

**ACADEMIC AUDIT REPORT FOR THE YEAR-2021-2022**

**Part – A : Institutional Profile**

Institutional Data		
1	Name of the college	<b>SREE NARAYANA GURU COLLEGE OF COMMERCE</b>
2	Financial Category	Grant-in-Aid and Self Finance
3	Type of the college	Co-education
4	Year of establishment	July 1986
5	UGC recognition	U/s. 2(f) and 12B
6	Accreditation/Re-accreditation by NAAC	CGPA 2.45 (Third Cycle valid from 18.10.2019 to 17.10.2024)
7	Location of the college	Chembur (West), Mumbai- 400 089.
8	Special features of the college	<ol style="list-style-type: none"><li>1. Near to Station and Bus Stop</li><li>2. Effective &amp; Strong Mentoring system</li><li>3. Scholarships to deserving &amp; eligible students by the institution.</li><li>4. Very active NSS cell and commendable community services.</li></ol>
9	Date of Visit by the Committee	21 <sup>st</sup> March, 2023
10	A & A Committee members	Prin. K.Venkataramani (Chairman) Prof. Dr. Moushumi Datta (Member)
11	Number of -Programmes	UG : 7 PG : 3
12	Number of students admitted at UG, PG (2021-22)	UG : 1763 PG : 132



## Part-B: Report of the Committee

Audit means the verification of claims made by an independent person or group of persons such that the authenticity and credibility of the same are established. According to NAAC *“Academic Audit can be understood as a scientific and systematic method of reviewing the quality of academic process in the institution. It is related to quality assurance and enhancing the quality of academic activities in HEIs”*.

Academic Audit (AA) is a tool to understand to assess the strength and weaknesses of a college and helps in preparing a plan to deal with the weaknesses and to convert them in to strengths.

Keeping these in mind the Academic Audit Committee (AAC) comprising of

1. **Principal Venkataramani**
2. **Prof. Dr. Moushumi Datta**

The audit team interacted with the Management, Principal and the members of the teaching and non-teaching staff. The audit team visited the academic departments. All departments presented in detail.

### General Observations:

#### 1. **Curricular Aspects**

1. There is effective curriculum planning and delivery.
2. Value added programmes are conducted for holistic development of students.
3. Some programmes have projects as part of continuous internal evaluation of students.
4. Feedback from students, teachers, employers and alumni are collected, analyzed and action taken report is prepared.

#### 2. **Teaching-Learning and Evaluation**

1. Identification of advanced and slow learners is done.
2. Remedial lectures are conducted for slow learners.
3. A good mentor-mentee ratio is maintained.
4. There is a system of student mentors for more participative learning.
5. Teachers use ICT enabled tools for an effective teaching learning process.
6. The pass percentage of students is excellent.
7. Parent- teacher meetings are conducted at regular intervals. ✓/

### **3. Research, Innovation and Extension**

1. Faculty members are encouraged to publish research papers.

Extension activities by NSS, DLLE etc. are carried out to create social awareness and help underprivileged sections of society.

2. These extension activities help the institutions to get recognition and rewards.
3. Collaborations with other institutions through functional MoUs are encouraged.

### **4. Infrastructure and Learning Resource**

1. The institutions have well designed and environment-friendly classrooms and conference rooms.
2. The campus is WIFI-enabled with free WIFI access to faculty and students.
3. The campus is hygienically maintained.
4. The library is well-planned and well-stocked with books, periodicals, CDs etc.

### **5. Student Support and Progression**

1. Scholarships and free ships are provided to needy students.
2. Alumni Association is registered.

### **6. Governance, Leadership and Management**

1. There is a clearly defined vision statement.
2. Faculty Development Programmes are conducted for faculty members.
3. The faculty attrition rate is minimal.
4. Publications and participations in FDP, seminars, conferences and workshops by faculty members are minimal.
5. The Internal Quality Assurance Cell (IQAC) is well structured.

### **7. Institutional Values & Best Practices**

1. The college has a clean and green campus environment.
2. Green audit is conducted at regular intervals.
3. Energy and environment audit is also conducted.

## Recommendations:

1. **Curricular Aspects**
  1. Internships should be part of the curriculum framework so that students get hands-on training and experience.
  2. Value added courses on foreign languages should be introduced.
  3. Value added programmes should focus on development of employable skills in students.
  4. A program for developing career paths of competitive exam aspirants can be designed.
2. **Teaching-Learning and Evaluation**
  1. The admission process is transparent and inclusive.
  2. The number of PhDs among teachers should be improved.
  3. Bridge courses should be strengthened for vernacular medium students.
  4. Examination committee addresses the grievances of examinations effectively, however, there is desirable to have a comprehensive grievance redressal system to address issues faced by students.
  5. Mapping of Programme Outcomes and Course Outcomes should be properly stated and displayed.
  6. The attainment level of Programme Outcomes and Course Outcomes should be assessed to track the learners' performance.
3. **Research, Innovation and Extension**
  1. More research by faculty in the form of minor and major research projects should be encouraged.
  2. More publications in UGC Care journals should be encouraged.
  3. External funded research projects should be taken up by the faculty members.
4. **Infrastructure and Learning Resource**
  1. There should be specially designed software for visually challenged students.
  2. Geo-tagged photographs showing utilization of infrastructural facilities and various activities within and outside campus should be kept ready year-wise.
  3. User awareness programmes can be conducted in the library.
  4. It is advisable to have a redesigned College website.
5. **Student Support and Progression**
  1. More placement support should be provided to students.
  2. Gymkhana facilities should be enhanced.
  3. Alumni contribution should increase.



4. Student-industry interface should be improved.
5. Alumni meet can be organized by the department to kickstart the fund mobilization and endowments.
6. Develop and upload e-content
7. Videos created by Teachers and students should be published on social sites, YouTube
8. Counselling cell should be strengthened.
9. There should be special programme for Entrepreneurship development for all students.
10. There should be apt scope for Multimedia students to participate in National and International level events.

**6. Governance, Leadership and Management**

1. Activities planned by various departments are to be measured and quantified by IQAC.
2. More conferences need to be conducted.
3. Students' representation on academic and administrative committees may be increased.

**7. Institutional Values & Best Practices**

1. More environment friendly measures such as installation of solar panel and water harvesting should be encouraged.


**General Conclusion**

The teaching and non-teaching staff are generally happy with their work condition. Students are exceptionally disciplined. Stands out as an institution of academic excellence.

**Gratitude**

The Committee members feel honoured and take this opportunity to express sincere thanks and gratitude to the College authorities for being invited to conduct the audit. They would also like to express their heartfelt thanks to all the faculty members and support staff for their wholehearted cooperation along with the hospitality that has been extended to them during the audit.

  
Prin. K. Venkataramani

  
Prof. Dr. Moushumi Datta