



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		SREE NARAYANA GURU COLLEGE OF COMMERCE
Name of the head of the Institution		Ravindran Karathadi
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		022-25263132
Mobile no.		8779099905
Registered Email		sngcollegeprincipal@gmail.com
Alternate Email		sphinduja2008@gmail.com
Address		P.L.Lokhande Marg, Chembur (W)
City/Town		MUMBAI
State/UT		Maharashtra
Pincode		400089
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Hinduja Srichand Parsram
Phone no/Alternate Phone no.	02225263133
Mobile no.	9890139507
Registered Email	sphinduja08@yahoo.com
Alternate Email	sphinduja2008@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://sngcollege.in/AQAR/Annual%20Quality%20Assurance%20Report%2017-18.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	https://sngcollege.in/PDF/PROSPECTUS%202018-19%20Degree.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	71	2004	16-Sep-2004	15-Sep-2011
2	B+	2.73	2012	15-Sep-2012	14-Sep-2019
3	B	2.45	2019	18-Oct-2019	17-Oct-2024

6. Date of Establishment of IQAC

09-Nov-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Career guidance and placement MoU with Tehnoserve	01-Jul-2018 2	83
Work shop on revised syllabus of Third Year in Bachelor of Financial Management	13-Jul-2018 5	31
Research workshop on	18-Sep-2018 5	80
Session on Academic opportunities and career after graduation	03-Oct-2018 2	430
Session on Outline of MBA Program	14-Oct-2018 2	198
Guidance on MPSC, UPSC and CAT	04-Dec-2018 5	230
Mock Training session on competitive examination (two weeks)	10-Dec-2018 3	72
Certificate course in spoken english (weeks)	07-Feb-2019 2	61
Training on MS software and webpage	18-Feb-2019 4	114
Workshop on IPR	30-Mar-2019 6	112
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
N.A	N.A	N.A	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Started of Certificate Course on Spoken English Conducted Workshops on I.P.R. and Revised Syllabus of T.Y.B.F.M. (Bachelor of Financial Management) Conducted International Seminar on Emerging issues on quality aspects of Higher Education. Entered in MoUs for students scholarships and Career guidance and placement. Conducted Industrial visits and internships for the students.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Academic Calendar	Academic calendar for the year was prepared in the beginning of the year and published in prospectus and prospectus was made available on College website
Shifting of Library	As per suggestion given by Academic Audit, the library and reading room have been shifted to the new building with larger area.
Career guidance and Placement MoU	"Technoserve Training and Placement" was approached to guide and train our students for career planning, students got the training and were selected for placement by various companies.
Regular Parents Meet	Parents meetings took place at least once in each semester for all the programs.
MoU with Bhojraj Hassomal Charitable Trust	Shri Bhojraj Hassomal Charitable Trust was approached for sponsoring scholarships to deserving students and MoU was signed where in which eighteen students got benefited witht the total amount of rupees two lakhs five hundered and one only.
Alumni Registration	Alumni has been registered as SNG Alumni Association and conducted the meetings officially. One Alumini gathering toodk place where eighty alumni attended the meet.
Workshop on IPR	Workshop on "Role of IPR in current

	era" was conducted by inviting Adv. Sajid Shiekh and Adv. Devansh Malhotra as resource persons. Eighty seven students and twenty five teachers got benefited from the workshop
Industrial Visits	Industrial visits took place with seventy nine students to Verka, MYFM and Dainink Bhaskar at Dallhousie, Dharmashal and Amritsar. Apart from that two hundred and sixteen students visited Vinowas Alloys LLP and Cytel Software in Khopoli and Pen. Seventy five students visited Barclays at the branches of Mumbai.
Research Workshop	Research Committee arranged one session on "Research Publication and Plagiarism" by calling Dr. R.O.Patil, Associate Professor, Sant Gadde Maharaj College as resource person, where in which eighty teachers and P.G. students participated and got benefited.
Career Counselling	Eight counselling sessions related to career has been conducted such as Academic Opportunities and career after graduation, Outline of MBA Program, MPSC, UPSC CAT etc. guidance, Mock training session on competitive exams.,Orientation on MBA entrance examination, Software training session, Pretalks training by Crystal Solutions etc. were conducted. Number of students are mentioned in the attached file.
View File	

14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td>College Development Committee</td> <td>24-Jan-2020</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	College Development Committee	24-Jan-2020
Name of Statutory Body	Meeting Date				
College Development Committee	24-Jan-2020				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2019				
Date of Submission	13-Feb-2019				

17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The College has procured the software from Qualcampus which is operational currently. The software is working on the following modules. 1. Administration: It makes the work of Administration easy and smoothly. 2. Admission: Students can download the form, can fill and also can submit it. 3. Attendance: The students attendance is getting recorded as the bio metric machines of the students and staff is linked with the softwares. 4. Time Table: The time table is uploaded on the system. 5. Students Records: The students records is available in the software class wise. 6. Email/SMS: The software is linked with the email id and mobile numbers of students and bulk messages and emails can be sent. 7. Examination: Entire system of conducting and maintaining of examination is done under this module.</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

• The College is affiliated to University of Mumbai and hence, follows the curriculum designed by the University. • However, some staff members who are the members of academic bodies of the University contribute to the curriculum design at the University Level. • The College has set up the mechanisms to ensure effective curriculum delivery through a well planned and documented process. • Every department prepares academic calendar and teaching plan at the end of the previous academic year for implementation in the subsequent academic year. • The academic calendar and the teaching plan prepared at the department level are submitted to IQAC for the purpose of consolidation of the same and approval from academic and administrative bodies of the College. • After the approval of the same every faculty member prepares an Academic diary for the effective implementation of curriculum delivery. • The entire process is well documented and facilitates the authorities for monitoring the effective curriculum delivery. • Senior faculty members along with program coordinators interacts with the students periodically to ensure the effectiveness of curriculum delivery as per academic calendar and teaching plan. • The report of this interaction is made available to IQAC for planning additional sessions wherever needed. • Periodical report is submitted to the Principal for information and for necessary actions. • Senior teachers of the College are involved at University level in framing and/or periodical revision of curriculum as member of Board of Studies and by attending syllabus revision workshops. • All teachers are part of assessment process as paper setters, examiners and moderators at the University level as well as at the College

level.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Spoken English	Nil	27/02/2019	4	Employability	Language and Leadership Quality Development

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	N.A. (No new program or Course was introduced during the year)	18/06/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Accountancy (Plain B.Com.)	18/06/2018
BCom	Accounting & Finance	18/06/2018
BCom	Banking & Insurance	18/06/2018
BCom	Transport Management	18/06/2018
BCom	Financial Management	18/06/2018
BMS	Marketing & H.R	18/06/2018
BSc	Information Technology	18/06/2018
BCom	Mass Media	18/06/2018
MCom	Accountancy	18/06/2018
MCom	Business Management	18/06/2018
MCom	Banking and Finance	18/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	61	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate Course on Accounts and taxation	15/06/2018	75
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Industrial visit	79
BCom	Industrial visit	216
BCom	Industrial visit	75
BCom	Internship	8
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>As a regular practice the College has collected Online and Offline feedback on the various aspects from all stakeholders. The feedback contains questionnaire related to teaching methodology by all the teachers, course contents, infrastructure, suggestions, etc. The feedback gets analysed properly and discussed in the IQAC Meetings and CDC Meetings. The teachers are informed about the feedback and have been instructed to improve wherever required. Faculties have also been informed to raise the issues related to suggestions given by the stakeholders on course contents in the workshops to be attended.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	Banking & Finance	60	16	16
MCom	Business Management	60	23	23
MCom	Accountancy	60	49	49
BSc	Information Technology	60	43	43
BCom	Mass Media	60	43	43
BCom	Banking & Insurance	60	32	32
BCom	Accounting & Finance	120	85	85
BMS	Marketing & H.R	120	101	101

BCom	Accountancy (Traditional) Aided	240	407	227
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1392	185	23	Nil	10

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
33	33	4	22	3	6

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

From the Academic Year 2015-16 the formal system of mentoring was introduced by appointing each and every class teacher as the mentor of the students of that class. The mentors are available for the students in and out the class. As a common practice every mentor has formed the groups of the students containing maximum 10 students in a group with the group leader. The mentors meet the group leaders on daily basis to evaluate the conditions of the students and keep meeting once in a week with all the students on batches. The mentoring report of every mentor containing the details are sent to Management every month for their reference. A clear data is kept for each and every students related to the progress of the student. The mentors guide the students regarding boosting of self confidence and about their careers.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1577	33	1 : 48

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
33	33	Nil	15	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Ms. RISHITA	Assistant	SHIKSHAK SANMAN-

SHUKLA

Professor

GURU DRONACHARYA
AWARD FROM YOUTH
WING, B.J.P.,
MAHARASHTRA[View File](#)**2.5 – Evaluation Process and Reforms**

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	2C00141	I - 2018	07/12/2018	04/01/2019
BMS	2M00151	I - 2018	10/12/2018	04/01/2019
BCom	2C00451	I - 2018	10/12/2018	04/01/2019
BCom	2C00341	I - 2018	10/12/2018	04/01/2019
BCom	4O00151	I - 2018	07/12/2018	04/01/2019
BSc	1S00251	I - 2018	05/12/2019	04/01/2019
BCom	2C00143	III - 2018	02/11/2019	04/01/2019
BMS	2M00153	III - 2018	02/11/2018	04/01/2019
BCom	2C00453	III - 2018	03/11/2018	29/11/2018
BCom	2C00343	III - 2018	02/11/2018	29/11/2018

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As in the perspective, the College Internal Examination Committee is made up . The Committee has worked to make the internal investigation more transparent and objective. After the consultation with the IQAC, the following reforms were presented: • Encouragement to conduct formative tests • Home Assignment and tutorials, new methods such as open book tests, surprise tests, seminars, multiple choice question series, quiz, group discussions were introduced at the departmental level. The faculties are given space and time to conduct such formative tests. • Implementation of mid-term exam: The Committee prepares a mid-term exam schedule and displays it on the site. The faculties have set the questionnaires according to the university examination. The series of model answers retains the faculties. The central assessment is in college. Evaluation reports are made within a specified period of time. The results are transmitted to students in the classroom and are displayed on the Notice Board. • Introduction to conducting e-tests: The departments are encouraged to use ICT to conduct the formative tests. The practice of e-tests is carried out in the few departments. • Introduction of entry-level identification of slow and advance learner: As per the instruction given by IQAC, the college has introduced an entry-level analysis of students based on their previous examination marks to identify slow and advance learners at the beginning of each academic year.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Complete Academic Calendar is prepared at the end of the previous year to be followed for the next year by mentioning the dates of internal examination and other events. Since, the semester end examinations are conducted by

University of Mumbai, hence, the tentative dates of semester wise examination as per previous experience, however, the additional examination to be conducted by the College. The examination committee takes utmost to issue the circular and notices regarding preparation of internal question papers and assessment of the same in time.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://sngcollege.in/ug_bcom_m.aspx

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
2C00146	BCom	ACCOUNTANCY	104	80	76.92
2M00156	BMS	MANAGEMENT STUDIES	47	41	87.23
2C00456	BCom	ACCOUNTING & FINANCE	58	44	75.86
2C00346	BCom	BANKING & INSURANCE	48	38	79.17
4000156	BCom	MASS MEDIA	21	12	57.14
1S00256	BSc	INFORMATION TECHNOLOGY	24	18	75.00
2C00926	BCom	FINANCIAL MANAGEMENT	23	18	78.26
2C01026	BCom	TRANSPORT MANAGEMENT	4	4	100.00
Nil	MCom	ACCOUNTANCY	50	32	64.00
Nil	MCom	BUSINESS MANAGEMENT	14	7	50.00

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://sngcollege.in/PDF/stackholder%20Feedback.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	N.A.	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Role of IPR in Current Era	IQAC	30/03/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	30/06/2019	NA
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	30/06/2019
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce and Allied Courses	2	5
International	Commerce and Allied Courses	12	5.5
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce and Allied Courses	14
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
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NIL	NIL	NIL	2018	0	NIL	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2018	Nil	Nil	NIL
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	3	1	16
Presented papers	12	3	Nil	Nil
Resource persons	Nil	Nil	Nil	3
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Voter Awareness	Mankhurd Shivaji Nagar Assembly	3	83
Pulse Polio Training	M-Ward, Chembur, Mumbai	2	20
Cyber Crime Terrorism	Deonar Police	3	33
Tree Plantation	Hariyali N.G.O	2	49
Blood Donation Camp	Pallavi Blood Bank	3	35
Blood Donation Camp	J.J. Mahanagar Blood Bank	3	30
HIV/AIDS Awareness	MDACS, Wadala, Mumbai	2	12
Road safety Program	United Way Mumbai	3	100
Yoga Session	Isha Foundation	3	30
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
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LTP Training	Recognition	NES Ratnam College, Bhandup, Mumbai	2
Avhan Camp	Recognition	Dr. Babasaheb Ambedkar Marathwada University, Aurangabad	1
Blood Donation Camp	Recognition	J.J. Mahanagar Blood Bank	30
Blood Donation Camp	Recognition	Pallavi Blood Bank	35
Residential Camp	Recognition	Sarpanch, done Village, Tal- Vangani	54
Tree Plantation	Recognition	Haryali NGO	49
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Road Safety	Sree Narayana Guru College	Safe driving training	1	41
Social and environment	B.L. Amlani College	Elysium fest	1	6
Social and environment	Sree Narayana Guru College	Essay writing competition	1	80
Training	Bunt sangha college	second term training	1	3
Social and environment	Sree Narayana Guru College	session on environment and social awareness	1	25
Gender equality	Sree Narayana Guru College	session on sexual harrasement	1	37
Green Initiative	Sree Narayana Guru College	Poster making competition on global warming	1	6
Orientation	Sree Narayana Guru College	Orientation on DLLE	1	76
Social and environment	Amba Gopal Foundation	Social Activities	1	51
Health and safety	Sree Narayana Guru College	Ralley on No Chemical Food	1	25
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	0	0	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Industrial visit	Industrial Visit	Vinowas Alloys LLP	25/02/2019	25/02/2019	216
Industrial Visit	Industrial visit	Barclays (022 67196000)	22/02/2019	19/03/2019	75
Industrial visit	Industrial visit	Dainik Bhaskar (0172 3985143)	28/12/2018	28/12/2018	79
Industrial visit	Industrial visit	My Fm (94.3) (Chandigarh)	25/12/2018	25/12/2018	79
Industrial visit	Industrial visit	Verka (7036270366)	24/12/2018	24/12/2018	79
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Seth Bhojraj Hassomal Charitable Trust	14/08/2018	Financial Aid to Students	19
Techno Serve	21/09/2018	Training and Placement of Students	80
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
10.15	5.8

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
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Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Existing
Video Centre	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Soul 2	Fully	2	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	12124	940138	1568	196934	13692	1137072
Reference Books	5062	2254879	167	23532	5229	2278411
e-Books	80000	5900	Nill	Nill	80000	5900
Journals	13	18958	28	30000	41	48958
e-Journals	8000	Nill	Nill	Nill	8000	Nill
Digital Database	Nill	Nill	Nill	Nill	Nill	Nill
CD & Video	123	3696	Nill	Nill	123	3696
Library Automation	1	35400	Nill	Nill	1	35400
Others(s pecify)	2103	212830	630	88880	2733	301710
Others(s pecify)	2717	320517	229	30916	2946	351433
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under

Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	30/06/2019
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	134	99	134	5	0	9	9	50	12
Added	17	15	17	0	0	0	2	0	0
Total	151	114	151	5	0	9	11	50	12

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Intelligent Panel (Smart Board)	https://sngcollege.in/Facilities_Classroom.aspx

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1.35	0.26	4.6	3.5

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College has enough number of class rooms for engaging regular lectures and common rooms for girls and boys separately. We have college library with 5 computers (2 for Library staff and 3 for students), 2 computer labs with 134 computers and a media lab with 3 computers. There are separate rooms for Sports and NSS. Following are the details of the rooms for the academic growth of our college and students. 1. Common Rooms (Boys and Girls) 2. NSS Room 3. Sports Room 4. Exam Room 5. IQAC coordinator's cabin 6. Library 7. Reading rooms (2) 8. Computer Labs (2) 9. Placement Cell 10. Media lab 11. NUSSD Room/Students' Core committee room 12. Canteen 13. Server Room 14. Staff rooms (for aided and self-financing faculties separately) 15. Lecture halls(22) 16. Smart Class Room(1) with Intelligent Panel, LCD, Smart Board 17. Seminar hall(1) 18. Office (for aided and self-financing faculties separately) 19. Principal's Cabin The college has lift in one of the buildings and a ramp near the lift for differently abled students. C.C.T.V. cameras are installed for safety and

security of students and college property. College library is updated with recent publications. The College keep utmost care of maintaining all the facilities by taking timely decisions to avoid any kind of difficulty in utilizing the facilities.

https://sngcollege.in/Facilities_Laboratory.aspx

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Students Aid fund	3	30000
Financial Support from Other Sources			
a) National	Financial Assistance	245	3927670
b) International	N/A	Nil	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Bridge Course	05/07/2018	227	Department of Mathematics
Remedial Coaching	16/08/2018	250	Remedial Committee
Spoken English Course	22/02/2019	61	Language Club
Yoga	21/06/2018	30	Isha Foundation
Personal Counselling Mentoring	11/06/2018	1577	All mentors
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Orientation on Career options and UPSC, MPSC, CAT, etc.	422	430	Nil	46
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Various organisations	343	76	no records available	Nil	Nil
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	7	B.Com. (Accounting Finance)	Accounting Finance	IDOL, Aharaya College	M.Com.
2018	4	B.Com. (Accounting & Finance)	Accounting & Finance	BM, Pillai Institute, Atharva	M.M.S.
2018	1	B.Com. (Accounting & Finance)	Accounting & Finance	Gurunank College	PGDM
2018	1	B.Com. (Accounting & Finance)	Accounting & Finance	Bharati VidyaPeeth	MBA
2018	10	B.Com. (Banking & Insurance)	Banking & Insurance	IDOL	M.Com.
2018	5	B.M.S	B.M.S	Management	M.M.S.
2018	1	B.M.S	B.M.S	IDOL	B.A
2018	1	B.Sc. (I.T)	I.T	SIES College	MCA
2018	3	B.Sc. (I.T)	I.T	Jhunjhunwala College	M.Sc. I.T
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	Nil

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports and Cultural	College and Inter Collegiate	3111
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NA	National	Null	Null	NA	NA
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College forms every year Student Council strictly as per the provision of University of Mumbai. • The council consists of class representatives selected from each class on the basis of academic merit. • In the council the Principal is the chairperson and the university representative is selected on the basis of secret ballot amongst selected the Class Representatives. Student council constitution is as below: Sr no. Representative Designation in Student Council
1 Principal President 2 Faculty in charge – NSS Member 3 Faculty in charge – Sports Member 4 One Sr. Teacher, nominated by the Principal Member 5 Student representative General Secretary 6 NSS representative Member 7 Sports representative Member 8 Girl representative Member 9 SC/ST/DT/NT/OBC representative Member 10 All class representatives Members • The major responsibility of members of the Students council is to understand and collect the problems of students and discussed with committee and solved. • Their other responsibilities are ? To plan different events and activities and execute them with prior permission of Principal. ? To participate and encourage other students in curricular and co-curricular activities. • The college has a very active Student’s Council. This council is constituted as per University guidelines. Students who excel in curricular, extra-curricular and co-curricular activities are chosen as Student Representatives. The Students Council members elect from among themselves, the General Secretary. The General Secretary of the Student Council represents the College at the University Students Council. • Students under the council are encouraged to conduct all cultural, and sports competitions. They actively conduct activities under various committees such as Placement Committee, Language Club, and Career Guidance Committee etc., which in turn develop their leadership qualities, interpersonal skills and organizing abilities. The faculty members also guide them suitably when required. • Activities of the Student Council: The Students Council is actively involved in all the co-curricular and extra-curricular activities of college. Annual Day, Talent Day and Students Week, etc. are organized every year. • Students are part of every academic body as student’s secretaries. They are also part of IQAC as laid down by NAAC guidelines. Unaided courses have student’s representatives/volunteers also assist the college in the admission work and are part of the Anti-Ragging squad. ACADEMIC ADMINISTRATIVE BODIES: • Students Council Cultural Committee • Internal Quality Assurance Cell (IQAC) • Students welfare • Discipline Committee • Sports Committee • National Service Scheme (NSS) • Students Core Committee • Women

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

31975

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

• The College follows committee system with 35 committees assisting the Principal in effective day to day functioning. • The Principal delegates necessary powers to Program Coordinators to carry out various academic activities with operational autonomy. • NSS coordinator, and Sports Instructor are provided with necessary support and freedom in Planning and implementation of new ideas. • The office administration of the college is headed by the Office Superintendent with other staff - Head clerk/Accountant, Senior Clerk, Junior Clerk, Cashier others. • The Office Superintendent, in consultation with the principal, co-ordinates the day to day administrative functions. • The College has a librarian, library attendant other staff for managing the library. • Student Council members are given the responsibility of conducting extracurricular activities with a Faculty-in-charge. • For each and every U.G. and P.G. program there is Program Coordinator to look after the day to day activities of the programs and contribute their views and ideas in the various meetings with Principal, Management and IQAC. • Students are the part of the various College Committees along with the faculties, wherever necessary. Students are giving their input in the form of suggestions in decision making. • Every year the College forms a Students' Core Committee consisting of 10-12 members in the beginning of the year itself selected based on their merit, sincerity, ability and commitment. This students' body helps the College administration in overall functioning of the College. The members of the Students' Core Committee gets various portfolios like Communication Officer, Marketing Officer, etc. This resulted not only improving the quality of functioning of the institution but also most of the members of this body improved their personality and leadership quality to a greater extent. • All the faculty members are given freedom to design their own teaching methodologies and all the required Teaching Aids are provided wherever required. • Faculty in-charge of all the Committees are free to prepare plans to implement and execute them with the support of the Principal. • Feedback is taken from Parents and implementation is done for the suggestions given by parents in the parents meeting. • Alumni perform their role by helping the institution in making perspective plan by participating in the meetings of CDS, IQAC, Alumni Meet, etc.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The institution is collecting the feedback from all stakeholders, analyse it and the conclusions are discussed in IQAC and CDC meetings. Since, the College is affiliated to University of Mumbai, hence, the curriculum design is not in the control of College, however, College is developing its own course contents and introduce in the form of certificate or diploma programs.
Teaching and Learning	The College takes utmost care of the teaching and learning methodologies and sees that all the faculties are making use of ICT as the tools of teaching. College as made all the class rooms wifi enabled and provides projectors and laptops to the teachers for teaching. One class is equipped with Intelligent panel (Smart Board) and is planning to make more number of smart boards in other classes too.
Examination and Evaluation	Examination Committee strictly adheres to the academic calendar for conducting of internal examinations. The semester end examination are decided by University. There is Centralised Assessment Program where all the faculties evaluate the papers in the examination room. The papers are given to the faculties after applying masks on the papers to confirm the transparency and accountability. The students are allowed to applied for evaluated answer book for photo copy or for re-evaluation.
Research and Development	College has appointed Research Committee and the committee conducts seminars and workshops on research for the faculties and students.
Library, ICT and Physical Infrastructure / Instrumentation	The College regularly updates the systems and confirms that the latest versions are utilised in the required manner. There is separate budget for library and other infrastructures and the budget is utilised in the required manner.
Human Resource Management	The appointment of staff is done by conducting proper interview by appointing the panel for appointments

	of the staff. The policies are also framed by keeping in mind the motivation factors of the staff.
Industry Interaction / Collaboration	College develops the linkages with the industries for the industrial visits and internships of the students. Every year the various departments take the students on study tour.
Admission of Students	The admissions are taking place by adopting the rules and procedures stated by Government from time to time. The College appoints admission committee, which is responsible for the entire process of admission. The help desk is also provided for the students for filling up forms and to follow the procedures.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The College has purchased software from Qualcampus, containing all the required tabs/modules to make the proper teaching and other plans along with the option of giving assignments to the students. Apart from that its having Activity Management and HRMS which helps to implement the planned activities.
Administration	The System has fully automated feature of administration work including admission, students details, sms, emails, etc.
Finance and Accounts	Tally is used for Finance and Accounts. The proper documents are updated on timely basis.
Student Admission and Support	Students fill admission forms online by uploading all the necessary documents. After submitting the details on the admission desk students pay the fees.
Examination	All the details of the examination are incorporated in the examination module. This module helps to keep the track of the students progression and is getting updated on timely basis as per instructions from University if there is any change in the Grading or Scaling system.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/	Name of the	Amount of support
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		workshop attended for which financial support provided	professional body for which membership fee is provided	
2018	MS. NAHID SHAIKH	WORKSHOP ON ENTERPRISE JAVA	SASMIRA'S INSTITUTE OF COMMERCE	600
2018	MS. LAKSHMICHAYA KALE	ONE DAY WORKSHOP ON REVISED SYLLABUS OF T.Y.B.M.S	RAJIV GANDHI COLLEGE	550
2018	MS. MAMTA MEGHNANI	RESEARCH METHODOLOGY WORKSHOP	UNIVERSITY OF MUMBAI	550
2018	MS. ROSLIN SWAMIDASAN	FACULTY DEVELOPMENT PROGRAM	TISS	500
2018	MS. MAMTA MEGHNANI	FACULTY DEVELOPMENT PROGRAM	TISS	500
2018	DR. SUMI NIJITH	FACULTY DEVELOPMENT PROGRAMME	TISS	500
2018	MS. SARASWATI NADI	FACULTY DEVELOPMENT PROGRAMME	TISS	500
2018	DR. SANGARAJ HOSAMANI	INTERNATIONAL CONFERENCE ON ECONOMICS, COMMERCE, MANAGEMENT, SOCIAL SCIENCES, HUMANITIES, ENGINEERING ENVIRONMENTAL CONCERNS AND LANGUAGE, EDUCATION, LITERATURE AND CULTURE	LEELAVATI COLLEGE OF COMMERCE COMPUTER STUDIES, PUNE, HELD AT KOHINOOR HOTEL, MUMBAI	600
2018	DR. HINDUJA SRICHAND	IMPACT OF GLOBALISATION ON INDIAN CULTURE	ADARSH COLLEGE OF ARTS, SCIENCE COMMERCE, BADLAPUR	600
2018	MS. HARSHADA M BHISE	INTERNATIONAL CONFERENCE ON EMERGING ISSUES IN QUALITY ASPECTS OF MODERNISATION OF HIGHER EDUCATION	SREE NARAYANA GURU COLLEGE OF COMMERCE	600

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Use of ICT	Nil	12/06/2018	12/06/2018	29	Nil
2018	Software training	software Training	02/10/2018	02/10/2018	32	6
2018	Session on Excel and SPSS	Session on Excel and SPSS	30/11/2018	30/11/2018	31	5
2018	Workshop on IPR	Workshop on IPR	30/03/2019	30/03/2019	25	6

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP in TISS	1	05/06/2018	07/06/2018	02
Workshop on SPSS	1	22/02/2019	23/02/2019	02
Workshop on LaTeX	1	08/09/2018	08/09/2018	01
DLLE Training Program	1	08/08/2018	08/08/2018	01
FDP in TISS	1	05/06/2018	07/06/2018	02
Placement Officers Training	1	11/09/2018	12/09/2018	02
Workshop on Advanced Mobile Programming	1	08/01/2019	09/01/2019	02
Research Methodology in Social Sciences	1	02/03/2019	08/03/2019	06

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>1. To participate in seminars, workshops, refresher courses and orientation programmes.</p> <p>2. To pursue research for higher degree such as Ph. D.</p> <p>3. To take membership of professional and academic bodies and associations.</p> <p>4. To present papers in different seminars/conferences/workshops and publish papers in peer reviewed journals of national and international repute.</p> <p>5. To apply for minor and major research projects of UGC and other funding agencies.</p> <p>6. To take effort for organizing seminars and workshops.</p> <p>7. To organize workshops whenever there is change in academic curriculum.</p> <p>8. Providing broadband facilities in the library. It also subscribes to latest and reputed journals and periodical so as to keep pace with the latest development in various subject areas.</p> <p>9. Providing Computer Lab, Projectors as well as LCD's for the professional development of its faculty and for quality teaching.</p> <p>10. Providing well equipped Auditorium to conduct workshops and seminars.</p> <p>11. Provision of medical insurance</p> <p>12. Sanctioning medical leaves</p> <p>13. Sanctioning 3 months paid maternity leaves to female staff and if required extra leaves.</p>	<p>1) Encouraged to pursue and obtain higher qualification.</p> <p>2) Non-teaching staff who are qualified for teaching are given chance to take lectures in aided as well as unaided section of degree college on CHB /Part time / Full Time Basis.</p> <p>3) Provision of medical insurance</p> <p>4) Sanctioning medical leaves</p> <p>5) Sanctioning 3 months paid maternity leaves to female staff and if required extra leaves.</p> <p>6) Provides festival allowance.</p> <p>7) Staff loan facility</p>	<p>1) Providing Financial support</p> <p>2) Encouraging the students to participate in seminars and conferences by contributing research papers</p> <p>3) Providing mentoring and personal counselling</p> <p>4) Participation in various committees and bodies</p>

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The mechanism for internal and external audit is as follows: 1. Appointment of internal and external auditors by the governing council of the College. 2. The internal audit is carried out by experienced and qualified people appointed by the management. 3. Mandatory annual audit is conducted by the duly appointed chartered accounting firm. 4. The audit queries are resolved immediately and thereafter the financial statements are approved in Governing Council and in the College Development Committee meetings. 5. The last audit was done for the year 208-19 6. There are no audit objections. 7. Periodical audits are conducted by the Joint Director of higher education.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Social Welfare Department of Govt. of Maharashtra, Religious Trusts, Seth Bhojraj Hassomal Charitable Trust, ANGC, College Students Aid fund Management Scholarship	4027670	Students welfare
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6.4.3 – Total corpus fund generated

2591142

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	Yes	IQAC
Administrative	Yes	Experts	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Conducted orientation for parents in the beginning of the year and suggestions were provided by parents. 2. Conducting meetings at regular intervals and WhatsApp group has been formed. 3. Feedback was analysed related to curriculum and other aspects .

6.5.3 – Development programmes for support staff (at least three)

1. Training and workshops 2. Medical Insurance 3. Advance Salary if required.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Start of Skill Development Programs free of cost in Association with Tata Institute of Social Sciences (TISS) 2. Start of value Added programs on Tally and GST. 3. Added more number of computers and teaching aids.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No

c)ISO certification	No
d)NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	International Seminar on Emerging issues in quality aspects of Higher Education	24/12/2018	12/03/2019	12/03/2019	58
2018	Certificate course in spoken English	29/06/2018	07/02/2019	06/03/2019	61
2018	Industrial Visits	09/07/2018	23/12/2018	30/12/2018	79
2018	Mock Training Session on competitive examination	09/07/2018	10/12/2018	23/12/2018	72
2018	Guidance on MPSC, UPSC and CAT	09/07/2018	04/12/2018	04/12/2018	230
2018	Session on outline of MBA Program	09/07/2018	18/10/2018	18/10/2018	198
2018	Session on Academic opportunities and career after graduation	09/07/2018	03/10/2018	03/10/2018	430
2018	Research Workshop on Research, Publication and Plagiarism	09/07/2018	18/09/2018	18/09/2018	80
2018	Workshop on revised syllabus of Third Year in Bachelor of Financial Management	29/06/2018	13/07/2018	13/07/2018	31
2018	Career guidance	29/06/2018	18/07/2018	18/12/2018	83

Placement
MoU with
Techno Serve

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Poster making competition on Save the girl child and Beti bachao beti padhao	01/10/2018	01/10/2018	29	6
Talk on "Sexual harassment" and "#Mee too Movement"	16/10/2018	16/10/2018	37	Nil
"Yuvak Yuvati Mela" a competition	05/02/2019	05/02/2019	140	89

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The College does not have sources for alternate renewable energy, however, the maximum number of LED lights are used to save the electricity consumption. College also conducted Energy audit and takes all the precautions to save the energy.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Provision for lift	Yes	3
Ramp/Rails	Yes	3
Rest Rooms	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nil	12/01/2019	5	AIDS Awareness	Students	39

						displayed the placards and slogans regarding HIV/AIDS awareness on the streets of Govandi and Chembur. During the rally, street play was also performed at Ghatla village and Shatabdi Hospital to generate awareness in the society.	
2019	Nill	1	24/01/2019	8	Blood Donation	In association with Pallavi Blood Bank	35
2018	Nill	1	18/11/2018	8	Pulse Polio Initiative	Campaigning for pulse polio and volunteering in the programs for around 510 beneficiaries	11
2018	Nill	1	10/10/2018	8	Voter awareness programme	Conducted in Mankhurd Shivaji Nagar assembly	83

2018	Nil	1	26/09/2018	8	Blood Donation	In association with J. J Mahanagar Blood Bank	30
2018	Nil	1	08/05/2018	8	Pulse Polio Initiative	Campaigning for pulse polio and volunteering in the programs for around 560 beneficiaries	15

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook on Code of Conduct	05/06/2018	https://sngcollege.in/PDF/code-of-conduct-for-staff.pdf The booklet is containing code of conduct for faculties and students which was prepared in the year 2014-15. It has been uploaded on College web site (Link is provided as above) and the care is taken that all the faculty members and students are adhering to the code of conduct mentioned in the booklet

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2018	15/08/2018	536
Session on Teachings of Sree Narayana Guru	27/08/2018	24/12/2018	253
Republic Day	26/01/2019	26/01/2019	359
Ambedkar Jayanti	14/04/2019	14/04/2019	158

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plastic Free Campus
2. Green Landscaping with Trees and Plants.
3. Paper Less Office
4. Encouraging students and faculties to make use of bicycles or public transportation.
5. Compost pit.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title: EMPOWERMENT THROUGH EDUCATION **Objectives:** Provide quality education and empower the students. 1. Provide opportunity for the poor and deprived students for education. 2. Service to the local community 3. Mentoring of students 4. Earn by Learn scheme for deserving students 5. Scholarship for deserving students 6. NUSSD 7. Ensure gender equality The college strives to provide education and to inculcate skills in the students to make them employable and acceptable in the society. Students' progress and performance are analyzed and monitored. The objective is to develop and maintain a strong, trustworthy and long term relationship to achieve mutual benefits. Equality and inclusiveness of all categories of students are the prominent objectives of our college. The **Context:** We aim to cultivate communication, management, and leadership skills in the students so that they can be employable and carve niche for themselves in the ever-changing competitive market conditions. There is an equal pressure on the students also to perform better. Keeping this in mind we provide them additional skill development programs to make them competent to get employment opportunities. The college conducts activities like NSS, DLLE and other extracurricular activities to boost their confidence, will power to enhance their personality. We take efforts to help the students for honing their leadership, communication, time management, problem solving and interpersonal skills to survive and grow in the current competitive world. This has become more challenging considering the location and surrounding population of predominantly low income group. The **Practice:** Students enrolment has been encouraging and good number of alumni gets placed too. Still the flow of first generation learners prevails in the region. The faculties with the help of office administrative staff ensure that the students get benefitted through all the schemes such as scholarships, concessions etc. Parent's meetings are conducted to make the parents aware about their child's performance. One to one meetings are also conducted separately with parents who wish to meet all the subject teachers and get apprised about their student's performance. The college aims to provide several facilities for the students to improve their performance. The college identifies students who require better care and focus during the time of admission. The students are categorized on the basis of their marks percentage in order to identify the weak students and all the faculties put in efforts to focus more on such students. We implement mentoring system for the students to get properly and closely monitored by the mentors and to take required actions. The students are divided into various groups along with a team leader who also contributes in monitoring the students. The group is a mix of all kind of students so that the regular ones can also help to guide and assess the performance of their team members. This monitoring is continued on a regular basis throughout the year. **Evidence of Success:** Most of the students of college are from poor and financially deprived areas especially M ward East. They approach our college since it is affordable and secure in the well-organized institute. When the students pass out they ensure that their younger siblings too take admissions with our college. The attendances of the students are closely monitored the defaulters are called upon along with their parents. This practice gives positive results as we find improvement in the same. The mentoring reports help to track and identify the problems faced by the students. The collection of feedback from the students also ensures that there is appropriately paced and timely completion of syllabus. The skill development course conducted in association with TISS, which is one of the top most institutes in our country, has greatly increased the value of our students. The faculties also focus more on ICT enabled teaching which is the need of the hour today. The college is proud to say that we have been successful in promoting gender equality. The college has the virtue of educating several thousand of girl students who otherwise would have been

confined in the four walls of their homes without higher education if not for this college. Our college is proud to say that most of the academic toppers are girl students who have definitely carved a niche for themselves in the society.

We can definitely claim improvement in the academic growth but it has been happening in an incremental way. Problems Encountered and Resources Required: Most of our students are first generation learners. They come from financially deprived families. Hence many of our students require to undertake part time jobs that causes difficulty for them to balance their studies and work. This has a major impact on their attendance too. The community around the college is predominantly conservative about sending female children for higher education.

English communication skill is another area to be focused because majority of our students are from vernacular medium like Urdu and Marathi. Many times the students find it difficult to take hand in-hand with their academic activities. Inculcating reading habit is also another major problem which is being overcome by regularly motivating them to use the library resources. Response: BEST

PRACTISE II Title: INFRASTRUCTURAL ADVANCEMENT AND CAMPUS MAINTENANCE

Objectives: 1. To provide for more spacious rooms. 2. To provide for more ICT enabled classrooms. 3. To increase the seating capacity of the library. 4. To maintain the aesthetic beauty of the campus. 5. Encourage reduction in usage of plastics and promote greener and cleaner environment. The educational infrastructure facilities like building, classrooms, computer labs etc are one of the crucial elements of learning environment in an educational institution.

It is the infrastructure that helps to generate a healthy atmosphere for students. High quality infrastructure helps to attract more admissions and also retain students thereby reducing the student drop outs. Hence the management of the college is giving top priority to improve and upgrade the infrastructural facilities. The Context: The institution is blessed with ample campus space. In order to take advantage of the available space and introduce more courses, the infrastructure facilities are being increased. The college has been upgrading the facilities to make it differently-abled friendly. The college strives to help students who are not able to own and use IT infrastructure like computers in using the same. The college aims to convert itself into a wholly self-contained campus comprising of everything that students on campus would ever require. The Practice: The infrastructural development is happening phase by phase to satisfy all the required criterions with regard to the benefit of the institution and all the stakeholders. The college management has taken decision in various college development committee and IQAC meetings to upgrade the infrastructural facilities of the college. Budget provisions are earmarked separately for the same. The management responds positively towards the demands put forward for improving the infrastructural facilities. There are washrooms for men and women on all the floors which are regularly maintained and cleaned. Similarly there are water purifiers on all the floors to provide clean drinking water. The college canteen is managed by an experienced caterer and the hygiene of the canteen and its premises is ensured by separate committee. Evidence of Success: Infrastructural advancement facilitates processes to take the form of blooming heights and rise up the ladder of advancement. The 5th floor of the new building is ready which will be utilized for new courses the 6th floor is under construction which will be allocated for library resources. Along with that other infrastructural facilities like lifts, separate washrooms for male and female etc are also under construction. Majority of the classrooms have been ICT enabled to make teaching learning experience a better process. The college also focuses on green infrastructure where we reduce the use of things which are harmful to the environment and teach students to leave in harmony with Mother Nature. We also focus on social infrastructure where we have allotted separate rooms for girl students, NSS students etc. Along with that we also give prominence to recreational infrastructure by providing facilities for sports and cultural facilities. We provide ample opportunities for recreational and cultural activities that ensure and foster a dynamic environment for

personal development as well. Problems Encountered and Resources Required: There used to be sharing of classrooms between the sister institutions. Also the first year courses used to happen in the afternoon shifts because of unavailability of classrooms. There is the challenge of optimum utility of available infrastructure. Funds from central agencies are far less to match the requirement. The mobilization of resources by the management contributes to the deficit which arises. The location of the college is in such an area where there are problems regarding drainage, improper waste management etc which are posing a challenge to the institution. However continuous efforts are put in by the authorities to face the limitations.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://sngcollege.in/PDF/Best%20Practices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college is always known to perform accordingly to its vision. The college was established in this locality to ensure that it serves as a service to community in accordance with its vision "Empowerment through education." The college functions on the principles and philosophy of Sree Narayana Guru who propagated human equality and universal brotherhood. The College never shows any kind of discrimination to any particular student and welcomes all the students with equal respect and dignity. This institution serves to be an instrument of change to many households in the nearby localities. The college shows pride in saying that our efforts have definitely uplifted the lives of several families especially those who were underdeveloped and deprived from pursuing higher education.

Provide the weblink of the institution

<https://sngcollege.in/PDF/Institutional%20distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

1. Increasing the number of class rooms with Smart Board (Intelligent Panel)
2. Starting of more number of Skill Based Certificate Courses.
3. Registration of Alumni Association.
4. Entering into MoUs or forming linkages for Faculty and Students Exchange Program.
5. Introduction of Academic Flexibility for the students in the form of allowing them to attend the lectures in another class for the same subject if missed the module.
6. Submission of Minor and Major Research Proposals to various bodies for the sponsorship.
7. Introduction of Seed Money Scheme for the faculties for doing research work.
8. Entering into Industry Linkages for Visits and Internships.
9. Encouraging more faculties for registration for Ph.D.
10. Enhancement of Infrastructure in all possible manner with the support of Management