

SREE NARAYANA GURU COLLEGE OF COMMERCE

Draft Minutes of IQAC Meeting held on 26.02.2022

The IQAC Meeting was held on 26.02.2022 at 11:00 a.m. in IQAC room, Room No. 101 and the following members were present for the same.

1. Prin. Dr. Ravindran Karathadi	Chairman
2. Dr. Hinduja Srichand Parsram	Coordinator
3. Shri N. Sasidharan	Management Representative.
4. Shri M.I. Damodaran	Management Representative
5. Mrs. Jayasree Venkatachalam	Teaching Faculty
6. Dr. Karishma Kasare	Teaching Faculty
7. Mrs. Saraswati Nadi	Teaching Faculty
8. Mrs. Naveena Suresh	Teaching Faculty
9. Ms. Rishita Shukla	Teaching Faculty
10. Ms. Mamta Meghnani	Teaching Faculty
11. Ms. Rosline Swami Dasan	Special Invitee
12. Mr. Mohd. Jabir	Special Invitee
13. Dr. Sumi Nijith	Special Invitee
14. Mr. M.V.Janaradhanan	Aided Office Incharge.
15. Mrs. Nalini Shelke	Self-Finance Office Incharge
16. Shri K. Venkataramani	Local Society Member
17. Shri Rahul Gupta	Alumni Member

The following agenda were discussed and decided.

• **Reading and approving the minutes of the previous meeting:**

The minutes of the previous meeting were read out by Dr. Hinduja Srichand. It was suggested by Shri N. Sasidharan to offer the certificate course on Teachings of Sree Narayana Guru in Hybrid mode. Shri. M. I. Damodaran suggested to get it approved from University of Mumbai. It was discussed that the syllabus on the same has been designed by College and has been passed in the CDC meeting, however, Prin. K. Venkataramni suggested to confirm from the list of certificate courses of UGC and approach the University of Mumbai for the approval of the same. Shri. N. Sasidharan mentioned that Mumbai University has already introduced certificate courses on Sree Narayana Guru and asked to get the syllabus of the same to be followed in our future programs.

Shri N. Sasidharan and Shri M.I. Damodaran have expressed their dissatisfaction on the reasons given for failure in submission of proposals for new programs on time and asked the Principal and IQAC to see that for the next year without any delay the applications for the new programs are submitted on time to University of Mumbai.

The minutes of the previous meeting were approved by the members.




Principal
Sree Narayana Guru
College of Commerce
P. L. Lokhande Marg,
Chembur, Mumbai 400 089.

- **Reviewing of AQAR 2020-21:**

Dr. Hinduja Srichand informed that the first draft of the AQAR 2020-21 was already sent to all the members of IQAC through mail. He requested to all the members to go through it and to come out with the suggestions for improvement of the same.

- **Reviewing of Gender Audit, Green Audit and Internal Audit:**

Dr. Hinduja Srichand informed that the draft of Internal Audit report for the year 2020-21 was submitted. Shri. N Sasidharan noted that the Audit Report was too lengthy and mainly reproduced the AQAR. He suggested that the Audit report should be precise giving observations on functioning of the college in relevant areas with reference to the AQAR and giving recommendations. He suggested to review the Audit Report and make it objective and meaningful. Prin. K. Venkataramani informed that there is not specific format of Internal Audit Report. He also suggested that the College can have Internal Audit for one year and External Audit for another year. Hence, it was decided to conduct External Audit for the year 2021-22. Principal K. Venkataramni suggested that Dr. Parvati Venkatesh can be appointed as Chairperson of the External Audit Committee along with one member and submit the External Audit report in the format which may be shared by Principal Dr. Parvati Venkatesh.

Resolved that "External Audit for the year 2021-22 can be held under the chairpersonship of Principal Dr. Parvati Venkatesh".

Dr. Hinduja Srichand also informed that as per recommendations given by Dr. Madhu Nair, IQAC has approached Dr. George from SIES college, Nerul for Gender Audit and as per his guidance the report of the same has been prepared by Ms. Mamta Meghnani, Chairperson, WDC and the same will be sent to Dr. George for further processing. Prin. K. Venkataramani opined that the Gender Audit be done preferably under the chairmanship of a female and recommended the name of Dr. Vibhuti Patel, however, Dr. Ravindran Karathadi said that since, already the talk has been made to Dr. George so it is better to submit the report to Dr. George.

Dr. Hinduja Srichand also informed that for Green Audit, all the initiatives taken by the College along with the NSS unit, the detailed report on green initiatives have been prepared and will be submitted to Dr. R.O. Patil for Green Audit purpose.

- **Planning for workshops on RTI and IPR:**

Dr. Hinduja Srichand informed that the workshop on NEP 2020 which was conducted by IQAC along with the department of Management Studies was appreciated by participants comprising of students, teachers of schools and colleges and parents.

He informed that IQAC is planning to conduct the workshop in IPR in Hybrid Mode on 22.03.2022 in association with the department of B.Sc. (Information Technology) by calling resource person C.A. Dr. Ajay Garg, Delhi University. IQAC along with the department of B.B.I. (B.Com. in Banking & Insurance) and B.Com. have planned a workshop on R.T.I. in the month of March, 2022. Prin. K. Venkataramani suggested Dr. Rashmi Oza, Principal of Chembur Karnataka College of Law as the resource person. It was discussed and decided to contact Dr. Rashmi Oza for the same and as per the convenient day and time the workshop on R.T.I. can be conducted in Offline mode.




Principal

Sree Narayana Guru
College of Commerce
P. L. Lekshmi Mera

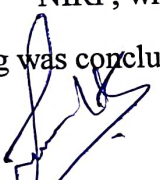
- **Planning for State Level Kabaddi Tournament:**

Mrs. Punam Mujawar, Sports Instructor, who has been invited to present the budget for organising State Level Kabaddi Tournament in our College has informed that about Rs. 3,00,000/- would be the expenditure for conducting the match expecting total 20 teams. Prin. K. Venkataramani asked that how the budget has been prepared for which Mrs. Punam Mujawar explained stating the fees for umpires for 20 teams, and rental charges of for required mats, etc. There was also a suggestion to invite teams from all districts of Maharashtra or to invite the teams through Universities of Maharashtra and prepare the budget and present it before the CDC for the approval.


- **Any other matter with the permission of the chair:**

- Principal Ravindran Karathadi suggested to close down the four Innovative undergraduate programs of B.Com. in Environmental Management, Financial Management, Transport Management and Investment Management as there is no demand from students for these programmes. He also informed that in the year 2021-22 all these programs were suspended except S.Y.B.F.M. Shri N. Sasidharan and Shri. M.I. Damodaran did not agree with it and suggested to out the solution for getting admission for the programmes.
- Shri N. Sasidharan informed Dr. Karishma Kasare to create the awareness among the students to register for Alumni Association. He also suggested to reform the Committee and also to review and modify the bylaws of Alumni Association within the policy and to see that the alumni are actively involved for the development of the College.
- Prin. K. Venkataramani suggested that instead of ISO Certification, College can register for NIRF, which was accepted and decided to register College under NIRF for the year 2021-22.

The meeting was concluded with Vote of Thanks by Mrs. Naveena Suresh at 2:00 p.m.


Dr. Hinduja Srichand P.
IQAC, Coordinator




Dr. Ravindran Karathadi
Principal
Sree Narayana Guru
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