



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	SREE NARAYANA GURU COLLEGE OF COMMERCE
• Name of the Head of the institution	DR. RAVINDRAN KARATHADI
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02225263132
• Mobile no	8779099905
• Registered e-mail	sngcollegeprincipal@gmail.com
• Alternate e-mail	degree.sngcollege86@gmail.com
• Address	P.L.LOKHANDE MARG, CHEMBUR (W)
• City/Town	MUMBAI
• State/UT	MAHARASHTRA
• Pin Code	400089
2.Institutional status	
• Affiliated /Constituent	AFFILIATED
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	UNIVERSITY OF MUMBAI
• Name of the IQAC Coordinator	DR. HINDUJA SRICHAND PARSRAM
• Phone No.	02225263132
• Alternate phone No.	02225263133
• Mobile	9890139507
• IQAC e-mail address	sphinduja2008@gmail.com
• Alternate Email address	sphinduja08@yahoo.com
3.Website address (Web link of the AQAR (Previous Academic Year))	https://sngcollege.ac.in
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://sngcollege.ac.in/uploaded_files/AcademicCalendar2023-24.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	71	2004	16/09/2004	15/09/2009
Cycle 2	B	2.73	2012	15/09/2012	14/09/2017
Cycle 3	B	2.45	2019	18/10/2019	17/10/2024

6.Date of Establishment of IQAC

09/11/2004

7.Provide the list of funds by Central / State Government**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Sree Narayana Guru College of Commerce	Social Welfare Department	Government of Maharashtra	2022-23 (One year)	1172018

8. Whether composition of IQAC as per latest NAAC guidelines	Yes	
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9. No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
<ul style="list-style-type: none"> • International Conference on "Path towards Multi-trillion economy with special reference to India" • 2 days National Webinar on "Outcome based education" • State level workshop on "How to write research proposals for getting sponsorships from Govt. & Non-Govt. agencies." • University level workshop on "Review of literature in research". • University level workshop on "Educators' awareness on NEP 2020: Preparedness of HEI on ABC." 		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
<p>To facilitate capacity building, fostering research excellence, and enhancing competitiveness in research for faculties.</p>	<p>State level workshop was organised on "How to write research proposals for getting sponsorships from Govt. & Non-Govt. Agencies on 26.07.2022 by inviting Prof. Dr. Sangeeta Pawar, HOD, Commerce, University of Mumbai which benefited 78 faculties. Also got sponsorship for 4 departmental research projects.</p>
<p>To equip the students with the knowledge and skills necessary to navigate the digital world safely and responsibly in today's interconnected society.</p>	<p>Workshop on Cyber Security was arranged for students by inviting resource persons from Cyber Crime, Deonar Police Station on 29.07.2022 which was attended by 198 students.</p>
<p>To navigate evolving dynamics, fostering collaboration, innovation, and alignment with educational goals for enhanced student outcomes.</p>	<p>University level workshop was arranged on NEP, dynamics for teaching fraternity on 26.08.2022 which benefited 53 faculties and the resource person was Dr. Shanti Suresh, Vice Principal, HOD, Commerce, SIES College of Commerce & Economics, Mumbai. As a result of this workshop we got insight of starting of certificate course on Forensic Accounting and 190 students completed and got the certificate for the said course.</p>
<p>To Empower teaching faculties with financial planning skills enhances their financial well-being and equips them to model responsible financial behavior to students.</p>	<p>Organised University level workshop on Financial Planning for teaching faculties on 15.09.2022 where 30 faculties got benefited by attending the workshop</p>
<p>To facilitate the smooth transition and implementation of the policy, fostering informed</p>	<p>Organised University level workshop on "Educators' awareness on NEP 2020:" on</p>

teaching practices aligned with contemporary educational objectives.	16.01.2023 by inviting Prin. K. Venkataramani, former registrar of University of Mumbai as resource person and 102 faculties got benefited				
To enhance critical analysis skills and develop a deeper understanding of existing research among faculties.	Organised University Level workshop on "Review of Literature" on 24.01.2023, where Dr. Poonam Kakkad was invited as resource person and 62 faculties and research scholars got benefited.				
To encourage the faculties in preparing the research papers for UGC and ISBN publications	Organised International level conference on "Path towards multi trillion economy with special reference to India" on 28.01.2023 in hybrid mode where 40 participants presented research papers				
Organizing a workshop on Intellectual Property Rights (IPR) for students provides essential knowledge and skills to protect their innovative ideas.	One day workshop was arranged on IPR on 09.03.2023 by inviting Adv. Savita Malhotra, practicing, High Court, Mumbai as resource person and 137 students got benefited.				
fostering more effective teaching and learning strategies.	Two days National Level webinar was organised on 25th & 27th April 2023 by inviting Prof. Dr. Moushumi Datta as resource person where 124 faculties got benefited.				
13. Whether the AQAR was placed before statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <thead> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>College Development Committee</td> <td>23/12/2023</td> </tr> </tbody> </table>		Name	Date of meeting(s)	College Development Committee	23/12/2023
Name	Date of meeting(s)				
College Development Committee	23/12/2023				
14. Whether institutional data submitted to AISHE					

Year	Date of Submission
2022-23	19/01/2024

15. Multidisciplinary / interdisciplinary

Despite being an affiliated college with the University of Mumbai, our College has taken proactive steps to implement a multidisciplinary approach to education. Even though the University has not yet implemented the National Education Policy (NEP), which is set to introduce multidisciplinary education reforms, our institution recognizes the importance of offering diverse learning opportunities to our students. Through our varied programs in Commerce, Arts (Economics), B.Sc. (I.T.), and Data Sciences, we provide avenues for students to explore different fields of study and develop a comprehensive understanding of various disciplines. Additionally, our certificate courses in areas such as Stock Market, Forensic Accounting, Teachings of Sree Narayana Guru, Advanced Excel, Tally, GST, etc. further exemplify our commitment to multidisciplinary learning. By offering these courses open to all students, regardless of their primary field of study, we encourage cross-disciplinary collaboration and foster a culture of exploration and innovation.

16. Academic bank of credits (ABC):

The affiliating University (University of Mumbai) has been making efforts comprehensively to register under Academic bank of credits (ABC). The College has ensured that all the students are registered for ABC. The Affiliating University is under the process of implementing ABC online, that aims at facilitating the students in enriching their academic pursuits and academic welfare. The College has made it compulsory for all the students to register with ABC and to get the ABC ID and also to provide the same while filling the admission form as a result 100% students have registered for ABC ID and have submitted the numbers to the College.

17. Skill development:

In today's dynamic and competitive job market, possessing technical skills and industry-relevant knowledge is crucial for students to secure fulfilling careers. Recognizing this need, it is imperative for educational institutions to offer comprehensive skill development programs to equip students with practical skills that complement their academic learning. Our College understands the necessity and benefits of conducting certificate courses on subjects like Tally, GST, Advanced Excel, Quick Commerce, Stock Market,

alongside workshops and seminars facilitated by industry experts and the same has been conducted during the year to benefit the students.

College has formed a separate committee named Consortium and also Certificate Courses Committee, which has taken the responsibilities to conduct the sessions, workshops, seminars, etc. for the skill enhancement of the students. These initiatives has helped the College to achieve the following significant advantages.

- Addressing Skill Gap
- Enhancing Employability skills
- Fostering Practical Learning
- Encouraging Industry-Academia Collaboration

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Our College is deeply committed to the integration of Indian knowledge systems, languages, and culture into education, thereby fostering a holistic learning environment for our students. As part of this commitment, we offer a certificate course on the teachings of Sree Narayana Guru, a visionary and social reformer whose principles resonate with the ethos of inclusivity and social justice. This course serves as a platform for students to explore and understand the rich heritage of Indian philosophy and ethics. Furthermore, we actively encourage students to express themselves in Indian languages such as Hindi or Marathi by providing opportunities to contribute articles to our College Annual Magazine. By embracing linguistic diversity, we celebrate the cultural richness and linguistic heritage of our nation. In addition to academic pursuits, our College organizes various cultural events and festivals like Ganpati Utsav, Garba, Independence Day, Republic Day, Hindi Diwas, Marathi Bhasha Diwas, etc., providing students with opportunities to actively engage in and celebrate Indian traditions and values. Moreover, to facilitate better understanding and inclusivity, we adopt a dual-language approach in teaching, delivering lectures in both English and Hindi. This enables students from diverse linguistic backgrounds to grasp concepts effectively and promotes linguistic harmony within our academic community. Through these initiatives, our College endeavors to create an educational ecosystem that not only imparts knowledge but also nurtures a deep appreciation for India's diverse cultural heritage and linguistic plurality. College also conducts online sessions on various themes.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

University of Mumbai where our College is affiliated is continuously striving and focusing on outcome base education, and the College follows the direction of affiliating university. The affiliating University and the College organizes special training programs on outcome based education in line with the NEP. The college offers counseling to all students, stakeholders and public at large in solving societal / people problems amicably. Our College has taken the imitative to adopt Outcome Based Education (OBE) approach. Under the guidance of the IQAC, our College plans Course delivery and assessment to achieve stated objectives and outcomes. The course outcomes are aligned with Program Outcomes. Several departmental meetings are conducted with IQAC members to design and revise the outcomes. Through OBE, the college facilitates developing graduate attributes like inter- disciplinary knowledge, problem solving skills, effective communication, life-long learning, ethics, and environment and sustainability. Through NSS and DLLE we ensure that the students are able to learn about the problems of society and are able to help in resolving the same.

20.Distance education/online education:

The College always believes in enriching teaching / learning experience through advance technologies and equipment. Teachers, as per the need of time, during as well as after Covid 19 lockdown period engaged lectures through various platforms such as Zoom Cloud Meetings, Google Meet, etc. They shared study material, assignments, and YouTube lecture . Google classroom was also used to discuss the topics through chats. Post lockdown whenever required online lectures were engaged to enhance the learning experience of learners.

Extended Profile**1.Programme**

1.1 414

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

1952

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2

81

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

634

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

33

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

33

Number of sanctioned posts during the year

Extended Profile

1. Programme

1.1	414
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	1952
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	81
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	634
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	33
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	33
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	29
Total number of Classrooms and Seminar halls	
4.2	206
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	159
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College is affiliated with the University of Mumbai, offering a range of 9 undergraduate programs and 1 postgraduate program with Accountancy, Business Management and Banking and Finance specialization that adhere to the University's prescribed curriculum. The institution places great emphasis on structured curriculum delivery with following initiatives.

A. Semester-wise Academic Calendar is meticulously developed, in alignment with the University's academic schedule. This comprehensive calendar encompasses course conduct and examination timelines, as well as schedules for both co-curricular and extra-curricular activities.

B. To ensure an effective curriculum delivery, faculty members formulate teaching plans for each semester. These plans are subject to approval by the respective Department Heads and the Internal Quality Assurance Cell (IQAC) of the institute. Regular

meetings between IQAC and Department Heads identify any gaps in the execution of lesson plans, addressing them by scheduling additional lectures.

C. The institution's Timetable Committee centrally prepares a timetable in alignment with the Academic Calendar and the syllabus provided by Mumbai University.

Furthermore, a weekly tracking mechanism is implemented and is monitored by CDC Chairman through google sheet for weekly activities of academics and other.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sngcollege.ac.in/uploaded_files/Academic_Calendar_2022-23.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic year 2022-2023 brought forth a unique challenge, marking the first batch of students to experience 100% offline classes and examinations following the pandemic. This transition necessitated adaptability and resilience.

The academic calendar is meticulously formulated, encompassing significant dates such as internal examination periods and tentative schedules for end-of-term exams. The College's commitment to nurturing students' holistic development is reflected in the thorough planning of this calendar. Each department and committee rigorously adheres to the timeline, fulfilling their respective responsibilities.

This structured framework not only facilitates students' comprehensive exam preparations but also emphasizes continuous assessments like presentations and classroom activities. Importantly, these assessments are seamlessly integrated into the academic calendar.

The College ensures the timely release of exam results, typically within 30 days after the final exams. This holistic approach to academic planning underscores the College's dedication to fostering a well-rounded educational experience for its students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sngcollege.ac.in/uploaded_files/Academic_Calendar_2022-23.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs

Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

10

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1201

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In the academic year 2022-2023, Sree Narayana Guru College of Commerce continued its steadfast commitment to integrating crosscutting issues into its curriculum and activities. The college's ongoing efforts were focused on instilling values of Professional Ethics, Gender Equality, Human Values, Environmental Sustainability, and more among its students.

The curriculum integration remained central to their approach. The interdisciplinary Foundation Course covered topics such as ethics, gender, climate change, and sustainability, forming a strong ethical foundation. Commerce and IT programs incorporated relevant subjects such as Cyber Law, Business Intelligence etc areemphasizing onconsumer protection, green energy, and ethical business practices. Other subjects like Organizational Behavior and Human Resource Management promoted professional ethics.

Committees like NSS & DLLE and forums played vital roles in spreading awareness about sustainability management. The Anti-Ragging Committee ensured a safe environment, while the NSS organized awareness programs. Intercollegiate events nurtured skills in entrepreneurship, communication, and marketing while addressing ethics and sustainability. The Discipline Committee maintained order while promoting gender justice, environmental consciousness, and professional ethics. The Women Development Cell (WDC) actively advocated for gender equality.

Activities included tree planting, river cleaning, and other initiatives aligning with environmental sustainability, ethical values etc.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

568

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://sngcollege.ac.in/uploaded_files/Feedback_Summary_1_merged.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://sngcollege.ac.in/uploaded_files/Feedback_Summary_1_merged.pdf

TEACHING-LEARNING AND EVALUATION**2.1 - Student Enrollment and Profile**

2.1.1 - Enrolment Number Number of students admitted during the year**2.1.1.1 - Number of students admitted during the year**

741

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

81

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity**2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners**

The institution assesses the diverse learning levels of its students at the entry level itself. The institution strives to provide targeted interventions to slow learners, whereas opportunities are provided for advanced learners to foster their intellectual curiosity and growth.

The groups of slow learners in batch size of 10 in a group are made through mentoring mechanism where the slow learners are guided in their studies by both the advanced learners as the leaders of these groups and the mentors. Along with mentoring, class tests, oral tests, online tests, assignments, remedial lectures, personal guidance, doubt-clearing sessions, group discussions are exercised to improve the performance in studies. Teachers have also made videos of lessons so that they can study at their own pace.

Meanwhile, advanced learners are encouraged to participate in various competitions, challenging projects, certificate courses

that help them to enhance their skills and to enrich their cognitive capabilities. A variety of guidance sessions and certificate courses are offered to equip students with the necessary skills and knowledge for competitive exams and higher studies. The institution motivates advanced learners by getting scholarships from charitable trusts. These initiatives not only address diverse learning paces but also cultivate an inclusive learning environment.

File Description	Documents
Paste link for additional information	https://sngcollege.ac.in/UserPanel/DisplayPage.aspx?page=mq&ItemID=ckk
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1952	33

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College adopts student-focused approaches to enhance the teaching and learning experience. Methods like experiential learning, participative learning, and problem-solving techniques are employed to deepen students' grasp of concepts and foster interactive learning.

Participative learning was facilitated through IT students' group projects, group discussions, debates, and role-plays across various departments, as well as street plays organized by NSS and DLLE. Collaborative learning was encouraged through health awareness camps, rallies, national and international day celebrations, village adoption, tree plantation drives etc., are conducted by NSS.

Experiential learning opportunities were provided through

industrial visits, internships, and educational excursions. The Institution's Innovation Council organized competitions, workshops, and sessions on topics like angel investment, innovation validation, and motivational talks by startup founders to provide hands-on experience in entrepreneurship. Furthermore, various activities like marketing mela, mock interviews, English quiz, accounting knowledge quiz conducted during departmental fests offered platforms to apply theoretical knowledge practically. Certificate courses in stock market, web technology, and advanced excel enabled students to apply their knowledge in real-world scenarios.

Additionally, problem-solving methods such as case study analysis, research projects, and competitions were integrated into the curriculum. Special sessions like "Out of Box Thinking for Problem Solving" were organized to enhance students' problem-solving skills.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://sngcollege.ac.in/uploaded_files/soft_skill_session_2022-23.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College is equipped with ICT-enabled classrooms with interactive smart-board panels, Wi-Fi-connected projectors and computer laboratories equipped with internet connectivity.

Faculties use ICT tools to enhance the teaching and learning process. They employ platforms like Mastersoft CIMS and WhatsApp for seamless communication, attendance management, and distribution of educational resources.

Faculties also use Google forms for surveys, tests and feedback. Google Meet and Zoom Cloud Meeting applications were used by faculties to conduct online meetings, workshops, and other sessions.

Faculties have their own YouTube channels to share recorded lectures. They have developed electronic resources such as video lectures, PowerPoint presentations, digital notes, question banks,

and subject-specific e-books.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

33

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

33

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

242

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college is affiliated to Mumbai University and strictly adheres to the rules and directions issued by the university. The examination committee conducts various exams, including internal, external college-level exams, and university exams within the Institute. Information regarding examinations is disseminated through induction programs, Parent-Teacher Association (PTA) meetings, notice boards, institutional website and Whatsapp.

The College follows a 10 point grade scale since the academic year 2016-17. BCom (traditional) follows 100 marks pattern except Foundation Course, for which 75:25 pattern is followed. BCom (traditional) Programme does not have internal examination. Students need to attain a minimum of 40 marks to successfully complete the course. In the Self-Finance section, evaluation follows a 75:25 pattern, with internal exams accounting for 25 marks and external exams for 75 marks. For students in the Self-

Finance section, a minimum of 30 marks in external examination and 10 marks in internal examination are required to successfully complete the course.

Internal examination results are only announced concurrently with semester results as per the University regulations. Class tests/ assignments, pre-semester examinations, open book tests, surprise tests, are conducted to improve the performance of the students throughout the year.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://archive.mu.ac.in/syllabus/Revised%2075-25%20pattern%20credit%20system.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college strictly adheres to University of Mumbai norms for paper verification, photocopying, or re-evaluation. The exam committee circulates notices regarding reevaluation/photocopies of answer books within one week after the issuing of mark sheets through Whatsapp, notice boards and college website. Students can collect the grievance forms from the administrative office. Photocopies are provided within the specified time-frame, and re-evaluations are conducted with subject experts from other colleges. Masking of previous marks is done when papers are submitted for re-evaluation. Results are promptly announced within the designated period.

Once the reassessment is done, first year and second year undergraduate (UG) students get re-evaluated marks through the institution, whereas, third year third year UG and PG students get it through University.

Minor grievances, such as disagreements among students during group project preparation, are addressed by faculty through counseling or by accommodating students' requests to change groups.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://sngcollege.ac.in/uploaded_files/revaluationrules.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College prioritizes outcome-based education in alignment with UGC guidelines. The College meticulously formulates Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) in strict accordance with the objectives of Outcome-Based Education (OBE). This process involves thorough consultation with all faculty members, program coordinators, and stakeholders to ensure comprehensive alignment with educational goals. The Program and Course outcomes are clearly defined and displayed on the College website.

The learning outcomes of programs and courses are emphasized during the induction and orientation program at the start of the academic year. Students are informed of these outcomes, and their significance is thoroughly discussed and communicated to them by faculties.

A variety of certificate courses that complement the curriculum are also offered to students. Students are encouraged to implement the knowledge practically. Along with certificate courses, guest lectures are organised to provide in-depth knowledge in areas such as cyber security, IPR, NEP, content writing etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://sngcollege.in/PDF/B.Com.%20(aided).pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

To evaluate the attainment of the programs, methods like quiz, presentations, essay writings, etc. are conducted. Students are encouraged to take active part in the various competition in and outside the College. The results are analysed semester wise, program wise and subject wise to clearly understand about the progress of the student. The analysis is discussed in IQAC meeting and also in the Program Coordinators' meeting with the Principal and President of Management Council of College. With the efforts of faculties and the active participation and interest of the students, during AY 2021-22 for UG programs the overall results were 97.15%.. The proper care is taken to confirm the outcomes of the program which are mentioned and uploaded on College website for the faculties and students

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://sngcollege.in/PDF/B.Com.%20(aided).pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

475

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://sngcollege.ac.in/uploaded_files/Exam_Committee_report_2022-23.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://sngcollege.ac.in/uploaded_files/SSS_Report_2022-23_\(FINAL\)](https://sngcollege.ac.in/uploaded_files/SSS_Report_2022-23_(FINAL))

[.pdf](#)**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

1.3

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

4

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://sngcollege.ac.in/UserPanel/DisplayPage.aspx?page=cag&ItemID=eoo

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has established a vibrant ecosystem for fostering innovation and knowledge transfer. Through a series of dynamic initiatives, it has actively engaged with the Ministry of Education's Innovation Cell, Government of India. Virtual sessions like "Out of Box Thinking for Problem Solving" and workshops on "Angel Investment/VC Funding Opportunity for Early Stage Entrepreneurs" demonstrate a commitment to nurturing entrepreneurial spirit. The institution has facilitated knowledge dissemination through activities such as a Poster Presentation Competition on "Business Plan/Prototype Developed" and an online Certificate Course titled "Prayas: Fundamentals of Entrepreneurship."

Moreover, the institution has organized workshops focusing on critical aspects of innovation, such as "Innovation/Prototype Validation" and "Accelerators/Incubation Opportunities for Students & Faculties." Active participation in events like the "Maharashtra Startup Yatra" and an Intercollegiate Competition named "Quest: A Business Revolution" highlights a dedication to exploring business opportunities. Additionally, the institution has contributed to skill development with initiatives like "Udyam Manthan: One Day Business" and "My Story - Motivational Session by Startup Founder," aiming to inspire individuals to pursue entrepreneurship by sharing success stories. The state-level online quiz competition on "Indian Women Entrepreneurs" further showcases a commitment to inclusivity and recognizing diverse talents in the innovation and entrepreneurship landscape.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sngcollege.ac.in/uploaded_files/Policies_of_Research_Advisory_Committee_(1).pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

9

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	https://sngcollege.ac.in/UserPanel/DisplayPage.aspx?page=cag&ItemID=eoo
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

29

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

12

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The extension activities carried out in the neighborhood community have had a profound impact on sensitizing students to social issues and fostering their holistic development. Initiatives like the distribution of books and bags to handicap students, poster making competitions on Dr. Babasaheb Ambedkar's teachings, and blood donation camps by the institution demonstrate a commitment to social welfare and community engagement.

Blood donation camps in collaboration with various organizations, vaccination drives, and health awareness sessions underscore the institution's dedication to the well-being of both students and the neighborhood community. The emphasis on themes such as 'Say Yes to Life, No to Drugs,' organ donation, and sessions on street harassment and cybercrime reflect a comprehensive approach to social issues affecting today's youth.

Furthermore, activities like beach cleaning drives, Tiranga rallies, and participation in monorail cleanliness drives showcase a sense of civic responsibility and environmental consciousness. The institution's engagement with NGOs and collaborative events on gender equality, HIV-AIDS awareness, and leadership training demonstrates a commitment to creating socially responsible and aware citizens.

File Description	Documents
Paste link for additional information	https://sngcollege.ac.in/UserPanel/DisplayPage.aspx?page=cac&ItemID=eog
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

6

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

49

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

687

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate

houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

12

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has about 5-acre campus. College infrastructure has witnessed several architectural milestones over the years since its inception.

The institution has well-furnished classrooms and two computer labs with 133 computers in labs and 26 computers in library. The College has taken measures to address the need for vigilance and security for learning infrastructure. The campus is CCTV-enabled to cater to the safety requirements of a well-endowed and equipped campus.

The College takes pride in being a differently-abled friendly campus with ramps, 3 lifts and special washrooms.

College has 28 classrooms (4 class rooms with intelligent panels & others with LCD Projectors) and 1 Seminar Hall with sitting capacity of 300 people, The basic requirements of the class rooms are regularly inspected by Infrastructure Committee and immediate action is taken on the repairment or replacement if required.

One floor is dedicated for Library & reading room which is fully Automated with Reprographic facilities, Periodicals, E-books, and E-journals along with reference books and text books.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sngcollege.ac.in/UserPanel/DisplayPage.aspx?page=sc&ItemID=ckm

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural Activities help students to build an all-round personality and improve their psychological as well as physical health. Overall development of students enhanced through cultural activities which are carried out by the college. Students participate at college level, intercollegiate and University level competitions. They perform street play, dance, singing, painting and many more.

Gymkhana Hall is divided into two sections, one is used for indoor games like Chess, Carom, Table Tennis, etc and the other for gym which is well equipped with Bar Bell, Dumbbells, and Power Lifting Weight set, Gym Mirrors, Weight Machine, and Weight Platelet and also has multi-station Gym with Chest Press, Leg Press, and Leg extension, Leg Curl, Shoulder Press, Bench Press, Lat Pulley, Pec Deck and Double Bar. Institution also has materials required for Football, Badminton, Basketball, Cricket, Volley Ball, Table-Tennis, Skipping Rope, Discus Throw, Shot Put, Air Pump. College has outdoor facilities as Basket Ball Court, Volley Ball Court, Kabbadi Ground, Kho-Kho Ground, Cricket Ground, Football Ground, Badminton Ground and Athletics.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sngcollege.ac.in/UserPanel/DisplayPage.aspx?page=gs&ItemID=ckm

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sngcollege.ac.in/UserPanel/DisplayPage.aspx?page=sc&ItemID=ckm
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

35

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is fully automated having Reading Room, Reprographic Facilities, Periodicals, E-books, and E-journals. Library management system "Soul 0.2" is used which consist of a cataloguing system, circulation system, acquisition system and serial control system. The library management system helps in tracking the subscription period and renewal dates of the serials (Indexing of books, journals, etc.) Various search options available are general search wherein the users can search the library resources using Title, Author, Publication, Keywords and Classification number. Also accession search which is Quick search of books can be done using accession numbers. The contract for operational guidance and support is renewed every year. A good number of books are purchased every year as per the

recommendations from faculty and requirements from students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://sngcollege.ac.in/UserPanel/DisplayPage.aspx?page=gk&ItemID=ckm

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.2

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

157

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution functions with 100 Mbps internet (two 50 Mbps broadband internet) connections. Essential software, such as , Turbo C, Python, Linux, Visual Studio, android studio, MY-SQL, Business Intelligence, QGIS, IOT Devices, ANACONDA, CISCO Packet Tracker, Eclipse, R-software, and more, is readily available in the computer labs. The departments also have access to a variety of equipment, including laptops, LCD projectors, displays, printers, and scanners. 4 Class rooms are having facility of Intelligent Panel (Smart Board) and 24 Class rooms and seminar hall have projectors (fix and portable).

Institute uses applications software (Mastersoft) for communication with staff, students, and other stakeholders. Institute uses databases (Mastersoft cloud) to store and manage vast amounts of data, ranging from student records to financial information. These integrated applications help to manage various aspects of institutional operations, including finance, administration, admission, examinations etc. Platforms like Zoom or Microsoft Teams facilitate virtual meetings, making remote collaboration and communication seamless.

Institutions use services like Google Drive or Google forms for secure and accessible storage of documents and files. To protect sensitive data, institutions deploy high firewall tools to safeguard against cyber threats and attacks.

All these IT facilities are maintained and serviced on time.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sngcollege.ac.in/UserPanel/DisplayPage.aspx?page=ei&ItemID=ckm

4.3.2 - Number of Computers

208

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

19.5

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College administration implements various corrective and suitable strategies to enhance the learning environment. Trained security personnel, sourced from a reputable agency, are stationed 24/7. A diligent security guard at the entry gate maintains a

visitor log for monitoring purposes. Each floor is manned by a dedicated security officer, complemented by CCTV surveillance. To ensure orderliness and track attendance, a biometric system is in place for staff. Fire safety is prioritized with strategically placed extinguishers. A dedicated IT manager oversees technology maintenance. The Cleaning and Discipline Committee is entrusted with campus upkeep and aesthetics. Housekeeping staff maintain cleanliness across classrooms, labs, washrooms, and recreational areas. Canteen services are managed by professional caterers. Maintenance tasks spanning electrical, plumbing, carpentry, and civil works are outsourced to skilled contractors. Annual maintenance contracts cover various amenities, including computers, fire safety equipment, pest control and water facilities, ensuring their upkeep through private agencies.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sngcollege.ac.in/UserPanel/DisplayPage.aspx?page=ig&ItemID=ckm

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

126

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefited by scholarships, free ships etc. provided by the

institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

1046

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://sngcollege.ac.in/uploaded_files/ict_skills_22-23.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1033

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1033

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

71

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

70

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

4

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

At our college, we prioritize student involvement in all aspects of campus life. We believe that students should not only attend classes but also actively participate in shaping their educational experience. To achieve this, we have established a students' council, comprising elected representatives who voice the concerns and ideas of the student body. This council serves as a bridge between students and the college administration, ensuring that student perspectives are considered in decision-making processes.

Moreover, our commitment to student engagement extends beyond the students' council. Students have the opportunity to participate in various administrative committees and bodies, where their input is valued and respected. These committees cover a wide range of areas, including campus facilities and student services. By involving students in these responsible committees such as ICC, Anti ragging, Feedback, Discipline, Canteen, WDC, NSS, Sports, Cultural, etc. We ensure that their voices are heard in matters that directly affect their college experience.

Through these avenues, students play an active role in shaping campus policies, organizing co-curricular and extracurricular activities, and fostering a vibrant campus community. We believe that by empowering students to participate in these endeavors, we

create a more inclusive and enriching educational environment for all.

File Description	Documents
Paste link for additional information	https://sngcollege.ac.in/UserPanel/display_tab_content.aspx?page=gg&ItemID=emo
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

54

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The registered Alumni Association stands as a beacon of support and solidarity for our college, embodying the enduring bond between past and present members of our community. Beyond monetary aid, their involvement extends to offering mentorship programs, career guidance, and networking opportunities for current students, fostering a culture of collaboration and mentorship. Additionally, alumni often volunteer their time and expertise to organize events for cultural, sports and NSS, enriching the educational experience and nurturing a sense of belonging among students and faculty alike. In essence, the Alumni Association serves as a vital lifeline, perpetuating the spirit of excellence

and philanthropy that defines our institution's identity.

File Description	Documents
Paste link for additional information	https://sngcollege.ac.in/UserPanel/DisplayPage.aspx?page=ks&ItemID=eim
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year D. 1 Lakhs - 3Lakhs
(INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Vision and Mission of the institution

The Vision:

"Empowerment through Higher Education to all Strata of Society"
and

The Mission:

Quality education to all irrespective of caste, creed, socioeconomic status and uplift the poor and downtrodden. Enhancing the personality by fostering moral and ethical values and to produce dynamic and able minded youth.

The College, founded by Sree Narayana Mandira Samiti, a registered educational charitable Trust, is dedicated for establishing, managing, and maintaining educational institutions. Guided by Sree Narayana Guru's vision of empowerment through education, the College prioritizes holistic development, recognizing the transformative potential of quality education in fostering social, economic, and cultural progress. With a commitment to excellence,

the institution fosters an inclusive environment that values academic, cultural, sports, and extension activities equally. Governed by a professional and democratic approach, the Trust elects office bearers based on merit, dedication, and professionalism. The Internal Quality Assurance Cell (IQAC) and College Development Committee (CDC) oversee policy implementation under the overarching supervision of the Management.

File Description	Documents
Paste link for additional information	https://sngcollege.ac.in/UserPanel/display_tab_content.aspx?page=io&ItemID=cmo
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

At our college, we champion a culture of decentralization and participative management, principles that lie at the heart of our institutional ethos. Central to this philosophy is the empowerment of individuals and committees to actively contribute to decision-making processes. Under this system, the Principal delegates authority to departmental heads, granting them autonomy to innovate and strategize teaching methodologies tailored to the needs of their respective disciplines.

This decentralized approach not only fosters creativity and ownership among faculty but also ensures that teaching methods remain dynamic and responsive to evolving educational trends. Moreover, it cultivates a sense of accountability and investment in the success of academic programs.

Furthermore, various committees, comprising faculty members, administrators, and student representatives, are entrusted with the responsibility to organize extracurricular activities, events, and initiatives aimed at enriching the overall student experience. This participative management style encourages collaboration, diversity of ideas, and collective ownership of the college's mission and values.

Ultimately, our commitment to decentralization and participative management fosters a vibrant and inclusive educational community where every member has the opportunity to contribute meaningfully to the advancement of our institution and the holistic development

of our students.

File Description	Documents
Paste link for additional information	https://sngcollege.in/College_Administrati_on.aspx
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- Enhance infrastructure to improve teaching aids and facilitate effective teaching methodologies.
- Promoting increased engagement of alumni to bolster support and enrich the educational experience.
- Introduce a comprehensive web-based management system to streamline academic and administrative processes.
- Develop a perspective plan focusing on academic advancement and encouraging a culture of research.
- Prioritize infrastructural and administrative enhancements, ensuring the provision of tailored facilities to meet the needs of all stakeholders.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://sngcollege.ac.in/UserPanel/Display_Page.aspx?page=co&ItemID=ckc
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Management :

The management plays a pivotal role in driving the College's growth and progress. It takes charge of maintaining and upgrading infrastructure to cater to changing requirements. Additionally, it prioritizes the swift and fair resolution of grievances raised by both teaching and non-teaching staff. Through regular reviews, the management ensures that activities planned and implemented by the

Principal are in harmony with the institution's overarching goals.

Principal:

Nurtures a culture of mutual respect and collaboration among both teaching and non-teaching personnel, fostering a cohesive workplace atmosphere. Encourages and provides support for the continuous professional growth of faculty and staff through initiatives that promote further education. Actively facilitates scholarly involvement by enabling faculty members to participate in various seminars and conferences. Handles matters concerning placement and career progression equitably, prioritizing the interests of all stakeholders involved.

Faculty:

Demonstrates a collaborative approach in executing institutional policies devised by the Management and Principal, thereby advancing the College's objectives. Program Coordinators work in tandem with departmental colleagues to devise annual and departmental activity plans, ensuring thorough implementation. Exhibits proactive engagement in nurturing student development, with faculty representatives playing active roles in Internal Quality Assurance Cell (IQAC) and College Development Committee (CDC) initiatives.

File Description	Documents
Paste link for additional information	https://sngcollege.ac.in/UserPanel/DisplayPage.aspx?page=cg&ItemID=ckc
Link to Organogram of the institution webpage	https://sngcollege.in/Images/6.2.2%20Organogram.jpg
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

For Teaching faculties

- To ensure participation in seminars, workshops, refresher courses & orientation programmes for career development.
- To encourage pursuance of research for higher degree such as Ph. D.
- Full refund of conference registration fees, FDP and publication charges.
- To seek membership of professional and academic bodies and associations.
- To attend and present papers in various seminars/conferences/workshops and publish papers in peer reviewed journals of national and international repute.
- To apply for minor and major research projects of UGC and other funding agencies.
- To arrange and organize seminars and workshops.
- Enabling broadband facilities in the library. To subscribeto latest and reputed journals and periodical in order to keep updated with the latest development in various subject areas.
- Providing laptops to faculties for quality teaching.

- Provision of medical insurance.
- To create a fund managed by and external agency for payment of gratuity after completion of 5 years of service.
- Sanctioning medical leaves.
- To arrange annual staff picnic / get together.

For Non - Teaching faculties

- Provision of medical insurance
- To create a fund managed by and external agency for payment of gratuity after completion of 5 years of service.
- Sanctioning medical leaves
- Provides festival allowance.
- Provision of staff loan
- To arrange annual staff picnic / get together.

File Description	Documents
Paste link for additional information	https://sngcollege.ac.in/UserPanel/DisplayPage.aspx?page=cg&ItemID=ckc
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

22

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Faculty members are required to complete self-appraisal forms for their performance evaluation, which are then reviewed by the Programme Coordinators and the Principal.

Students regularly provide feedback on faculty performance through evaluation forms.

Recognition is awarded when deserved, accompanied by constructive suggestions for improvement.

The annual magazine publishes comprehensive reports on committee activities, including the names of committee members involved.

File Description	Documents
Paste link for additional information	https://sngcollege.ac.in/uploaded_files/Feedback Summary 1 merged.pdf
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

1. External auditors are appointed by the college's governing

council.

2. The Internal Quality Assurance Cell (IQAC) conducts internal academic audits.
3. A chartered accounting firm, appointed by the governing council, conducts the mandatory annual audit.
4. Audit queries are promptly addressed, and upon resolution, financial statements are approved during meetings of the Governing Council and the College Development Committee.
5. The most recent audit was conducted for the fiscal year 2022-2023.
6. No objections were raised during the audit.
7. Periodical audits are conducted by the Joint Director of Higher Education, Government of Maharashtra to ensure compliance.

File Description	Documents
Paste link for additional information	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://sngcollege.ac.in/uploaded_files/AAA%20report%202021-22.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

21

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institute maintains a meticulously planned process for mobilising funds and managing resources, involving various committees, program coordinators and the accounts office. Specific guidelines govern the allocation of funds and utilization of resources. The primary revenue stream for the institute is students fees. Institution generates funds from Charitable trust like Bhojraj Hassomal Trust, religious trust, Dr. K.K.Damodaran memorial trust, students aid & welfare fund in support of financial aid, the management offers fee waivers to economically disadvantaged and exceptionally talented students.

Additionally, the institute collaborates with non-governmental organizations for sponsoring seminars, workshops, and other events. It also seeks sponsorships from individuals and corporations for cultural events and festivals. When procuring equipment, computers, books, and other essentials, the admin office invites quotations from vendors and make comparative statement and suggest the best supplier after confirming the allocated budget for the same. In cases where expenses exceed the budget, management intervention is sought.

The college is committed to fostering research, development, consultancy, and other scholarly activities, engaging faculty at various levels. 100 percent refund may be awarded to faculty for presenting research papers or attending conferences along with publication charges.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

During the academic year 2022-23, the Internal Quality Assurance Cell (IQAC) played a pivotal role in enhancing the quality assurance strategies and processes at Sree Narayan Guru College of Commerce. Through meticulous internal audits, the IQAC ensured adherence to academic standards, fostering an environment of continuous improvement. Additionally, the cell initiated certificate courses designed to augment students' skill sets and enhance their employability, aligning the curriculum with industry requirements. Moreover, the IQAC organized a series of seminars and workshops aimed at nurturing the professional development of both faculty members and students, fostering a culture of innovation and knowledge exchange within the institution. These events not only enriched participants with contemporary insights but also promoted interdisciplinary collaboration and networking. Beyond these initiatives, the IQAC engaged in various other activities geared towards holistic quality enhancement, such as feedback mechanisms, curriculum review, and benchmarking exercises. Through its multifaceted approach, the IQAC at Sree Narayan Guru College of Commerce served as a catalyst for continuous improvement, ensuring the delivery of high-quality education and fostering a conducive learning environment for all stakeholders.

File Description	Documents
Paste link for additional information	https://sngcollege.ac.in/UserPanel/DisplayPage.aspx?page=eq&ItemID=cko
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. Regular meetings are conducted by the Principal with all the Program Coordinators to review the teaching learning process along with Management Representative.

2. The daily reports are updated by the faculties in google sheets highlighting the number of lectures conducted and the topic covered.

3. The monitoring is done by comparing the teaching plan submitted by the faculties with the lectures engaged and the topics covered.

4. The results are analyzed and discussed in the meetings.

5. The suggestions to improve the results of specific subjects are followed up by the faculties which are visible from the final results.

6. Internal examination/practical's/viva are strictly conducted as per the Academic Calendar which is shared with the students well in advance.

File Description	Documents
Paste link for additional information	https://sngcollege.ac.in/UserPanel/DisplayPage.aspx?page=ea&ItemID=ckc
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://sngcollege.ac.in/UserPanel/DisplayPage.aspx?page=cas&ItemID=eca
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution aims to create an inclusive and supportive learning environment for all genders. The curriculum, based on the affiliated university's syllabus, ensures equal representation of all genders. Additionally, the institution organizes well-attended co-curricular activities and events where students of all genders participate. Notably, the institution has significantly increased the graduation rates of female students in the locality, providing educational opportunities that might have otherwise been inaccessible to them.

- The institution provides safe and comfortable facilities in the campus for women. Ladies washroom has sanitary napkin vending machine. CCTVs are installed. Gender audit is also done.
- There is a separate Discipline committee composed of both male and female staff who takes rounds.
- The institution has constituted an Internal Complaints Committee to solve the grievances if any.
- A dedicated team of security personnel with female security guards is hired by the institution for the security in the campus.
- Female faculties join the students during industrial visit, NSS camp etc to ensure their safety.
- The Women's development Cell and National Service Scheme units in the institution organize various gender sensitization activities.
- As part of counseling, the institution takes the services of an on-call counsellor. Apart from that, a strong mentor-mentee system is there.

File Description	Documents
Annual gender sensitization action plan	https://sngcollege.ac.in/uploaded_files/Annual_Gender_sensitization_Action_plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://sngcollege.ac.in/uploaded_files/Specific_facilities_provided_for_women.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College has implemented a comprehensive waste management policy to minimize its environmental impact and promote sustainability. This policy focuses on solid waste, liquid waste, biomedical waste, and e-waste management.

Solid waste management involves placing separate dustbins throughout the campus and in classrooms for regular collection by cleaning staff. Degradable waste like dry leaves and canteen waste is composted on-site, while recyclables such as newspapers are sold.

Liquid waste is managed through proper drainage facilities and septic tanks, with washroom waste disposed of through water pipelines.

Biomedical waste, including sanitary napkins, is collected in designated bins and regularly emptied to maintain hygiene.

E-waste management is overseen by the system manager, who ensures safe disposal and recycling of electronic waste generated on campus, including refilling toner and cartridges.

Overall, these initiatives demonstrate the college's commitment to environmental consciousness, waste reduction, and sustainable practices, aiming to inspire staff and students towards responsible waste management and environmental stewardship.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college, named after social reformer Sree Narayana Guru, upholds his principles of humanity, compassion, and social equality. Admissions strictly follow university regulations, ensuring fairness and inclusivity. Statutory committees maintain balanced representation from all groups, fostering unity and peace within the community.

The college acts as a catalyst for national unity, demonstrated through initiatives like food distribution, distribution of kits of rations and masks, to the underprivileged during the pandemic. An active NSS committee guides students in personality development through interactions with diverse societal groups, promoting tolerance and service.

Regular activities include blood donation drives, educational sessions on voting rights, women's hygiene, and healthcare initiatives like polio vaccination and organ donation awareness. A certificate course on human values instills tolerance and respect for cultural, regional, linguistic, and socio-economic diversities.

Overall, the college embodies Sree Narayana Guru's ethos by advocating for social justice, unity, and service to the community, enriching students with essential values for a harmonious society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college is a role model of best governance and democracy. Not only the students and employees but every citizen of the locality respects the institution for its contribution to social development. The College is recognized in the vicinity as a "Center of empowerment through education". The National Anthem is clearly displayed in the campus. All the days of national importance are celebrated in the College in general and especially by NSS and Cultural Committee which is spearheaded by faculties. NSS volunteers actively engage in community services during these days. Independence Day and Republic day are celebrated with utmost respect and gratitude towards our freedom fighters. Important days associated with the national leaders like Mahatma Gandhi, Dr. B R Ambedkar and Dr S Radhakrishnan are observed with several activities. The College always tries to impart knowledge to the students about various Indian personalities and highlights their messages and commitment which they exhibited towards our great nation. The College trust also observes the birth and death anniversary of Sree Narayana Guru whose teachings on human values, ethics and morality are of utmost importance to every generation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://sngcollege.ac.in/uploaded_files/LIST_OF_ACTIVITIES_OF_NATIONAL_IMPORTANCE_2022-23new.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The A. All of the above

Code of Conduct is displayed on the website
There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college places significant emphasis on fostering a deep appreciation for Indian cultural heritage among students, encouraging them to connect with their roots and recognize the importance of protecting, preserving, and propagating Indian culture. Through various activities and events, students are exposed to values such as unity in diversity, tolerance, and patriotism towards the country.

One of the ways the college achieves this is by commemorating the birth and death anniversaries of national heroes. These occasions are marked by lectures, rallies, or competitions like elocution and singing, allowing students to reflect on the contributions and sacrifices of these leaders in nation-building. Such events aim to instill moral and ethical values in students, guiding them in both their professional and personal lives.

The institution holds deep respect and integrity towards the great forefathers who serve as role models for future generations. By celebrating all significant national days, the college not only educates students about pivotal historical events but also reinforces a sense of pride and responsibility towards the nation.

Through this, the college plays a pivotal role in nurturing a sense of cultural identity, moral consciousness, and civic duty among its students, preparing them to become responsible citizens of India.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE 1

1. Title of the Practice:-DIGITISATION AND CREATION OF INFORMATION SYSTEMS.

2. Objective:-The objective is to transition document management into a digital format.

3. The Context:-Digitization streamlines document storage and retrieval processes.

4. The Practice:-Mastersoft ERP is employed for admissions and examinations, reducing paperwork and expediting administrative tasks. Faculty members utilize Google Drive for academic and non-academic updates. Tally software is also used.

5. Evidence of Success:-Digital records ensure data integrity and accessibility, fostering work continuity and facilitating data retrieval.

6. Problems encountered and resources required. Unforeseen technological glitches may occur. Staff require ongoing guidance and training.

BEST PRACTICE 2

1. Title of the Practice:- Institution's Innovation Council- An initiative of Ministry of Education.

2. Objective:- Foster entrepreneurial culture and enhance employability and social skills among students.

3. The Context:- The institution collaborates with MoE's Innovation Cell to promote innovation and startups in higher education.

4. The Practice:- Established the Institution's Innovation Council in 2022-23, in partnership with MoE's Innovation Cell and AICTE, conducting activities to develop an entrepreneurial mindset.

5. Evidence of Success:- Activities have nurtured entrepreneurial spirit, providing guidance on startups, creative visions, and funding sources.

6. Problems encountered and resources required:- Students sometimes show only initial enthusiasm and later on discontinue getting associated with IIC.

File Description	Documents
Best practices in the Institutional website	https://sngcollege.ac.in/UserPanel/DisplayPage.aspx?page=cci&ItemID=gks
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Empowering the community through universalisation of education.

The college, named after visionary Sree Narayana Guru, embodies his teachings of universal humanity and education accessibility. The institution's vision is to empower all societal strata through quality higher education without discrimination of caste or socioeconomic status. It focuses on educating students from the poorest localities in the financial capital, instilling values of humanity and social responsibility alongside academic skills.

Notably, the college prioritizes educating first-generation

learners and has significantly increased female literacy rates in the locality. The management emphasizes holistic development through cultural, sports, and NSS activities, nurturing well-rounded personalities.

To support marginalized students, the college offers scholarships through MoUs with charitable and religious trusts. Additionally, it engages with the community by hosting and celebrating diverse festivals. Our college, situated in Chembur West, serves students from M ward East, one of the city's poorest areas. We take pride in hosting the National Institute of Open Schooling (NIOS), a global leader in open schooling. Through our MoU with NIOS, we promote educational equity and accessibility, benefiting diverse groups such as school dropouts, working professionals, and individuals with special needs, contributing to a more inclusive and learning-oriented society.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College is affiliated with the University of Mumbai, offering a range of 9 undergraduate programs and 1 postgraduate program with Accountancy, Business Management and Banking and Finance specialization that adhere to the University's prescribed curriculum. The institution places great emphasis on structured curriculum delivery with following initiatives.

A. Semester-wise Academic Calendar is meticulously developed, in alignment with the University's academic schedule. This comprehensive calendar encompasses course conduct and examination timelines, as well as schedules for both co-curricular and extra-curricular activities.

B. To ensure an effective curriculum delivery, faculty members formulate teaching plans for each semester. These plans are subject to approval by the respective Department Heads and the Internal Quality Assurance Cell (IQAC) of the institute. Regular meetings between IQAC and Department Heads identify any gaps in the execution of lesson plans, addressing them by scheduling additional lectures.

C. The institution's Timetable Committee centrally prepares a timetable in alignment with the Academic Calendar and the syllabus provided by Mumbai University.

Furthermore, a weekly tracking mechanism is implemented and is monitored by CDC Chairman through google sheet for weekly activities of academics and other.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sngcollege.ac.in/uploaded_files/Academic_Calendar_2022-23.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of

Continuous Internal Evaluation (CIE)

The academic year 2022-2023 brought forth a unique challenge, marking the first batch of students to experience 100% offline classes and examinations following the pandemic. This transition necessitated adaptability and resilience.

The academic calendar is meticulously formulated, encompassing significant dates such as internal examination periods and tentative schedules for end-of-term exams. The College's commitment to nurturing students' holistic development is reflected in the thorough planning of this calendar. Each department and committee rigorously adheres to the timeline, fulfilling their respective responsibilities.

This structured framework not only facilitates students' comprehensive exam preparations but also emphasizes continuous assessments like presentations and classroom activities. Importantly, these assessments are seamlessly integrated into the academic calendar.

The College ensures the timely release of exam results, typically within 30 days after the final exams. This holistic approach to academic planning underscores the College's dedication to fostering a well-rounded educational experience for its students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sngcollege.ac.in/uploaded_files/Academic_Calendar_2022-23.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation

A. All of the above

process of the affiliating University	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded
1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
12	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
10	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
1201	

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In the academic year 2022-2023, Sree Narayana Guru College of Commerce continued its steadfast commitment to integrating crosscutting issues into its curriculum and activities. The college's ongoing efforts were focused on instilling values of Professional Ethics, Gender Equality, Human Values, Environmental Sustainability, and more among its students.

The curriculum integration remained central to their approach. The interdisciplinary Foundation Course covered topics such as ethics, gender, climate change, and sustainability, forming a strong ethical foundation. Commerce and IT programs incorporated relevant subjects such as Cyber Law, Business Intelligence etc areemphasizing onconsumer protection, green energy, and ethical business practices. Other subjects like Organizational Behavior and Human Resource Management promoted professional ethics.

Committees like NSS & DLLEand forums played vital roles in spreading awareness about sustainability management. The Anti-Ragging Committee ensured a safe environment, while the NSS organized awareness programs. Intercollegiate events nurtured skills in entrepreneurship, communication, and marketing while addressing ethics and sustainability. The Discipline Committee maintained order while promoting gender justice, environmental consciousness, and professional ethics. The Women Development Cell (WDC) actively advocated for gender equality.

Activities included tree planting, river cleaning, and other initiatives aligning with environmental sustainability, ethical values etc.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

568

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the

A. All of the above

institution from the following stakeholders Students Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	https://sngcollege.ac.in/uploaded_files/Feedback_Summary_1_merged.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://sngcollege.ac.in/uploaded_files/Feedback_Summary_1_merged.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
741	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	

81

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the diverse learning levels of its students at the entry level itself. The institution strives to provide targeted interventions to slow learners, whereas opportunities are provided for advanced learners to foster their intellectual curiosity and growth.

The groups of slow learners in batch size of 10 in a group are made through mentoring mechanism where the slow learners are guided in their studies by both the advanced learners as the leaders of these groups and the mentors. Along with mentoring, class tests, oral tests, online tests, assignments, remedial lectures, personal guidance, doubt-clearing sessions, group discussions are exercised to improve the performance in studies. Teachers have also made videos of lessons so that they can study at their own pace.

Meanwhile, advanced learners are encouraged to participate in various competitions, challenging projects, certificate courses that help them to enhance their skills and to enrich their cognitive capabilities. A variety of guidance sessions and certificate courses are offered to equip students with the necessary skills and knowledge for competitive exams and higher studies. The institution motivates advanced learners by getting scholarships from charitable trusts. These initiatives not only address diverse learning paces but also cultivate an inclusive learning environment.

File Description	Documents
Paste link for additional information	https://sngcollege.ac.in/UserPanel/DisplayPage.aspx?page=mq&ItemID=ckk
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1952	33

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College adopts student-focused approaches to enhance the teaching and learning experience. Methods like experiential learning, participative learning, and problem-solving techniques are employed to deepen students' grasp of concepts and foster interactive learning.

Participative learning was facilitated through IT students' group projects, group discussions, debates, and role-plays across various departments, as well as street plays organized by NSS and DLLE. Collaborative learning was encouraged through health awareness camps, rallies, national and international day celebrations, village adoption, tree plantation drives etc., are conducted by NSS.

Experiential learning opportunities were provided through industrial visits, internships, and educational excursions. The Institution's Innovation Council organized competitions, workshops, and sessions on topics like angel investment, innovation validation, and motivational talks by startup founders to provide hands-on experience in entrepreneurship. Furthermore, various activities like marketing mela, mock interviews, English quiz, accounting knowledge quiz conducted during departmental fests offered platforms to apply theoretical knowledge practically. Certificate courses in stock

market, web technology, and advanced excel enabled students to apply their knowledge in real-world scenarios.

Additionally, problem-solving methods such as case study analysis, research projects, and competitions were integrated into the curriculum. Special sessions like "Out of Box Thinking for Problem Solving" were organized to enhance students' problem-solving skills.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://sngcollege.ac.in/uploaded_files/soft_skill_session_2022-23.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College is equipped with ICT-enabled classrooms with interactive smart-board panels, Wi-Fi-connected projectors and computer laboratories equipped with internet connectivity.

Faculties use ICT tools to enhance the teaching and learning process. They employ platforms like Mastersoft CIMS and WhatsApp for seamless communication, attendance management, and distribution of educational resources.

Faculties also use Google forms for surveys, tests and feedback. Google Meet and Zoom Cloud Meeting applications were used by faculties to conduct online meetings, workshops, and other sessions.

Faculties have their own YouTube channels to share recorded lectures. They have developed electronic resources such as video lectures, PowerPoint presentations, digital notes, question banks, and subject-specific e-books.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors**

33

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

33

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

7

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

242

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college is affiliated to Mumbai University and strictly adheres to the rules and directions issued by the university. The examination committee conducts various exams, including internal, external college-level exams, and university exams within the Institute. Information regarding examinations is disseminated through induction programs, Parent-Teacher Association (PTA) meetings, notice boards, institutional website and Whatsapp.

The College follows a 10 point grade scale since the academic year 2016-17. BCom (traditional) follows 100 marks pattern except Foundation Course, for which 75:25 pattern is followed. BCom (traditional) Programme does not have internal examination. Students need to attain a minimum of 40 marks to successfully complete the course. In the Self-Finance section, evaluation follows a 75:25 pattern, with internal exams accounting for 25 marks and external exams for 75 marks. For students in the Self-Finance section, a minimum of 30 marks in

externalexamination and 10 marks in internalexamination are required to successfully complete the course.

Internal examination results are only announced concurrently with semester results as per the University regulations. Class tests/ assignments, pre-semester examinations, open book tests, surprise tests, are conducted to improve the performance of the students throughout the year.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://archive.mu.ac.in/syllabus/Revised%2075-25%20pattern%20credit%20system.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college strictly adheres to University of Mumbai norms for paper verification, photocopying, or re-evaluation. The exam committee circulates notices regarding reevaluation/photocopies of answer books within one week after the issuing of mark sheets through Whatsapp, notice boards and college website. Students can collect the grievance forms from the administrative office. Photocopies are provided within the specified time-frame, and re-evaluations are conducted with subject experts from other colleges. Masking of previous marks is done when papers are submitted for re-evaluation. Results are promptly announced within the designated period.

Once the reassessment is done, first year and second year undergraduate (UG) students get re-evaluated marks through the institution, whereas, third year third year UG and PG students get it through University.

Minor grievances, such as disagreements among students during group project preparation, are addressed by faculty through counseling or by accommodating students' requests to change groups.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://sngcollege.ac.in/uploaded_files/evaluationrules.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College prioritizes outcome-based education in alignment with UGC guidelines. The College meticulously formulates Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) in strict accordance with the objectives of Outcome-Based Education (OBE). This process involves thorough consultation with all faculty members, program coordinators, and stakeholders to ensure comprehensive alignment with educational goals. The Program and Course outcomes are clearly defined and displayed on the College website.

The learning outcomes of programs and courses are emphasized during the induction and orientation program at the start of the academic year. Students are informed of these outcomes, and their significance is thoroughly discussed and communicated to them by faculties.

A variety of certificate courses that complement the curriculum are also offered to students. Students are encouraged to implement the knowledge practically. Along with certificate courses, guest lectures are organised to provide in-depth knowledge in areas such as cyber security, IPR, NEP, content writing etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://sngcollege.in/PDF/B.Com.%20(aided).pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

To evaluate the attainment of the programs, methods like quiz, presentations, essay writings, etc. are conducted. Students are encouraged to take active part in the various competition in and outside the College. The results are analysed semester wise, program wise and subject wise to clearly understand about the progress of the student. The analysis is discussed in IQAC meeting and also in the Program Coordinators' meeting with the Principal and President of Management Council of College. With the efforts of faculties and the active participation and interest of the students, during AY 2021-22 for UG programs the overall results were 97.15%. The proper care is taken to confirm the outcomes of the program which are mentioned and uploaded on College website for the faculties and students

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://sngcollege.in/PDF/B.Com.%20(aided).pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

475

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://sngcollege.ac.in/uploaded_files/Exam_Committee_report_2022-23.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution

may design its own questionnaire) (results and details need to be provided as a weblink)

[https://sngcollege.ac.in/uploaded_files/SSS_Report_2022-23 \(FINAL\).pdf](https://sngcollege.ac.in/uploaded_files/SSS_Report_2022-23_(FINAL).pdf)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1.3

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

4

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://sngcollege.ac.in/UserPanel/DisplayPage.aspx?page=cag&ItemID=eoo

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has established a vibrant ecosystem for fostering innovation and knowledge transfer. Through a series of dynamic initiatives, it has actively engaged with the Ministry of Education's Innovation Cell, Government of India. Virtual sessions like "Out of Box Thinking for Problem Solving" and workshops on "Angel Investment/VC Funding Opportunity for Early Stage Entrepreneurs" demonstrate a commitment to nurturing entrepreneurial spirit. The institution has facilitated knowledge dissemination through activities such as a Poster Presentation Competition on "Business Plan/Prototype Developed" and an online Certificate Course titled "Prayas: Fundamentals of Entrepreneurship."

Moreover, the institution has organized workshops focusing on critical aspects of innovation, such as "Innovation/Prototype Validation" and "Accelerators/Incubation Opportunities for Students & Faculties." Active participation in events like the "Maharashtra Startup Yatra" and an Intercollegiate Competition named "Quest: A Business Revolution" highlights a dedication to exploring business opportunities. Additionally, the institution has contributed to skill development with initiatives like "Udyam Manthan: One Day Business" and "My Story - Motivational Session by Startup Founder," aiming to inspire individuals to pursue entrepreneurship by sharing success stories. The state-level online quiz competition on "Indian Women Entrepreneurs" further showcases a commitment to inclusivity and recognizing diverse talents in the innovation and entrepreneurship landscape.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sngcollege.ac.in/uploaded_files/Policies_of_Research_Advisory_Committee_(1).pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

9

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	https://sngcollege.ac.in/UserPanel/DisplayPage.aspx?page=cag&ItemID=eoo
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

29

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

12

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The extension activities carried out in the neighborhood community have had a profound impact on sensitizing students to social issues and fostering their holistic development. Initiatives like the distribution of books and bags to handicap students, poster making competitions on Dr. Babasaheb Ambedkar's teachings, and blood donation camps by the institution demonstrate a commitment to social welfare and community engagement.

Blood donation camps in collaboration with various organizations, vaccination drives, and health awareness sessions underscore the institution's dedication to the well-being of both students and the neighborhood community. The emphasis on themes such as 'Say Yes to Life, No to Drugs,' organ donation, and sessions on street harassment and

cybercrime reflect a comprehensive approach to social issues affecting today's youth.

Furthermore, activities like beach cleaning drives, Tiranga rallies, and participation in monorail cleanliness drives showcase a sense of civic responsibility and environmental consciousness. The institution's engagement with NGOs and collaborative events on gender equality, HIV-AIDS awareness, and leadership training demonstrates a commitment to creating socially responsible and aware citizens.

File Description	Documents
Paste link for additional information	https://sngcollege.ac.in/UserPanel/DisplayPage.aspx?page=cac&ItemID=eog
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

6

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

49

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

687

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

12

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has about 5-acre campus. College infrastructure has witnessed several architectural milestones over the years since its inception.

The institution has well-furnished classrooms and two computer labs with 133 computers in labs and 26 computers in library. The College has taken measures to address the need for vigilance and security for learning infrastructure. The campus is CCTV-enabled to cater to the safety requirements of a well-endowed and equipped campus.

The College takes pride in being a differently-abled friendly campus with ramps, 3 lifts and special washrooms.

College has 28 classrooms (4 class rooms with intelligent panels & others with LCD Projectors) and 1 Seminar Hall with sitting capacity of 300 people, The basic requirements of the class rooms are regularly inspected by Infrastructure Committee and immediate action is taken on the repairment or replacement if required.

One floor is dedicated for Library & reading room which is

fully Automated with Reprographic facilities, Periodicals, E-books, and E-journals along with reference books and text books.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sngcollege.ac.in/UserPanel/DisplayPage.aspx?page=sc&ItemID=ckm

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural Activities help students to build an all-round personality and improve their psychological as well as physical health. Overall development of students enhanced through cultural activities which are carried out by the college. Students participate at college level, intercollegiate and University level competitions. They perform street play, dance, singing, painting and many more.

Gymkhana Hall is divided into two sections, one is used for indoor games like Chess, Carom, Table Tennis, etc and the other for gym which is well equipped with Bar Bell, Dumbbells, and Power Lifting Weight set, Gym Mirrors, Weight Machine, and Weight Platelet and also has multi-station Gym with Chest Press, Leg Press, and Leg extension, Leg Curl, Shoulder Press, Bench Press, Lat Pulley, Pec Deck and Double Bar. Institution also has materials required for Football, Badminton, Basketball, Cricket, Volley Ball, Table-Tennis, Skipping Rope, Discus Throw, Shot Put, Air Pump. College has outdoor facilities as Basket Ball Court, Volley Ball Court, Kabbadi Ground, Kho-Kho Ground, Cricket Ground, Football Ground, Badminton Ground and Athletics.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sngcollege.ac.in/UserPanel/DisplayPage.aspx?page=gs&ItemID=ckm

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities such as smart

class, LMS, etc.

29

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sngcollege.ac.in/UserPanel/DisplayPage.aspx?page=sc&ItemID=ckm
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

35

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is fully automated having Reading Room, Reprographic Facilities, Periodicals, E-books, and E-journals. Library management system "Soul 0.2" is used which consist of a cataloguing system, circulation system, acquisition system and serial control system. The library management system helps in tracking the subscription period and renewal dates of the serials (Indexing of books, journals, etc.) Various search options available are general search wherein the users can search the library resources using Title,

Author, Publication, Keywords and Classification number. Also accession search which is Quick search of books can be done using accession numbers. The contract for operational guidance and support is renewed every year. A good number of books are purchased every year as per the recommendations from faculty and requirements from students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://sngcollege.ac.in/UserPanel/DisplayPage.aspx?page=gk&ItemID=ckm

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.2

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

157

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Institution functions with 100 Mbps internet (two 50 Mbps broadband internet) connections. Essential software, such as , Turbo C, Python, Linux, Visual Studio, android studio, MY-SQL, Business Intelligence, QGIS, IOT Devices, ANACONDA, CISCO Packet Tracker, Eclipse, R-software, and more, is readily available in the computer labs. The departments also have access to a variety of equipment, including laptops, LCD projectors, displays, printers, and scanners. 4 Class rooms are having facility of Intelligent Panel (Smart Board) and 24 Class rooms and seminar hall have projectors (fix and portable).

Institute uses applications software (Mastersoft) for communication with staff, students, and other stakeholders. Institute uses databases (Mastersoft cloud) to store and manage vast amounts of data, ranging from student records to financial information. These integrated applications help to manage various aspects of institutional operations, including finance, administration, admission, examinations etc. Platforms like Zoom or Microsoft Teams facilitate virtual meetings, making remote collaboration and communication seamless.

Institutions use services like Google Drive or Google forms for secure and accessible storage of documents and files. To protect sensitive data, institutions deploy high firewall tools to safeguard against cyber threats and attacks.

All these IT facilities are maintained and serviced on time.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sngcollege.ac.in/UserPanel/DisplayPage.aspx?page=ei&ItemID=ckm

4.3.2 - Number of Computers

208

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

19.5

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College administration implements various corrective and suitable strategies to enhance the learning environment. Trained security personnel, sourced from a reputable agency, are stationed 24/7. A diligent security guard at the entry gate maintains a visitor log for monitoring purposes. Each floor is manned by a dedicated security officer, complemented by CCTV surveillance. To ensure orderliness and track attendance, a biometric system is in place for staff. Fire safety is prioritized with strategically placed extinguishers. A dedicated IT manager oversees technology maintenance. The Cleaning and Discipline Committee is entrusted with campus upkeep and aesthetics. Housekeeping staff maintain cleanliness across classrooms, labs, washrooms, and recreational areas. Canteen services are managed by professional caterers. Maintenance tasks spanning electrical, plumbing, carpentry, and civil works are outsourced to skilled contractors. Annual maintenance contracts cover various amenities, including computers, fire safety equipment, pest control and water facilities, ensuring their upkeep through private agencies.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sngcollege.ac.in/UserPanel/DisplayPage.aspx?page=ig&ItemID=ckm

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the

Government during the year**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

126

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

1046

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://sngcollege.ac.in/uploaded_files/ict_skills_22-23.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1033

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1033

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

71

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

70

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

4

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

At our college, we prioritize student involvement in all aspects of campus life. We believe that students should not

only attend classes but also actively participate in shaping their educational experience. To achieve this, we have established a students' council, comprising elected representatives who voice the concerns and ideas of the student body. This council serves as a bridge between students and the college administration, ensuring that student perspectives are considered in decision-making processes.

Moreover, our commitment to student engagement extends beyond the students' council. Students have the opportunity to participate in various administrative committees and bodies, where their input is valued and respected. These committees cover a wide range of areas, including campus facilities and student services. By involving students in these responsible committees such as ICC, Anti ragging, Feedback, Discipline, Canteen, WDC, NSS, Sports, Cultural, etc. We ensure that their voices are heard in matters that directly affect their college experience.

Through these avenues, students play an active role in shaping campus policies, organizing co-curricular and extracurricular activities, and fostering a vibrant campus community. We believe that by empowering students to participate in these endeavors, we create a more inclusive and enriching educational environment for all.

File Description	Documents
Paste link for additional information	https://sngcollege.ac.in/UserPanel/display_tab_content.aspx?page=gg&ItemID=emo
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

54

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The registered Alumni Association stands as a beacon of support and solidarity for our college, embodying the enduring bond between past and present members of our community. Beyond monetary aid, their involvement extends to offering mentorship programs, career guidance, and networking opportunities for current students, fostering a culture of collaboration and mentorship. Additionally, alumni often volunteer their time and expertise to organize events for cultural, sports and NSS, enriching the educational experience and nurturing a sense of belonging among students and faculty alike. In essence, the Alumni Association serves as a vital lifeline, perpetuating the spirit of excellence and philanthropy that defines our institution's identity.

File Description	Documents
Paste link for additional information	https://sngcollege.ac.in/UserPanel/DisplayPage.aspx?page=ks&ItemID=eim
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Vision and Mission of the institution

The Vision:

"Empowerment through Higher Education to all Strata of Society"
and

The Mission:

Quality education to all irrespective of caste, creed, socioeconomic status and uplift the poor and downtrodden. Enhancing the personality by fostering moral and ethical values and to produce dynamic and able minded youth.

The College, founded by Sree Narayana Mandira Samiti, a registered educational charitable Trust, is dedicated for establishing, managing, and maintaining educational institutions. Guided by Sree Narayana Guru's vision of empowerment through education, the College prioritizes holistic development, recognizing the transformative potential of quality education in fostering social, economic, and cultural progress. With a commitment to excellence, the institution fosters an inclusive environment that values academic, cultural, sports, and extension activities equally. Governed by a professional and democratic approach, the Trust elects office bearers based on merit, dedication, and professionalism. The Internal Quality Assurance Cell (IQAC) and College Development Committee (CDC) oversee policy implementation under the overarching supervision of the Management.

File Description	Documents
Paste link for additional information	https://sngcollege.ac.in/UserPanel/display_tab_content.aspx?page=io&ItemID=cmo
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

At our college, we champion a culture of decentralization and participative management, principles that lie at the heart of our institutional ethos. Central to this philosophy is the empowerment of individuals and committees to actively contribute to decision-making processes. Under this system, the Principal delegates authority to departmental heads, granting them autonomy to innovate and strategize teaching methodologies tailored to the needs of their respective disciplines.

This decentralized approach not only fosters creativity and ownership among faculty but also ensures that teaching methods remain dynamic and responsive to evolving educational trends. Moreover, it cultivates a sense of accountability and investment in the success of academic programs.

Furthermore, various committees, comprising faculty members, administrators, and student representatives, are entrusted with the responsibility to organize extracurricular activities, events, and initiatives aimed at enriching the overall student experience. This participative management style encourages collaboration, diversity of ideas, and collective ownership of the college's mission and values.

Ultimately, our commitment to decentralization and participative management fosters a vibrant and inclusive educational community where every member has the opportunity to contribute meaningfully to the advancement of our institution and the holistic development of our students.

File Description	Documents
Paste link for additional information	<a href="https://sngcollege.in/College_Administrat
ion.aspx">https://sngcollege.in/College_Administrat ion.aspx
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- Enhance infrastructure to improve teaching aids and facilitate effective teaching methodologies.
- Promoting increased engagement of alumni to bolster support and enrich the educational experience.
- Introduce a comprehensive web-based management system to streamline academic and administrative processes.
- Develop a perspective plan focusing on academic advancement and encouraging a culture of research.
- Prioritize infrastructural and administrative enhancements, ensuring the provision of tailored facilities to meet the needs of all stakeholders.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://sngcollege.ac.in/UserPanel/DisplayPage.aspx?page=co&ItemID=ckc
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Management :

The management plays a pivotal role in driving the College's growth and progress. It takes charge of maintaining and upgrading infrastructure to cater to changing requirements. Additionally, it prioritizes the swift and fair resolution of grievances raised by both teaching and non-teaching staff. Through regular reviews, the management ensures that activities planned and implemented by the Principal are in harmony with

the institution's overarching goals.

Principal:

Nurtures a culture of mutual respect and collaboration among both teaching and non-teaching personnel, fostering a cohesive workplace atmosphere. Encourages and provides support for the continuous professional growth of faculty and staff through initiatives that promote further education. Actively facilitates scholarly involvement by enabling faculty members to participate in various seminars and conferences. Handles matters concerning placement and career progression equitably, prioritizing the interests of all stakeholders involved.

Faculty:

Demonstrates a collaborative approach in executing institutional policies devised by the Management and Principal, thereby advancing the College's objectives. Program Coordinators work in tandem with departmental colleagues to devise annual and departmental activity plans, ensuring thorough implementation. Exhibits proactive engagement in nurturing student development, with faculty representatives playing active roles in Internal Quality Assurance Cell (IQAC) and College Development Committee (CDC) initiatives.

File Description	Documents
Paste link for additional information	https://sngcollege.ac.in/UserPanel/DisplayPage.aspx?page=cg&ItemID=ckc
Link to Organogram of the institution webpage	https://sngcollege.in/Images/6.2.2%20Organogram.jpg
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

For Teaching faculties

- To ensure participation in seminars, workshops, refresher courses & orientation programmes for career development.
- To encourage pursuance of research for higher degree such as Ph. D.
- Full refund of conference registration fees, FDP and publication charges.
- To seek membership of professional and academic bodies and associations.
- To attend and present papers in various seminars/conferences/workshops and publish papers in peer reviewed journals of national and international repute.
- To apply for minor and major research projects of UGC and other funding agencies.
- To arrange and organize seminars and workshops.
- Enabling broadband facilities in the library. To subscribeto latest and reputed journals and periodical in order to keep updated with the latest development in various subject areas.
- Providing laptops to faculties for quality teaching.

- Provision of medical insurance.
- To create a fund managed by and external agency for payment of gratuity after completion of 5 years of service.
- Sanctioning medical leaves.
- To arrange annual staff picnic / get together.

For Non - Teaching faculties

- Provision of medical insurance
- To create a fund managed by and external agency for payment of gratuity after completion of 5 years of service.
- Sanctioning medical leaves
- Provides festival allowance.
- Provision of staff loan
- To arrange annual staff picnic / get together.

File Description	Documents
Paste link for additional information	https://sngcollege.ac.in/UserPanel/DisplayPage.aspx?page=cg&ItemID=ckc
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

21

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

22

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Faculty members are required to complete self-appraisal forms for their performance evaluation, which are then reviewed by the Programme Coordinators and the Principal.

Students regularly provide feedback on faculty performance through evaluation forms.

Recognition is awarded when deserved, accompanied by constructive suggestions for improvement.

The annual magazine publishes comprehensive reports on committee activities, including the names of committee members involved.

File Description	Documents
Paste link for additional information	https://sngcollege.ac.in/uploaded_files/Feedback Summary 1 merged.pdf
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

1. External auditors are appointed by the college's governing council.
2. The Internal Quality Assurance Cell (IQAC) conducts internal academic audits.
3. A chartered accounting firm, appointed by the governing council, conducts the mandatory annual audit.
4. Audit queries are promptly addressed, and upon resolution, financial statements are approved during meetings of the Governing Council and the College Development Committee.
5. The most recent audit was conducted for the fiscal year 2022-2023.
6. No objections were raised during the audit.
7. Periodical audits are conducted by the Joint Director of Higher Education, Government of Maharashtra to ensure compliance.

File Description	Documents
Paste link for additional information	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://sngcollege.ac.in/uploaded_files/AAA%20report%202021-22.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

21

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institute maintains a meticulously planned process for mobilising funds and managing resources, involving various committees, program coordinators and the accounts office. Specific guidelines govern the allocation of funds and utilization of resources. The primary revenue stream for the institute is students fees. Institution generates funds from Charitable trust like Bhojraj Hassomal Trust, religious trust, Dr. K.K.Damodaran memorial trust, students aid & welfare fund in support of financial aid, the management offers fee waivers to economically disadvantaged and exceptionally talented students.

Additionally, the institute collaborates with non-governmental organizations for sponsoring seminars, workshops, and other events. It also seeks sponsorships from individuals and corporations for cultural events and festivals. When procuring equipment, computers, books, and other essentials, the admin office invites quotations from vendors and make comparative statement and suggest the best supplier after confirming the allocated budget for the same. In cases where expenses exceed the budget, management intervention is sought.

The college is committed to fostering research, development, consultancy, and other scholarly activities, engaging faculty at various levels. 100 percent refund may be awarded to faculty for presenting research papers or attending conferences along with publication charges.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

During the academic year 2022-23, the Internal Quality Assurance Cell (IQAC) played a pivotal role in enhancing the quality assurance strategies and processes at Sree Narayan Guru College of Commerce. Through meticulous internal audits, the IQAC ensured adherence to academic standards, fostering an environment of continuous improvement. Additionally, the cell initiated certificate courses designed to augment students' skill sets and enhance their employability, aligning the curriculum with industry requirements. Moreover, the IQAC organized a series of seminars and workshops aimed at nurturing the professional development of both faculty members and students, fostering a culture of innovation and knowledge exchange within the institution. These events not only enriched participants with contemporary insights but also promoted interdisciplinary collaboration and networking. Beyond these initiatives, the IQAC engaged in various other activities geared towards holistic quality enhancement, such as feedback mechanisms, curriculum review, and benchmarking exercises. Through its multifaceted approach, the IQAC at Sree Narayan Guru College of Commerce served as a catalyst for continuous improvement, ensuring the delivery of high-quality education and fostering a conducive learning environment for all stakeholders.

File Description	Documents
Paste link for additional information	https://sngcollege.ac.in/UserPanel/DisplayPage.aspx?page=eq&ItemID=cko
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and

recorded the incremental improvement in various activities

1. Regular meetings are conducted by the Principal with all the Program Coordinators to review the teaching learning process along with Management Representative.

2. The daily reports are updated by the faculties in google sheets highlighting the number of lectures conducted and the topic covered.

3. The monitoring is done by comparing the teaching plan submitted by the faculties with the lectures engaged and the topics covered.

4. The results are analyzed and discussed in the meetings.

5. The suggestions to improve the results of specific subjects are followed up by the faculties which are visible from the final results.

6. Internal examination/practical's/viva are strictly conducted as per the Academic Calendar which is shared with the students well in advance.

File Description	Documents
Paste link for additional information	https://sngcollege.ac.in/UserPanel/DisplayPage.aspx?page=ea&ItemID=ckc
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://sngcollege.ac.in/UserPanel/DisplayPage.aspx?page=cas&ItemID=eca
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution aims to create an inclusive and supportive learning environment for all genders. The curriculum, based on the affiliated university's syllabus, ensures equal representation of all genders. Additionally, the institution organizes well-attended co-curricular activities and events where students of all genders participate. Notably, the institution has significantly increased the graduation rates of female students in the locality, providing educational opportunities that might have otherwise been inaccessible to them.

- The institution provides safe and comfortable facilities in the campus for women. Ladies washroom has sanitary napkin vending machine. CCTVs are installed. Gender audit is also done.
- There is a separate Discipline committee composed of both male and female staff who takes rounds.
- The institution has constituted an Internal Complaints Committee to solve the grievances if any.
- A dedicated team of security personnel with female security guards is hired by the institution for the security in the campus.

- Female faculties join the students during industrial visit, NSS camp etc to ensure their safety.
- The Women's development Cell and National Service Scheme units in the institution organize various gender sensitization activities.
- As part of counseling ,the institution takes the services of an on-call counsellor.Apart from that, a strong mentor- mentee system is there.

File Description	Documents
Annual gender sensitization action plan	https://sngcollege.ac.in/uploaded_files/Annual_Gender_sensitization_Action_plan.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://sngcollege.ac.in/uploaded_files/Specific_facilities_provided_for_women.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College has implemented a comprehensive waste management policy to minimize its environmental impact and promote

sustainability. This policy focuses on solid waste, liquid waste, biomedical waste, and e-waste management.

Solid waste management involves placing separate dustbins throughout the campus and in classrooms for regular collection by cleaning staff. Degradable waste like dry leaves and canteen waste is composted on-site, while recyclables such as newspapers are sold.

Liquid waste is managed through proper drainage facilities and septic tanks, with washroom waste disposed of through water pipelines.

Biomedical waste, including sanitary napkins, is collected in designated bins and regularly emptied to maintain hygiene.

E-waste management is overseen by the system manager, who ensures safe disposal and recycling of electronic waste generated on campus, including refilling toner and cartridges.

Overall, these initiatives demonstrate the college's commitment to environmental consciousness, waste reduction, and sustainable practices, aiming to inspire staff and students towards responsible waste management and environmental stewardship.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college, named after social reformer Sree Narayana Guru, upholds his principles of humanity, compassion, and social equality. Admissions strictly follow university regulations, ensuring fairness and inclusivity. Statutory committees

maintain balanced representation from all groups, fostering unity and peace within the community.

The college acts as a catalyst for national unity, demonstrated through initiatives like food distribution, distribution of kits of rations and masks. to the underprivileged during the pandemic. An active NSS committee guides students in personality development through interactions with diverse societal groups, promoting tolerance and service.

Regular activities include blood donation drives, educational sessions on voting rights, women's hygiene, and healthcare initiatives like polio vaccination and organ donation awareness. A certificate course on human values instills tolerance and respect for cultural, regional, linguistic, and socio-economic diversities.

Overall, the college embodies Sree Narayana Guru's ethos by advocating for social justice, unity, and service to the community, enriching students with essential values for a harmonious society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college is a role model of best governance and democracy. Not only the students and employees but every citizen of the locality respects the institution for its contribution to social development. The College is recognized in the vicinity as a "Center of empowerment through education". The National Anthem is clearly displayed in the campus. All the days of national importance are celebrated in the College in general

and especially by NSS and Cultural Committee which is spearheaded by faculties. NSS volunteers actively engage in community services during these days. Independence Day and Republic day are celebrated with utmost respect and gratitude towards our freedom fighters. Important days associated with the national leaders like Mahatma Gandhi, Dr. B R Ambedkar and Dr S Radhakrishnan are observed with several activities. The College always tries to impart knowledge to the students about various Indian personalities and highlights their messages and commitment which they exhibited towards our great nation. The College trust also observes the birth and death anniversary of Sree Narayana Guru whose teachings on human values, ethics and morality are of utmost importance to every generation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://sngcollege.ac.in/uploaded_files/LIST_OF_ACTIVITIES_OF_NATIONAL_IMPORTANCE_2022-23new.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college places significant emphasis on fostering a deep appreciation for Indian cultural heritage among students, encouraging them to connect with their roots and recognize the importance of protecting, preserving, and propagating Indian culture. Through various activities and events, students are exposed to values such as unity in diversity, tolerance, and patriotism towards the country.

One of the ways the college achieves this is by commemorating the birth and death anniversaries of national heroes. These occasions are marked by lectures, rallies, or competitions like elocution and singing, allowing students to reflect on the contributions and sacrifices of these leaders in nation-building. Such events aim to instill moral and ethical values in students, guiding them in both their professional and personal lives.

The institution holds deep respect and integrity towards the great forefathers who serve as role models for future generations. By celebrating all significant national days, the college not only educates students about pivotal historical events but also reinforces a sense of pride and responsibility towards the nation.

Through this, the college plays a pivotal role in nurturing a sense of cultural identity, moral consciousness, and civic duty among its students, preparing them to become responsible citizens of India.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE 1

1.Title of the Practice":-DIGITISATION AND CREATION OF INFORMATION SYSTEMS.

2.Objective:-The objective is to transition document management into a digital format.

3. The Context:-Digitization streamlines document storage and retrieval processes.

4.The Practice:-Mastersoft ERP is employed for admissions and examinations, reducing paperwork and expediting administrative tasks. Faculty members utilize Google Drive for academic and non-academic updates.Tally software is also used.

5.Evidence of Success:-Digital records ensure data integrity and accessibility, fostering work continuity and facilitating data retrieval.

6.Problems encountered and resources required.Unforeseen technological glitches may occur. Staff require ongoing guidance and training.

BEST PRACTICE 2

1.Title of the Practice":-Institution's Innovation Council- An initiative of Ministry of Education.

2.Objective:-Foster entrepreneurial culture and enhance employability and social skills among students.

3.The Context:-The institution collaborates with MoE's Innovation Cell to promote innovation and startups in higher education.

4.The Practice:-Established the Institution's Innovation Council in 2022-23, in partnership with MoE's Innovation Cell and AICTE, conducting activities to develop an entrepreneurial mindset. 5.Evidence of Success:-Activities have nurtured entrepreneurial spirit, providing guidance on startups, creative visions, and funding sources.

6.Problems encountered and resources required:-Students sometimes show only initial enthusiasm and later on discontinue getting associated with IIC.

File Description	Documents
Best practices in the Institutional website	https://sngcollege.ac.in/UserPanel/DisplayPage.aspx?page=cci&ItemID=gks
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Empowering the community through universalisation of education.

The college, named after visionary Sree Narayana Guru, embodies his teachings of universal humanity and education accessibility. The institution's vision is to empower all societal strata through quality higher education without discrimination of caste or socioeconomic status. It focuses on educating students from the poorest localities in the financial capital, instilling values of humanity and social responsibility alongside academic skills.

Notably, the college prioritizes educating first-generation learners and has significantly increased female literacy rates in the locality. The management emphasizes holistic development through cultural, sports, and NSS activities, nurturing well-rounded personalities.

To support marginalized students, the college offers scholarships through MoUs with charitable and religious trusts. Additionally, it engages with the community by hosting and celebrating diverse festivals. Our college, situated in Chembur West, serves students from M ward East, one of the city's poorest areas. We take pride in hosting the National Institute of Open Schooling (NIOS), a global leader in open schooling. Through our MoU with NIOS, we promote educational equity and accessibility, benefiting diverse groups such as school dropouts, working professionals, and individuals with special needs, contributing to a more inclusive and learning-oriented society.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. We aim to enhance its academic offerings by conducting a comprehensive analysis of current programs to identify areas for improvement and expansion.
2. We will explore the feasibility of introducing new programs aligned with emerging industry trends and student interests, ensuring they meet the evolving needs of the job market.
3. A key focus will be on fostering the practical skills and employability of our students. By organizing a series of workshops, seminars, and training sessions in collaboration with industry experts.
4. Career counseling services will also be expanded to guide students in making informed decisions about their academic and professional pathways.
5. We will strengthen our partnerships with industries to create more opportunities for students to engage in real-world projects, internships, and research collaborations.
6. Research and innovation will remain a priority, we will provide support and resources to encourage interdisciplinary collaboration and establish research centers focused on addressing societal challenges and fostering technological

advancements.

7. We aim to organise more number of National and International Conferences which plays a significant role in providing the platform for faculties, research scholars, students, etc. for sharing their knowledge and findings in the form of research paper writing and presenting it.