SREE NARAYANA GURU COLLEGE OF COMMERCE
(LINGUISTIC MINORITY INSTITUTION)
RE-ACCREDITED BY NAAC (GRADE-'B'-CGPA 2.45) [2019-2024]
AFFILIATED TO UNIVERSITY OF MUMBAI & RECOGNISED BY UGC-u/s 2(f)&12B
MANAGED BY SREE NARAYANA MANDIRA SAMITI (REGD.)

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E - Governance Annual Report 2019-2020

- **Administration:** During the 2019–20 academic year, Sree Narayana Guru College of Commerce, Chembur, persisted in its unwavering dedication to introducing all-encompassing e-governance across administrative responsibilities. The primary objectives were to optimize efficiency by integrating technology, improve transparency, and streamline operations.

- **Student Admission and Support:** The College continued it's admissions procedures of undergraduate, graduate, and certificate programs were done completely online. QualSoft Solutions Pvt. Ltd provided software solutions to ensure seamless admissions and fee processing. The admission portal included a user-friendly payment gateway, accommodating multiple payment modes. Daily reconciliation reports ensured timely resolution of any discrepancies.

- **Library:** Our library has undergone a digital transformation with the goal of improving efficiency and accessibility. Internal operations used SOUL 2.0 software, and we made sure to upgrade it on time to keep it operating at peak performance. Access to a vast range of digital resources, including e-books, journals, databases, and academic papers, was made possible via an INFLIBNET subscription.

- **Accounts and Finance:** The college's finance department embraced technological advancements to streamline accounting processes. While Tally software remained a cornerstone, additional complementary software was procured to meet evolving accounting methods and compliance requirements. Stringent security measures were implemented to safeguard data confidentiality, with regular staff training and software updates conducted to ensure operational readiness. Advanced Excel and file management tools were utilized for effective database maintenance.

- **Examination Process:** All examination-related activities were conducted online with utmost confidentiality and security measures in place. The examination-in-charge oversaw the entire process, ensuring compliance mandated by the affiliating University. University examination forms were uploaded on the University portal, allowing students to access hall tickets. The college maintained a proactive stance in adopting new technologies and methodologies to enhance the examination process.

- **Teaching and Learning:** The college continued its dedication to leveraging technology to enhance the teaching and learning experience. Digital tools and platforms were integrated to create dynamic and interactive learning environments, fostering engagement, collaboration, and innovation among students and faculty. The college's proactive approach to adopting new technologies reflected its commitment to empowering students to thrive in the digital age. All classrooms are ICT enabled with projectors and smartboard. The College also has 2 fully equipped computer labs for students as well as faculties.

IQAC Coordinator
Date: 29 | 06 | 2020.
Place:

SNMS Chairman

Principal
Principal
Sree Narayana Gu
College o
P. L. Lokhan
Chembur, Mumba