SREE NARAYANA GURU COLLEGE OF COMMERCE

(LINGUISTIC MINORITY INSTITUTION)

RE-ACCREDITED BY NAAC (GRADE-'B'-CGPA 2.45) [2019-2024]

AFFILIATED TO UNIVERSITY OF MUMBAI & RECOGNISED BY UGC-u/s 2(f)&12B

MANAGED BY SREE NARAYANA MANDIRA SAMITI (REGD.)

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E - Governance Annual Report 2022-2023

- **Administration:** During the academic year 2022-23, Sree Narayana Guru College of Commerce, Chembur, continued its commitment to comprehensive e-governance implementation across administrative functions. Efforts were made to streamline processes, enhance transparency, and optimize efficiency through the integration of technology.

- **Student Admission and Support:** The college transitioned all admissions processes to an online mode, covering undergraduate, postgraduate, and certificate courses. The software solutions providers (Mastersoft ERP Solutions Pvt. Ltd) to facilitate seamless admissions and fee processing. The admission portal featured a user-friendly payment gateway, accommodating multiple modes for payment. Daily reconciliation reports ensured prompt resolution of any discrepancies.

- **Library:** Our library underwent digital transformation focusing on enhancing accessibility and efficiency. Utilizing SOUL 2.0 software for internal operations, we ensured timely updates to maintain optimal functionality. Subscription to INFLIBNET provided access to a wide array of digital resources, including e-books, journals, databases, and scholarly materials.

- **Accounts and Finance:** The college's finance department embraced technological advancements to streamline accounting processes. While Tally software remained a cornerstone, additional complementary software was procured to meet evolving accounting methods and compliance requirements. Stringent security measures were implemented to safeguard data confidentiality, with regular staff training and software updates conducted to ensure operational readiness. Advanced Excel and file management tools were utilized for effective database maintenance.
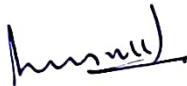
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- **Examination Process:** All examination-related activities were conducted online with utmost confidentiality and security measures in place. The examination-in-charge oversaw the entire process, ensuring compliance mandated by the affiliating University. University examination forms were uploaded on the University portal, allowing students to access hall tickets. The college maintained a proactive stance in adopting new technologies and methodologies to enhance the examination process.

- **Teaching and Learning:** The college continued its dedication to leveraging technology to enhance the teaching and learning experience. Digital tools and platforms were integrated to create dynamic and interactive learning environments, fostering engagement, collaboration, and innovation among students and faculty. The college's proactive approach to adopting new technologies reflected its commitment to empowering students to thrive in the digital age. All classrooms are ICT enabled with projectors and smartboard. The College also has 2 fully equipped computer labs for students as well as faculties.

IQAC Coordinator
Date: 21|06|2023
Place: Chembur

SNMS President

Principal

Principal
Sree Narayana Guru
College of Commerce
P. L. Lokhande Marg,
Chembur, Mumbai 400 089