



SREE NARAYANA GURU COLLEGE OF COMMERCE

NOTICES OF CERTIFICATE COURSES

ACADEMIC YEAR

2020-2021

**This document contains institutional programme brochure/notice
for Certificate/Value added programs**

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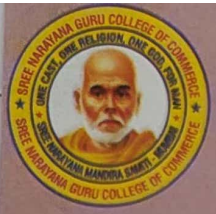


SREE NARAYANA GURU COLLEGE OF COMMERCE

**CERTIFICATE COURSE ON
BASIC MATHEMATICS**

ACADEMIC YEAR

2020-2021



SREE NARAYANA GURU COLLEGE OF COMMERCE

(LINGUISTIC MINORITY INSTITUTION)

RE-ACCREDITED BY NAAC (GRADE-'B'-CGPA 2.45) [2019-2024]

AFFILIATED TO UNIVERSITY OF MUMBAI & RECOGNISED BY UGC-u/s 2(f)&12B

MANAGED BY SREE NARAYANA MANDIRA SAMITI (REGD.)

P. L. LOKHANDE MARG, CHEMBUR, MUMBAI - 400 089. 9326063380 / 9326083775 sngcollege86@yahoo.co.in / sngcollegeprincipal@gmail.com

Date: 12th September, 2020

NOTICE

We are pleased to announce the commencement of the **Basic Mathematics Certificate Course**, which will span over 30 hours, starting from September 26th to December 12th, 2020. This course aims to equip participants with fundamental mathematical skills essential for various academic and practical pursuits.

Course Details:

- Duration: 30 hours
- Dates: September 26th, 2020 to December 12th, 2020
- Eligibility: Any student of Degree College can enroll in this
- Instructor: Prof. Vandana Gupta

Enrollment Procedure:

This course promises to be an enriching experience, offering valuable insights into the realm of mathematics. We encourage all students with an interest in strengthening their mathematical foundation to enroll and make the most out of this opportunity.

Interested students are encouraged to contact Prof. Vandana Gupta - yandana.h.gupta@gmail.com for enrollment and further details regarding the course.

Principal
Principal

Sree Narayana Guru
College of Commerce
P. L. Lokhande Marg,
Chembur, Mumbai 400 089.



Sree Narayana Guru College of Commerce, Chembur, Mumbai-89
Certificate Course in Basic Mathematics

Prepared by: Mrs Vandana Gupta
(Asst Professor of Mathematics, SNGC, Chembur)

Course Details

Course type: Certificate

Course Title: Certificate Course in Basic Mathematics

Introduction: Mathematics makes our life orderly and help us to prevent chaos by nurturing the power of reasoning, critical thinking and problem-solving ability. Keeping this in view, a **Certificate course in Basic Mathematics** of 30 Hours containing 15 modules is designed. The modules are prepared to ensure that student build a solid foundation in Mathematics by connecting and applying simple Mathematical concepts in a variety of ways and situations.

Objectives:

The objectives of the course are to encourage and enable students to:

- Enjoy Mathematics and develop patience and persistence when solving problems.
- Become confident in using Mathematics to analysis and solve problems both in academics and in real-life situations.
- Develop the knowledge and skills necessary to pursue further studies in Mathematics.
- Prepare students for various competitive Exams.

Prerequisites / Eligibility Criteria: 12th passed (Commerce/science/Arts with or without Mathematics). Students of under graduate and post graduate of any discipline can take this course for their benefit

Evaluation Pattern: 1. Objective test will be conducted after completion of each module.

2. Assignment will be given (Minimum 2)

3. Certificate will be issued to the students who attends all the modules, appears in tests and submits assignments.

Learning Outcomes:

- Students will be able to use basic Mathematics concepts confidently in their Mathematics/Statistics Course in undergraduate level and also for higher studies.



- Students will be able to draw graphs of linear equations, inequalities and will be able to interpret them.
- Students will be able to use Mathematical reasoning which will give them confidence to face competitive exams
- Students will be able to use mathematical skills for solving real-life problems.

Duration:30 Hours

Syllabus:

Module No	Topic	Subtopics to be covered	Duration (iHours)
1	Introduction to Numbers	<p>Types of Numbers-Natural Numbers, Whole Numbers, Integers, Rational Numbers, Irrational Numbers, Real Numbers, Properties of Real Numbers, Concept of Number Line. Mathematical Operations on numbers, Solution of Mathematical Expression (BODMAS Rule)</p> <p>Fractions: Addition, Subtraction, Multiplication, and Division, Inverse of a Fraction, Divisors and Factors of an integer, Odd and Even Numbers, Prime Numbers, Composite Numbers, Perfect Square Numbers, LCM and HCF. Factorization Theorem.</p>	2.5 Hours
2	Set Theory	<p>Definition of Set, Presentation of Set, Venn Diagram, Subset, Standard sets in Mathematics, Types of Sets, Concept of Universal set, Complement of a set, Union and intersection of two sets, Concept of $A \setminus B$ and $B \setminus A$ of two sets. Problems based on $n(A \cup B) = n(A) + n(B) - n(A \cap B)$ to find no of points in $A \cup B$ and $A \cap B$</p>	2 Hours
3	Indices	<p>Definition of a^n Concept of Base and Power,, Laws of Indices, Negative Power and Fractional Power, Simple Examples</p>	1 Hour
4	Ratio, Proportion Percentage and Partnership	<p>Characteristics of Ratio, Different types of Ratio, Definition of Proportion, Characteristics of Proportion, Types of Proportion, Componendo and Dividendo, Change Fraction into Percentage and vice versa, To find percentage of quantity,</p> <p>Partnership: Calculation of share of Profit/loss in a business to partners.</p>	2 Hours
5	Equations	<p>Linear Equations, Simultaneous Equations (Definition and Solution)</p>	1 Hour
6	Quadratic	<p>Definition, Types of Quadratic Equations, Solution of</p>	1 Hour



	Equations,	Quadratic Equation	
7	Commission and Discount	Concept of Agent, Commission, Broker, Brokerage, Del Credere Agent, Calculation of amount of Commission, Rate of Commission, Concept of Cost Price, Marked Price, Selling Price, Calculation of Discount, Rate of Discount, Calculation of Profit/Loss, Calculation of % Profit/Loss,	2.5 Hours
8	Shares	Shares: Concept of Share, Types of Shares, Face Value, Market Value, Rate of Dividend, Calculation of Dividend, Purchase, Sales of Shares with Brokerage, Net Gain, Rate of Return, Bonus Shares.	2.5 Hours
9	Mutual Funds	Concept of Mutual Funds, Net Asset Value (NAV), Entry Load, Exit load, Absolute and % Change in NAV, Annualised Change in NAV, Dividend, Total gain, Rate of Return, Systematic Investment Plan (SIP), Calculation of Average Acquisition Cost	2.5 Hours
10	Interest	Simple Interest, Compound Interest, Concept of Present Value and Future Value, Interest compounded more than once a year.	2.5 Hours
11	Annuity	Definition of Annuity, Types of Annuity, Calculation of Accumulate Value and Present Value of Annuity Immediate. Calculation of EMI and Preparation of Amortization Table	2.5 Hours
12	Coordinate Geometry:	Introduction to XY plane,, Coordinates of a point, Plotting a Point in XY Plane, Straight Line: Equation of the form $ax + by + c = 0$, Intersection of two lines, Sketching of Graphs of i.) Linear Equation ii.) Linear Inequality	1 Hour
13	Introduction of Statistics	Meaning, scope and limitations of Statistics, Basic Statistical Concepts, Population, Sample, Variate, Attribute, Types of variate (variables), Collection of Data: Primary and Secondary Data, Presentation of Data in Tabular Form Preparation of Frequency Table, Class Interval, Class Mark, Cumulative Frequency.	2 Hours
14	Measures of Central Tendency	Mean, Median, Mode, Quartiles, Deciles and Percentile. using Histogram locate mode.	2.5 Hours
15	Logical Reasoning	Number Series. Letter Series, Symbol Series, Diagram Series Odd one out, Coding-Decoding, Clocks and Calendars, Direction Sense	2.5 Hours
Total			30 Hours

Gupta



Sumit
IQCAC Coordinator

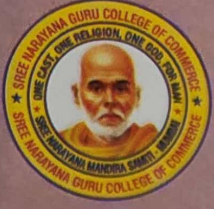


SREE NARAYANA GURU COLLEGE OF COMMERCE

**CERTIFICATE COURSE ON
BANKING EXAM**

ACADEMIC YEAR

2020-2021



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Date: 15th January, 2021

NOTICE

All the students are hereby informed of the launch of our **Certificate Course on Banking Exam** for the academic year 2020-2021, designed to equip you with the essential knowledge and skills required to excel in the competitive field of banking.

Course Details:

- Duration: 40 hours
- Starting from **1st February, 2021 - 31st May, 2021**

Registration - Rs.500/-

To enroll in the course, please contact Dr. Karishma Kasare - karishmapohekar19@gmail.com
Limited seats are available, so we encourage you to register at the earliest convenience.

Principal



Principal
Sree Narayana Guru
College of Commerce
P. L. Lokhande Marg
Chembur, Mumbai - 400 089.



SREE NARAYANA GURU COLLEGE OF COMMERCE

**CERTIFICATE COURSE ON
ENHANCEMENT OF SPOKEN
ENGLISH AND LIFE SKILLS COURSE
FOR SY & TY STUDENTS**

ACADEMIC YEAR

2020-2021

**SREE NARAYANA GURU COLLEGE OF COMMERCE
CHEMBUR**

NOTICE

LANGUAGE CLUB

Date: 8th August, 2021

For Second year and third Year students

Sree Narayana Guru College of Commerce focuses on the overall development of students. Now-a-days employers demand qualified candidates with good communication skills and life skills. Hence to enhance Spoken English and Life Skills of students, Language Club organises a Certificate Course on

"Enhancement of Spoken English and Life Skills"

Features of the Course:

- Experienced and qualified trainer.
- Online interactive sessions.
- Training with a focus on practical utilisation.
- Usage of modern methods.
- Interesting exercises to solve at home.
- Promotes self-development in a stress-free learning.
- Highly beneficial to develop life skills.
- Helps to gain confidence to speak English fluently

Last Date to Register: 31/08/2020.

Hurry Up! Limited Seats Available. Get Registered Today.

Registration Link is given below-

https://docs.google.com/forms/d/e/1FAIpQLSe69koKluAwZb6WZ2Ld9OgsP0Xu7ZH4FQctS7pyoOQy_vf14w/viewf

For Further details contact:

Mrs. Lakshmi Chaya Kale- +91 9225520612

Mrs. Sneha Jagdale- +91 90048 21003

Dr. Sumi N- +91 75064 59647




Principal

Principal
Sree Narayana Guru
College of Commerce
P. L. Lokhande Marg,
Chembur, Mumbai - 400 089.

Sree Narayana Guru College of Commerce

For Second- and Third-Year Students

Course Objectives:

1. To develop effective listening skills in students so as to enable them to comprehend instructions and become a critical listener
2. To develop effective oral skills so as to enable students to speak confidently interpersonally as well as in large groups
3. To develop effective writing skills so as enable students to write in a clear, concise, persuasive and audience cantered manner
4. To develop effective reading skills understand texts, its meaning, to increase fluency and increase vocabulary
5. To develop correct *Grammar*, to arrange words to make proper sentences and develop strategies to increase vocabulary
5. To develop ability to communicate effectively with the help of electronic media

Course Outline

1. Listening Comprehension Analysing Podcast, Voice blogging, **Use of popular culture media**, Student-designed quizzes
2. Speaking Skills: Presenting a News Item, Dialogue and Speeches, Group Discussion, Mock Interviews, Mock Meetings / Conferences
3. Writing Skills: Introduction to Basic Writing Paragraph Writing: Preparation of the first draft, Revision and Self – Editing, Rules of spelling, Book Reviews/Summarization Note Making
4. Reading Comprehension Analysing Analysis of texts from the fields of Commerce, Management and Literature
5. Grammar Sentence Type, subject verb agreement/ auxiliaries/ relatives/ connectors/ prepositions/ reported speech/ conditionals/ determiners/ active voice & passive voice
6. Vocabulary Root Words, Synonyms, Antonyms, Prefixes, Suffixes, Phrasal verbs, Collocations and Idioms.

Sybil



[Signature]

IQAC Coordinator

Sybil



SREE NARAYANA GURU COLLEGE OF COMMERCE

**CERTIFICATE COURSE ON
ENHANCEMENT OF SPOKEN
ENGLISH AND LIFE SKILLS COURSE
FOR FY STUDENTS**

ACADEMIC YEAR

2020-2021

**SREE NARAYANA GURU COLLEGE OF COMMERCE
CHEMBUR**

NOTICE

Language Club

Date:15th January 2021

For first Year students

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For Further details contact: Mrs.Lakshmichaya Kale-

+91 9225520612

Mrs. Sneha Jagdale-

91 90048 21003

Dr. Sumi N- +91 75064 59647



**Principal
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Sree Narayana Guru
College of Commerce
P. L. Lokhande Marg,
Chembur, Mumbai - 400 089

Sree Narayana Guru College of Commerce

For First-Year Students

CERTIFICATE COURSE CURRICULUM

Syllabus

Course Objectives:

1. To develop effective listening skills in students so as to enable them to comprehend instructions and become a critical listener
2. To develop effective oral skills so as to enable students to speak confidently interpersonally as well as in large groups
3. To develop effective writing skills so as enable students to write in a clear, concise, persuasive and audience cantered manner
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1. Listening Comprehension Analysing Podcast, Voice blogging, **Use of popular culture media**, Student-designed quizzes
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4. Reading Comprehension Analysing Analysis of texts from the fields of Commerce, Management and Literature
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6. Vocabulary Root Words, Synonyms, Antonyms, Prefixes, Suffixes, Phrasal verbs, Collocations and Idioms.

Siddal



Shri HS

IOAC Coordinator

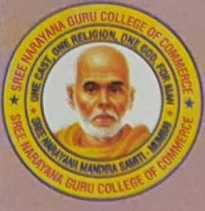


SREE NARAYANA GURU COLLEGE OF COMMERCE

**CERTIFICATE COURSE ON
SOFT SKILL TRAINING FOR
PLACEMENT AND CAREER GUIDANCE**

ACADEMIC YEAR

2020-2021



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Date: 26th June, 2020

NOTICE

All the students are hereby informed of the launch of our **Certificate Course on Soft Skills for Placement and Career Development**, aimed at equipping you with the essential skills necessary to excel in your professional journey.

In today's competitive job market, possessing technical knowledge alone is not sufficient. Employers seek candidates who can effectively communicate, collaborate, and adapt to diverse work environments. This course is designed to enhance your employability by focusing on key soft skills such as communication, interpersonal skills, time management, problem-solving, and emotional intelligence.

Course Details:

- Duration: 36 hours
- Starting from **July 4th, 2020 - October 4th, 2020**
- Facilitators: Technoserve Pvt. Ltd.

Registration is free of cost.

To enroll in the course, please contact your respective class teacher. Limited seats are available, so we encourage you to register at the earliest convenience.

Principal

Principal

Sree Narayana Guru
College of Commerce

P. L. Lokhande Marg,
Chembur, Mumbai 400 089.



Sree Narayana Guru College of Commerce

RE ACCREDITED BY NAAC WITH GRADE 'B' (CGPA 2.45)

(PERMANENTLY AFFILIATED TO THE UNIVERSITY OF MUMBAI)

MANAGED BY: SREE NARAYANA MANDIRA SAMITI (REGD)

P.L. LOKHANDE MARG, CHEMBUR, MUMBAI - 400089.

CERTIFICATE COURSE ON SOFT SKILLS OF PLACEMENT AND CAREER

ACADEMIC YEAR 2020-2021

Course Curriculum

- Effective Communication Skills
- Interpersonal Skills and Teamwork
- Time Management and Organization
- Problem-Solving Techniques
- Emotional Intelligence and Self-Awareness
- Interview Preparation and Resume Writing

Lecture Schedule

Date	Topic	Time
July 4th - 16th	Effective Communication Skills	12:00 PM - 12:30 PM
July 17th - 29th	Interpersonal Skills and Teamwork	12:00 PM - 12:30 PM
July 30th - Aug 11th	Time Management and Organization	12:00 PM - 12:30 PM
Aug 12th - 24th	Problem-Solving Techniques	12:00 PM - 12:30 PM
Aug 25th - Sep 6th	Emotional Intelligence and Self-Awareness	12:00 PM - 12:30 PM
Sep 7th - 19th	Interview Preparation and Resume Writing	12:00 PM - 12:30 PM
Oct 4 th	Certification Distribution	12:00 PM - 1:00 PM

P. Gantam

INCHARGE SIGNATURE: _____



[Signature]
ICAC
Coordinator

Lecture
Schedule