 2023.

## Alumni Meeting Minutes

The agenda for the meeting:

To discuss minutes of last meeting.

To discuss about Bank Accounts work Related Activities.

Any other matters which may arise for discussion in Meeting.

To discuss about Alumni website creation / sponsorship / Activities (participation)

Attendees of the Meeting:

1 Mr.Jafar Shaikh

2 Mr.Muazzam M

3 Ms. Kanchan Shardul.

4 Mr. Kavish Shaikh.

5 Mr.Mitrapal singh.

As per the agenda the following points were discussed in the meeting;

- 1 Ms.Kanchan shardul Read the minutes of last meeting.
- 2 As per last minutes of the meeting, we analyses the work completion and its progress.
- 3 Mr. Jafar shaikh gave the updates about banking related works which is almost on completion path.
- 4 Once the Bank related work will complete and account open smoothly we need to clear our all last expenses bill on priority basis also we need to pay past 3 years Auditors fees too.
- 5 As per Mr. Jafar shaikh , NSS program officer agree to use room for Alumni official meets purpose and for our other committee related activities.
- 6 We discussed on our Alumni's participation for OASIS events.
- 7 It is also decided that Mr. Kavish and Mr.Aagustin will prepare Banner layout and printing for Advertisement of SNGC Alumni Committee.
- 8 Mr. Muazzam pointed out that from our college one formal message should pass for Alumni's meeting purpose.
- 9 Mr. Jafar shaikh also discussed the points like Alumni website creation / sponsorship / Activities
- 10 We also finalized our - 5 New Members for the post of Members of the Committee.
  - Mitrapal Singh
  - Augustin A
  - Parvez Ahmed
  - Vaibhav Auti
  - Samuel.



11 For Website Creation we need Help of our current year IT students so will get ideas about website creation work as per that we will work for further process of side creation.

12 It is also discussed once the link will create the work done as follows :

Website creation:

- Create a link were all the Alumni's Registered them self in Alumni's group.
- We also maintain the all personal and professional Details of each Alumnus and also the details of All Alumni's committee members.
- Plan to collect Donation from our Alumni's via link / UPI's ID/ Scanner Go.
- Maintain one online Page were Alumni's share reviews and give Suggestion.
- We also plan that provide other social media links like Telegram/ facebook /Instagram to connect with Alumni's & others widely

13 It is also discussed on :

Sponsorship:

- In Sponsorship part currently we decided that All the SNGC Alumni's Committee members will Sponsor an Amount of Rs. 1000/- \*11 (Alumni's committee members) so It will be Approx Rs.11000/-
- Also we planned to Collect Donation from Alumni's via link / UPI's ID/ Scanner Go.

14 It is also Discussed on :

Activities: (For Current Year Student)

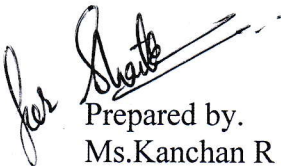
- We have to meet our Cultural committee.
- We need core committee for placement cell purpose.
- We decided to conduct an Events like PPT/Excel-excel quiz / Mail Drafting skills etc./makeup artist workshop for Girls/ Basic Interview skill workshop specially for current year T.Y Students with Resume preparation.
- Business Related Guidance from passed out Students which currently working as an Entrepreneur. ( for Current T.Y students)
- We also decide to coordinate with TIMEX and METAMORPHOSES

15 We need to Create Common Maid id of SNGC Alumni committee Association 2023-25

16 We have to Make a common Seal/stamp of President/G.secretary/Tressurer (Alumni committee Association 2023-25)

17 On next 11th or 18th feb 2023 we may planned for 3rd Alumni Meeting.

18 Vote of thanks was given by the Mr.Jafar Shaikh



Prepared by.  
Ms.Kanchan R Shardul.  
(General Secretary)

