SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

SREE NARAYANA GURU COLLEGE OF COMMERCE

P.L.LOKHANDE MARG, CHEMBUR (WEST)
400089
www.sngcollege.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Sree Narayana Guru College of Commerce is a leading higher educational institution permanently affiliated to University of Mumbai. The College was established in 1986 by Sree Narayana Mandira Samiti (SNMS), a registered educational and charitable trust in 1963 formed by devotees of Sree Narayana Guru, the legendary saint and social reformer from Kerala and is housed in an independent wing of Sree Narayana Guru Educational Complex which also houses the sister institutions from K.G. to XII. "Gain Freedom through Education" was one of the clarion calls given by Sree Narayana Guru to millions of enslaved, oppressed and downtrodden masses to secure liberty, equality, fraternity & Justice and achieve social, economic and cultural progress. The College has a long association and patronage of Dr. K.K.Damodaran, sciecntist, Bhabha Atomic Research Centre, who was foundar chairman and devoted more than 40 years in overseeing the development of the College.

The College offers education to all irrespective of caste, creed, religion, economic status. Commitment of the management to serve the society better with enhanced infrastructure and high quality education is the strength of the institution.

It focuses on the following areas.

- **Post Accreditation Initiatives:** IQAC functions as the think tank for the continuous quality improvement of education and utmost priority is given on the recommendations made by NAAC Peer Team.
- **Professional Development:** The College runs 10 UG and 3 PG programs in various Commerce & Management streams including B.Sc. in Information Technology.
- **Underwriting to Social Cause:** The College is situated at M-Ward east, Brihanmumbai Muncipal Corporation, Mumbai, which is considered as the most underdeveloped area of Mumbai city, populated by predominantly daily wage earner families living in slums. The College caters maximum first generation learners and has earned its goodwill in the local area due to its interfaith policies.
- **Value Orientation:** The College offers equity to all stakeholders with the diversity of students.
- **Going Green:** The Management values environment conservation and follows green practices to make clean and green campus.
- **Human Values:** Motivating the students towards principle of "One caste, one religion and one God for man." of Sree Narayana Guru.

Vision

The institute's Vision:

"Empowerment through Higher Education to all Strata of Society"

Mission

The Mission:

- Quality education to all irrespective of caste, creed, socio-economic status and uplift the poor and downtrodden.
- Enhancing the personality by fostering moral and ethical values and to produce dynamic and able minded youth.

The Objectives:

- Maintain good academic standards through innovative and effective teaching, learning methods
- Focus on learner-centric teaching to make learning a happy, joyful and fruitful experience.
- Sensitize students on vital social issues ranging across the globe and guide them to emerge as socially responsible citizens of the nation.
- Motive students to achieve discipline, self-mastery and professionalism.
- Enable students to meet the needs, demands and challenges ahead and excel in life.
- To aim at all round development of students and groom their talents through meaningful co-curricular, extracurricular activities with an emphasis on integrity and ethics.
- To have a positive approach towards development and progress of youth, highlight their inherent powers and inspire them to realise their full potential.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Good Infrastructure and spacious campus with provision for further expansion
- Skill Development Program under NUSSD which runs parallel to the Degree program
- Remarkable outcome of N.S.S, Active Extension Cells etc.
- Top Priority for Faculty Development.
- Several Initiatives towards Environmental Conservation.
- Rich library with good number of reference books and journals.
- Well-developed sports facility with gymnasium and turf ground.
- Good number of UG and PG programs.
- Remedial coaching for weak students.
- Book Bank scheme for eligible students.

Institutional Weakness

- Absence of proper industry oriented syllabus.
- Quality of entry level students –Large number of students are admitted with poor percentage of marks.
- Most of the students are from vernacular medium.
- Lack of awareness about the programs to the students and parents.
- Students from lowest economic strata –with limited exposure to technology, etc.
- Compulsion of students to work to support the family dure to extreme financial issues.

Institutional Opportunity

- Increase in financial resources generation through collaborations and MOUs.
- Enhance necessary skills in students through Skill Development Program.
- Availability of Professional guidance from corporates (CSR activities).
- To prepare our students for competitive examinations for Government jobs.
- Wide Scope for Research especially in the local areas which can bring improvement in the local inhabitants' life.
- Active Campus Placements.
- Spacious campus for creation of physical and learning infrastructure to add new programs or to increase the intake of existing programs as per the need.

College is located in Mumbai Municipal Corporation 'M Ward East' the most underdeveloped area of Mumbai City giving scope for enhancement of social development.

Institutional Challenge

- Bridging the syllabus gap as per requirements of industries.
- Changing requirement of job market.
- Sensitising the families in the area regarding importance of education at higher level.
- More focus on technology and online procedures where our students may lag behind
- Making students globally competent with special focus on communication and presentation skills.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

• The College has set up the mechanisms to ensure curriculum delivery through a well-planned and documented process.

• One of the senior faculty member is a member of Board of Studies of University of Mumbai University which designs syllabus.

• Faculty development program for fresh teachers to train them in proper curriculum implementation and to see the personality development of the students.

• Introduced National University Students Skill Development (NUSSD) program in association with Tata Institute of Social Sciences (TISS) free of charge for improving the employable skills of its students.

• College gives Academic Flexibility by offering horizontal, lateral and vertical mobility with elective options at various programs.

• The College introduces new courses in various programs introduced by University of Mumbai from time to time and equip the library with the latest reference books related to courses.

• All programs offered by the College are under Choice Based Credit System.

• The College assimilates various cross cutting issues relevant to Gender, Environment and Sustainability,

Human Values and Professional Ethics into the curriculum.

• The holistic development of the students is also emphasized by providing platform to the students for participation in activities under NSS, WDC, etc.

• Value added courses in curriculum is also offered by the College. In addition to it, College also arranges special lectures on teachings of Sree Narayana Guru.

• The College provides practical training by encouraging students to take part in field work and internship.

The stakeholders are involved to give their opinion on Course content by applying feedback mechanism.

Teaching-learning and Evaluation

• The College focuses on the overall development of the students by identifying the strength and weakness of the students at entry level.

• The mentoring system has been formally introduced in the year 2015-16 by appointing class teacher as mentor of the class. College also sees that mentor is meeting the mentee in batches to have a personal contact for the development of the students.

•The College understands the need for new teaching pedagogy and makes the arrangement of the teaching aids for teaching and learning. As a result all class rooms are WiFi enabled with projectors. College has also created a smart class room on second floor with intelligent panel.

• The innovative teaching and learning pedagogy has helped the College to achieve the Program outcome.

•The College believes in utmost transparency and accountability in examination systems. The grievances made by the students are solved by following the prescribed rules and procedures of University of Mumbai.

• The teaching experience is balanced by appointing young and ambitious teachers and by retaining the experienced faculties.

•The College Management appreciates the teachers for receiving recognition and awards by giving incentives for the same.

• Around 25% of total teachers are from other states, which helps the students to get the experience of other states teaching pedagogy.

• The College believes in continuous evaluation of the learners and the same thing is confirmed by conducting internal examination semester wise along with the monthly class tests.

•The College informs the parents about the results of the students by calling parents meet and by giving mark sheets of semester examination to parents only.

• All the activities are well planned at the end of the previous academic year for the coming academic year and the plan is followed properly.

• The results of the final year students are visible assurance of the attainment of program outcome.

Research, Innovations and Extension

• The College encourages the faculties for conducting minor and major research projects by sponsoring seed capital for the projects. Every year College makes special budget for this purpose and Management sanctions the same.

• The College has developed the Incubation center along with Research Cell, where the students are guided for their projects. Center also arranges special sessions by calling the experts on research.

• IQAC and other departments conduct various International, National, State and University Level workshops, Conferences and Seminars on various current topics which are required to be discussed.

• Research cell of our College and IQAC look after research policies for ethics and plagiarism.

• After UGC came out with the Approved list of journals for the publication in the year 2017-18, 36 teachers got 19 publications in the Notified journals.

• 72 Research papers got published in ISSBN/ISSN noted journals in the previous five years.

• College has a vibrant Extension Activities Cell conducting various activities which transform the students into a responsible citizens.

• The College and the students have received many recognition/awards from recognized bodies for extension activities.

• 104 activities have been conducted under NSS and Extension Activities Cell banner in the previous 5 years.

• The College arranges Industrial visit and also encourages students to participate in field projects, resulting in 1,148 students participated in same.

• MoU with Tata Institute of Social Sciences for the skill based programs have equipped our students with the required industrial skills for job market, resulting in 3,040 students being enrolled in the programs in last five years.

Infrastructure and Learning Resources

• Sree Narayana Mandira Samiti has 19,553 Sq. Mtrs land area on which two buildings are constructed; one for College with 5 floors and about 45,000 sq. ft. built up area and the other one for school with 4 floors of about 30,000 sq. ft. On the College building additional two floors of about 18,000 sq. ft. are under construction and is expected to be completed by May 2019.

• The College has 22 class rooms to accommodate 120 strength each of grant-in-aid program students and 60 students each of self financing programs. College also has developed Smart room with intelligent panel (smart board)

• All the class rooms are wifi enabled, 13 class rooms are having fixed projectors and there is also one portable projector.

• The campus hosts one multi purpose stilt area on the ground floor of about 10,000 sq. ft., one ICT enabled Seminar Hall, Two computer labs with latest version computers, Staff rooms for faculties, separate common rooms for boys and girls.

• The gymkhana is equipped with well maintained gym machines and indoor games materials.

• The College has Basket Ball court, Volley Ball ground, modern Synthetic Turf ground for playing football and box cricket.

• Library has 22,000 plus reference books & text books, 5 Internet Connected computers, 13 Periodicals, 83,000 plus online journals and books, library software 'Soul 2.0' and has remote access facility through Inflibnet.

• Health and Hygiene is taken care of by keeping in mind the importance of cleanliness. First Aid box is available in administrative office and in gymkhana.

• On each floor there are separate toilets for boys and girls.

• The College frequently updates its IT facilities, the campus is free WiFi enabled and two internet cables with 50 MBPS each of unlimited plan.

• Time table for computer lab is prepared in such a manner to see that ratio of Computer to students comes as 1:1. There are two computer labs and two reading rooms.

• Media Lab is equipped with latest version computers where B.M.M. students do the projects related to their course content

Student Support and Progression

• College helps in providing Scholarships and Freeships to the students, not only from Government but also from NGOs and Trusts. College also provides fees concessions on merits and installment payment facility.

• College Management has started the practice of giving scholarship to final year students totaling to Rs.1, 00,000 (4 Deserving students @Rs.25, 000).

• College arranges regular career guidance sessions and also guides them on how to crack the competitive examinations by conducting mock online tests.

• College has an MoU with Tata Institute of Social Sciences (TISS) which offers the Vocational Education Programs under the National University Students Skill Development (NUSSD) scheme, where 2,639 students successfully completed the program and got certificates from TISS in past five years.

• 427 students have been placed at respectable designations in various streams through College Campus Placement in the previous 5 years, the rest got equipped with skills to get employable.

• 28 students have cleared the CET to get admission in MBA and LLB in the past five years and 2 students have cleared NET and SET respectively.

• On an average per year 58 cultural events/activities and 19 sports activities are conducted for the benefit of the students.

• Alumni meetings are happening and the members are helping the institution by giving support both financial and non-financial.

Governance, Leadership and Management

• All program coordinators along with IQAC look after various issues related to curriculum planning and its implementation.

• Visionary Management is encouraging the human resources to put in maximum efforts.

• Decentralisation of authority and partial autonomy is provided to the Program Coordinators to take initiatives in decision making.

• The College has provided Medical Insurance for the staff.

• Perspective planning is made to achieve the long term ends.

• A well-defined Organogram explains the organizational structure and institutional practices.

• College is moving for e-governance in all avenues in its daily functioning and overall operations.

• Faculties are encouraged to take up research projects, present research papers in seminars, get papers published in research journals etc. with financial support as well as duty leave by College.

• College conducts Faculty Development Programs at College level for the staff, specially for newly appointed faculty members by calling experts from various fields

Institutional Values and Best Practices

• The Women Development Cell has successfully worked towards gender equity promotion and sensitivity by organizing many programs and activities.

• The College provides physical facilities for differently abled persons in the form of separate common room, ramp, toilet facility etc.

• The College has initiated green practices to make the campus clean and green.

• The College has practice of celebrating Independence Day, Dr. Ambedkar Jayanti, Maharshtra Day, Republic day for enhancing consciousness about national identities and symbols.

• The College organizes special sessions and lecture series on teachings and life of Sree Narayana Guru to disseminate value education.

• The College emphasizes on Human values and Professional ethics by displaying the core values and code of conduct on College web site.

• The College maintains complete transparency in its financial, academic, administrative and auxiliary functions.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SREE NARAYANA GURU COLLEGE OF COMMERCE
Address	P.L.Lokhande Marg, Chembur (West)
City	MUMBAI
State	Maharashtra
Pin	400089
Website	www.sngcollege.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Ravindran Karathadi	022-25263132	8779099905	022-2525534 7	sngcollegeprincipal @gmail.com
IQAC / CIQA coordinator	Srichand Parsram Hinduja	022-25263133	9890139507	-	sphinduja08@yaho o.com

Status of the Institution	
Institution Status	Self Financing and Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	Yes Declaration Minority College _compressed.pdf
If Yes, Specify minority status	
Religious	
Linguistic	Malayalam
Any Other	

Establishment Details	
Date of establishment of the college	09-07-1986

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	University name	Document
Maharashtra	University of Mumbai	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	24-12-2007	View Document
12B of UGC	24-12-2007	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	Yes
If yes, has the College applied for availing the autonomous status?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	P.L.Lokhande Marg, Chembur (West)	Urban	4.83	19553

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Commerce And Allied Courses	36	HSC	English	600	557
UG	BCom,Commerce And Allied Courses	36	HSC	English	240	234
UG	BCom,Commerce And Allied Courses	36	HSC	English	60	9

UG	BCom,Commerce And Allied Courses	36	HSC	English	180	45
UG	BCom,Commerce And Allied Courses	36	HSC	English	60	6
UG	BCom,Commerce And Allied Courses	36	HSC	English	180	89
UG	BCom,Management	36	HSC	English	240	209
UG	BCom,Mass Media	36	HSC	English	180	100
UG	BCom,Banking Insurance	36	HSC	English	180	176
UG	BSc,Information Technology And Mathematics	36	HSC	English	180	143
PG	MCom,Commerce And Allied Courses	24	GRADUATION	English	120	110
PG	MCom,Management	24	GRADUATION	English	120	40
PG	MCom,Banking Insurance	24	GRADUATION	English	120	58

Position Details of Faculty & Staff in the College

Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1				2				5
Recruited	1	0	0	1	0	2	0	2	2	3	0	5
Yet to Recruit				0				0				0
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				30
Recruited	0	0	0	0	0	0	0	0	6	22	0	28
Yet to Recruit				0				0				2

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				10
Recruited	8	2	0	10
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				8
Recruited	4	4	0	8
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				5
Recruited	3	2	0	5
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	1	1	0	3
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	1	0	0	0	2	0	3	15	0	21

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	1	1	0	2
PG	0	0	0	0	0	0	5	10	0	15

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	16	11	0	27

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
Diploma	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
PG	Male	79	0	0	0	79
	Female	129	0	0	0	129
	Others	0	0	0	0	0
UG	Male	825	9	0	0	834
	Female	730	4	0	0	734
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	112	110	92	107
	Female	154	150	139	114
	Others	0	0	0	0
ST	Male	5	0	2	0
	Female	1	0	0	0
	Others	0	0	0	0
OBC	Male	18	6	18	20
	Female	25	26	23	13
	Others	0	0	0	0
General	Male	778	762	709	634
	Female	682	695	692	633
	Others	0	0	0	0
Others	Male	0	1	3	4
	Female	1	0	3	1
	Others	0	0	0	0
Total		1776	1750	1681	1526

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 430

File Description	Document
Institutional Data in Prescribed Format	[View Document]

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
13	13	11	11	11

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1775	1750	1681	1526	1333

File Description	Document
Institutional Data in Prescribed Format	[View Document]

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
187	212	189	195	150

File Description	Document
Institutional data in prescribed format	[View Document]

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
545	465	431	408	345

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
35	32	27	25	21

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
38	38	36	28	24

File Description	Document
Institutional data in prescribed format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 24

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
151.7	184.8	173.4	84.9	82.3

Number of computers

Response: 99

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

    1.*Curriculum Planning and Implementation:*

The institution ensures effective curriculum delivery through a well-planned and documented process:

- The Curriculum is designed by the affiliating University through its Board of Studies and Academic Council. The affiliated colleges implement the same.
- While implementing the curriculum the College has considered the needs of the students. The College operates the curriculum with the help of :

  - Academic Calendar and Diary. It is cross checked by the coordinator periodically.
  - Subject-wise Weekly Teaching Plan.
  - Coordinators get the feedback from the students periodically on effective syllabus completion and the sufficient lectures are allotted to the concerned teachers if their syllabus is not completed.
  - Semester wise lecture Time-Table with timely adjustment whenever required,
  - Expert Guidance Lectures by Guest Faculty, Remedial coaching, Mentoring, class tests, Students' groups etc.
  - ICT enabled learning,
  - Regular seminars on contemporary issues benefiting students and teachers by way of research paper presentations and interaction with outside fraternity.
  - Semester wise examination for students evaluation.

- College has taken proactive steps in implementing the emerging undergraduate and post graduate programs of the University to see that students are benefiting the most. It has, presently, 10 UG (of which 4 are newly introduced innovative programs) and 3 PG programs to meet the professional and personal needs of students, in tune with the emerging national and global trends.
- The faculty members regularly attend orientation courses, refresher and short term programs organized by Academic Staff College and other academic bodies for curricular and co-curricular updating.
- The College arranges Faculty Development program for fresh teachers to train them in proper curriculum implementation and to see the personality development of the students.
- Senior teachers of the College are involved at University level in framing and/or periodical revision of curriculum as member of Board of Studies and by attending syllabus revision workshops.
- All teachers are part of assessment process as paper setters, examiners and moderators at the University level as well as at the College level.

File Description	Document
Any additional information	[View Document]

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 11

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	02	01	00	06

File Description	Document
Minutes of relevant Academic Council/BOS meetings	[View Document]
Details of the certificate/Diploma programs	[View Document]
Any additional information	[View Document]

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 7.14

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	00	0	0	0

File Description	Document
Details of participation of teachers in various bodies	[View Document]
Any additional information	[View Document]

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs

offered during last five years

Response: 69.3

1.2.1.1 How many new courses are introduced within the last five years

Response: 298

File Description	Document
Details of the new courses introduced	View Document
Any additional information	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 100

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 13

File Description	Document
Name of the programs in which CBCS is implemented	View Document
Minutes of relevant Academic Council/BOS meetings.	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 10.72

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
228	474	112	31	66

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

- College offers courses as per the guidelines of University. At first and second year levels there are courses called Foundation Course and Environmental Studies which are related to Gender, Environment and Sustainability, Human Values and Professional Ethics.

- Apart from the above, the College has taken concerted efforts to see that its students are trained for better employability with essential skills. For that it has introduced **four** skill oriented industry sponsored National University Students' Skill Development (NUSSD) certificate/diploma programs in collaboration with Tata Institute of Social Sciences (TISS), a well-known deemed University, during the last five years. At the Foundation course level of NUSSD Certificate Course students learn (1) Motivating youth for skill building, (2) Digital literacy, (3) English Communication and soft skills, (4) Financial literacy, (5) Legal literacy, (6) Youth Leadership and People skills, and (7) Working with Community leading field practicum. At diploma programs our students chosen domain areas of (1) Banking and Finance, (2) Digital Marketing and (3) Hospital Management. It also conducts /deputes students to workshops to enhance their learning skills. The college has also introduced certificate course in Tax Accountant from (Maharashtra Technical & Self Employment Training Society (MTSTS), a Government Skill Development Undertaking.

- For holistic development it provides a platform for following activities:

1. NSS: Through NSS activities like tree plantation, blood donation, Thalassemia checking, cleanliness, aids awareness, residential campsite. Students get to know the society and its environment well for a proactive social role for environment and sustainability.
2. Career Guidance and Counseling Activities like aptitude tests, resume writing, interview and GD etc.arranged by own faculty and invited guests.
3. Women Development Cell conducts activities like essay writing, poster making, pre-marital counseling etc. to sensitize students on gender issues and women's rights.
4. Human Values and Ethics sessions are periodically conducted to inculcate these values by organizing philosophical discourses for teachers and students. Daily lectures starts with a 2 minute prayer session.
5. Intercollegiate Cultural and Sports Fest and Food Fest are regularly conducted to ensure students'

to boost their morale, healthy competitive and team building skills.

File Description	Document
Link for Additional Information	[View Document](#)

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 1

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 01

File Description	Document
Details of the value-added courses imparting transferable and life skills	[View Document](#)
Brochure or any other document relating to value added courses.	[View Document](#)

1.3.3 Percentage of students undertaking field projects / internships

Response: 7.27

1.3.3.1 Number of students undertaking field projects or internships

Response: 129

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise
A.Any 4 of the above

B.Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A.Any 4 of the above

File Description	Document
Any additional information	[View Document](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	[View Document](#)
URL for stakeholder feedback report	[View Document](#)

1.4.2 Feedback processes of the institution may be classified as follows:
A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: C. Feedback collected and analysed

File Description	Document
Any additional information	[View Document](#)
URL for feedback report	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.35

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
13	7	0	5	4

File Description	Document
List of students (other states and countries)	[View Document]
Institutional data in prescribed format	[View Document]

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 86.21

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
670	762	757	681	596

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
960	840	840	840	600

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

2.1.3 Average percentage of seats filled against seats reserved for various categories as per

applicable reservation policy during the last five years

Response: 68.73

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
143	145	127	124	102

File Description	Document
Institutional data in prescribed format	[View Document]()
Any additional information	[View Document]()

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

- The college mechanisms is in place for assessing the learning level at the time of admission based on their earlier performance in the qualifying examination and also subsequently after admission.
- The admission committee segregates the students at the time of admission based on their performance in qualifying examination.
- The segregation is done under five headings viz.
    - i) Students' scoring 75% and above.
    - ii) Students scoring 60% and above but below 75%.
    - iii) Students scoring 50% and above but below 60%
    - iv) students scoring 35% and above but below 50%
    - v) Students with multiple mark sheets.
- Admission committee prepares a report based on the above data and submits to IQAC.
- IQAC in consultation with Principal and Program Coordinators plan appropriate programs such as Remedial program for slow learners, special advance programs for advance learners and intensive coaching for students facing the risk of failure leading to drop out.
- The schedule of these programs are included in the prospectus and also uploaded on the website time to time.
- Wide publicity is given through notice board and announcements in the class rooms and also through WhatsApp groups.
- IQAC submits the periodical report to the Principal for discussion in CDC
- CDC makes appropriate provisions in the budget to cover the expenses of above.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.2.2 Student - Full time teacher ratio

Response: 49.33

File Description	Document
Any additional information	[View Document](#)

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.17

2.2.3.1 Number of differently abled students on rolls

Response: 3

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

College follows the following students' centric methods

- Monthly practice class tests:

Monthly practice class tests are regularly conducted for all subjects and timely guidance and support for improvement has been given to the students.

- Group discussion:

This activity carries fun and knowledge together, based on subject content which are relevant to practical applications, subject teachers have been motivating students to discuss about such topics.

- Role Play: Students are taught to be the responsible citizen by being disciplined and by following the rules which are made up for the convenience of the life and they are also made aware about their role for the development of society .
- Power Point Presentation: Power point presentation methodology makes students to involve in the contents of the various courses
- Audio/ Video learning:

Teachers use channels such as YouTube to make the students understand concepts well. Graphical and pictorial formats makes learning a fun activity. Subject teachers bring their own searched audios and videos on the topics from websites like w3.chool.com, tutorialpoint.com, W3resource.com, Wikipedia.com, etc. and present them to the students for more clarity.

- Surveys:

Teachers guide the students to conduct economic surveys for them to understand external market environment and to think about for more practical solutions in various situations.

- Research project work:

In various U.G programs project work is compulsory as a part of their curriculum. The project guiding teachers motivate students to go beyond their academic curriculum and helps them to present research work in more professional manner.

- Discussion on current affairs:

Discussions on current affairs are conducted to motivate students to go beyond their domain areas to improve their personality. This activity not only makes students aware about current scenario of their domain but also helps students to develop them as a good professionals.

- Conducts practical:

The College regularly arranges industrial visits and internships to strengthen theoretical knowledge of the students through hands on practical experience.

- In subjects like mathematics and Business Communication, tutorials are conducted in small batches of around 30 students. This helps the students to have one to one interaction with the teacher.
- Field visits to R.B.I., B.S.E., T.I.S.S., etc. gives exposures to the students on Industry requirement of academic level.
- Use of smart intelligent panel to enhance learning process and creativity.
- Formation of student support groups doing special assignments under the close supervision and monitoring by teachers who act as mentors.
- Mentoring program of students by program coordinators and management through fortnightly reports from mentors.

File Description	Document
Link for Additional Information	View Document

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 100

2.3.2.1 Number of teachers using ICT

Response: 35

File Description	Document
List of teachers (using ICT for teaching)	View Document
Any additional information	View Document
Provide link for webpage describing the " LMS/ Academic management system"	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 88.75

2.3.3.1 Number of mentors

Response: 20

File Description	Document
Any additional information	View Document

2.3.4 Innovation and creativity in teaching-learning

Response:

- Quiz competition:

Quiz competitions are conducted class wise and also in the College festivals. In College festivals students are asked to solve various puzzles, estimation games, accounting games, questions related to their own program and general knowledge. The overall participation of students for this activity is very high and the impact is very positive.

- Power point presentation:

The teachers use very often power point presentations in professional style on the topics they teach and on social issues. This help the students to present in more professional and focused manner.

- Surveys:

College conducts economic surveys to understand external market environment which helps conceptual building and makes students to think about more practical ways.

- Debates:

This creative activity get conducted by subject teacher as well as in College festivals. Debates actually helps students to go out of their shell, make student to explore on current issues, market surveys, social issues etc.

- Website development competition:

Conducted website development competitions for students to understand how websites are actually get built, works and comes on computer screen. Not only IT students but students from various other programs are always very keen to participate.

- Role playing:

The teachers counsel the students on regular basis to make them aware and feel the reality in life and about the society where they live by conducting role plays, etc.

- Aptitude test:

Aptitude tests are conducted for final year students to motive them to learn aptitude techniques, to provide them the various sources to build it and to make the job interviews an easy task.

- Industrial visit:

College arranges industrial visits every year to give a practical exposure of their areas of specialization.

- E-access to students through Google Group/Drive:

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 88.78

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	[View Document](#)
List of the faculty members authenticated by the Head of HEI	[View Document](#)
Any additional information	[View Document](#)

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 6.08

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	3	1	1	1

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document
Any additional information	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 6.53

2.4.3.1 Total experience of full-time teachers

Response: 228.5

File Description	Document
Any additional information	View Document

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 0

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)
e-copies of award letters (scanned or soft copy)	[View Document](#)

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 24.75

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
11	11	7	6	6

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	[View Document](#)
Any additional information	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

Institutional Reforms in continuous evaluation:

Apart from the reforms, such as the University's decentralization process, the college has implemented the following strategies to evaluate students' performance.

As in the perspective, the College Internal Examination Committee is made up of. The Committee has worked to make the internal investigation more transparent and objective.

In consultation with the IQAC, the following reforms were made:

* Encouragement to conduct formative tests: The committee was administering academic units to conduct various format tests so that subjects and learning levels were met regularly.

* Besides traditional methods such as home assignments and tutorials, new methods such as open book tests, surprise tests, seminars, multiple choice question series, quiz, group discussions were introduced at the departmental level. The faculties are given space and time to conduct such

formative tests. The evaluative reports of these tests were collected in the department and put before the head for the cross-checking.

- Implementation of mid-term exam: The Committee prepares a mid-term exam schedule and displays it on the site. The faculties set the question papers according to the guidelines issued by University of Mumbai . The faculties retain the series of model answers. The centralised assessment program is introduced for evaluating semester end examination answer books in the College. Evaluation reports are made within a specified period of time. The results are transmitted to students in the classroom and are displayed on the Notice Board.
- Introduction to open day practice: The IQAC suggested introducing open day practice to make the internal evaluation more reliable and transparent.
- Introduction to conducting e-tests: The departments are encouraged to use ICT to conduct the formative tests. The practice of e-tests is carried out in the few departments.

Introduction of entry-level identification of slow and advance learner: As per the instruction given by IQAC, the college has introduced an entry-level analysis of students based on their previous examination marks to identify slow and advance learners at the beginning of each academic year.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

- The process of internal assessment is communicated to the students well in advance, and the students are made aware of the evaluation pattern to ensure strictness and transparency in the internal assessment.
- Open day practice: To make the evaluation process more transparent and robust, IQAC suggested the introduction of an open-day practice to establish meetings between the students, parents and the evaluating teachers where the mark sheets of the semester end examination are handed in the hands of parents.
- Students get to know the performance and the way in which the documents are evaluated, and grades are given in the evaluation.
- After the midterm exam and the department's formative tests, the teacher who evaluates the test and exam answer documents meets students immediately and bring their errors and guide them to their problems or answer their queries.
- Besides, the idea of how to write appropriate answer is made clear to the students by the concerned teachers. This practice has received the applauding response from the student community.

The rigor and transparency are maintained through the following practices:

- The setting of question paper as per the university examination pattern
- The in-house printing of the question papers.
- Masking of the answer sheets before evaluation.
- Moderation of the answer papers by calling the experienced teachers from other colleges.

- Underperforming students are guided for improvement (remedial teaching).
- The students can verify the answer books by applying for photo copy of assessed answer books or even by applying for re-valuation of the answer books.
- Compulsory internal examination per semester based on theory syllabus is conducted.
- The fieldwork, visit reports, and project works are strictly monitored by the subject teachers.
- Viva-voce based on practical work is carried out as part of the evaluation.

Formative evaluation is done continuously throughout the period till the student appears for the summative/last examination.

- The college administration gives freedom to the departments to choose the method of formative evaluation to bring the variety in the methods of internal examination and evaluation which includes:

- Multiple choice question tests
- Unit test
- Home Assignments
- Case study
- Seminars
- Class test
- Surprise test
- Project report
- Oral tests
- E-test

Summative evaluation

- Midterm (pre-semester) examination is conducted before 5th and 6th semester every year.
- The question papers are set as per the University examination pattern that includes various forms of questions such as MCQs, short notes, short answer questions, long answer questions, etc.
- From the academic year 2017-18 e-tests are introduced in some departments as a formative test.
- Teachers and students are trained to use Google drive and Google forms to generate e- tests.
- Teachers are taught to generate links of test and sharing these test links on e-mails and WhatsApp groups of respective departments.
- Students use their android mobiles or computers in various departments, library, computer labs and study rooms in the college. The results of e- tests are declared immediately. It adds the transparency and frequency in internal examination and its assessment

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

- There is a mechanism for correcting grievances regarding evaluation, both at College and university

level.

- The rectification of grievances for UG year I and II evaluation is done at college level, and cases of grievances for the year III and PG evaluations are sent to the university.
- The Internal Examination Committee deals with the grievances related to the internal examination.
- The grievance recovery mechanism is according to university rules.
- Students can apply for photo copy of the answer books or also can approach the university authority or college authority for reassessment. This process is an innovative and healthy practice of college.

College level

- At the college level, the evaluation work is done for the year I and II examinations.
- If any student feels that the score given to him in any paper is not just, he or she can apply for photocopy of the assessed answer-book. The college provides photocopy of answer books to the students on application after collecting the prescribed fees for it.
- In the second stage after receiving the photocopy, he/she may confirm possibility of change in marks by consulting with subject expert. And if there is possibility of changes in mark he/she can apply for revaluation by remitting the fees to the college.
- The college gets it assessed by appointing subject expert other than the previous assessor.
- If there is change in score, it is corrected by internal examination committee of the college.
- This mechanism is time bound that is after the declaration of result student can apply for photocopy within the stipulated number of days (7 days as prescribed by University). After receiving photocopy student can apply for revaluation within four days.
- Internal examination committee itself looks after the complaints or grievances related to formative tests and summative examination. The students have the freedom to use the suggestion box to put in the note of dissatisfaction with the internal examination mechanism.
- The principal and in charge of faculty keeps an eye on the overall procedure by conducting the periodical meeting with the internal examination committee.

Open day practice:

- Open day practice is the best way to deal with grievances and complaints related to internal evaluation system.
- It makes the evaluation process more transparent and robust
- After midterm examination and departmental formative tests, the teacher who assesses the test and examination answer papers, calls the students and parents on a scheduled day to hand over the mark sheets.
- The students come to know the performance, and the way papers are assessed, and marks are given in the evaluation.
- He gets his doubts and complaints clarified on the very day. This practice has received the applauding response from the student community.

Grievances related to university examination:

- Grievances related to year III of UG and all PG courses are referred to the university grievances committee.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

- Academic Calendar: The preparation of academic calendar for the next academic year begins in April, i.e., before the end of every previous academic year.
- Every department submits a detailed academic and activity calendar of the department to the IQAC.
- Considering the academic calendar provided by the university, a comprehensive academic calendar is prepared with the assistance of IQAC.
- The college annually publishes 'Academic Calendar' containing the relevant information regarding the teaching-learning schedule (working days), various events to be organized, holidays, dates of internal examination, etc.
- The academic calendar is prepared so that teachers and students should know all the activities regarding teaching-learning process .

Evaluation blueprint:

- Evaluation of students' acquisition of subject knowledge through classroom/laboratory learning is a significant component of the evaluation.
- The college prepares a schedule for internal examinations well in advance and displays it on the notice board as well as on the college website.
- The college follows the structured evaluation pattern for the UG courses.
- The college conducts the pre-semester examination.
- The pattern of the question paper of the university is followed to prepare the question papers.
- It is intimated to the teachers and students in advance.
- The schedule is strictly followed in the organization of the examination.
- The evaluation of the semester examination is done through the centralised assessment program.

File Description	Document
Link for Additional Information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

- *The College articulated its Graduate Attributes for all 10 undergraduate and 3 post graduate programs offered in the College and monitored its implementation and outcome.*
- It has been widely communicated to students and teachers through brochures, College website, Admission Help Desk, Orientation programs, and Staff meetings.
- The College has been supporting the students morally and socially, by making them engage in different educational activities and giving them a strong support of faculties.
- The outcome of the students has been really good. The University has also made sure to make the

students engage in social activities.

- The expected learning outcomes are communicated to the students and teachers through circulation of Course outlines which is compiled for specific academic programs.
- The teaching, learning and assessment strategies have been structured with a view to help to develop conceptual clarity, sound theoretical knowledge, problem solving skills and competence in presentation and communication.
- Other than assessing student's performance through mid-term and end-term examinations, project writing, classroom presentations and debates and discussions, the University has not so far developed any other mechanism for collecting and analyzing data on learning outcomes of students to use it to overcome the barriers to learning.
- As far as enhancing student learning is concerned, in addition to the conventional classroom teaching, the College provides access to online e-learning resources through online portals and the intelligent panels.

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

- Evaluation of the attainment of program-specific outcome is a key to assure the quality enhancement process of an institution. The quality assurance cell of the College has put up this aspect several times in its meetings. After a long consideration, the IQAC has devised the mechanism for the evaluation of program outcome. The utmost care has been taken to make this mechanism transparent, scalable, robust and objective. The unique feature of this mechanism is that there is an excellent blending of subjective observation and objective assessment of the students' performance.
- The Coordinators of various UG programs and PG programs are asked to evaluate the students regarding the attainment of program outcomes using the strategy developed.
- The program coordinators analyse the final resuts of each and every student who have appeared for the final examination. From the analysis, the conclusion are drawn regarding the Program outcome and based on the same the next year's batch is guided.
- The various program coordinators were asked to evaluate the attainment of the program outcomes after the declaration of the results of the University examination.
- The checklist is prepared considering the streams i.e. Commerce, Management, B.Sc.(I.T.) and Mass Media.
- The checklist contains ten questions seeking answers to 10-point scale, the checklist seeks the answer to the questions based on the attainment of knowledge, skills and attitude acquired by the students.
- The checklist is designed in such a way that the Coordinators of the concerned programs have to evaluate a 20 percent of the departmental students on his judgment and give marks ranging between 1 to 10 in the box in the checklist for each question outcome.

2.6.3 Average pass percentage of Students

Response: 80

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 436

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 545

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.14

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0.25

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
00	0	00	0.25	00

File Description	Document
List of project and grant details	[View Document](#)
e-copies of the grant award letters for research projects sponsored by non-government	[View Document](#)
Any additional information	[View Document](#)

3.1.2 Percentage of teachers recognised as research guides at present

Response: 0

3.1.2.1 Number of teachers recognised as research guides

Response: 00

File Description	Document
Any additional information	[View Document](#)

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.04

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 01

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 137

File Description	Document
Supporting document from Funding Agency	View Document
Funding agency website URL	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

- The College has set up incubation center along with research cell. This research cum incubation center provides a platform for the students to get a shape for their nascent idea of the projects in curriculum.
- This center is equipped with I.T. facilities such as desk top with internet facility for the students. The students are guided by the members of research cum incubation center in formulating the topic for the project.
- The center also invites external experts from time to time based on the topic of interest of the students.
- The center is also used by the faculty members for their research projects.
- Extension unit also uses the facilities of the center to analyze and prepare a report on the survey conducted by them on issues of social awareness such as importance of education, legal literacy, women empowerment, anti-drugs drive etc.
- Once the students identify the projects, intensive training session used to be held with each student by their respective guides/faculties for channelizing their ideas.
- IQAC organizes workshops by inviting external experts from institute of higher learning such as Tata Institute of Social Sciences (TISS) for the benefit of the students and faculties.
- Adequate provision is made in the budget for the effective functioning of this center.
- The members of research cum incubation center submit the annual report to IQAC which in turn places it before College Development Committee. (CDC)

File Description	Document
Link for Additional Information	View Document

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 0

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Report of the event	[View Document]
List of workshops/seminars during the last 5 years	[View Document]
Any additional information	[View Document]

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: Yes

File Description	Document
e- copies of the letters of awards	[View Document]
Any additional information	[View Document]

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 0

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 00

3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 00

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.36

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	0	0	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 1.86

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
19	11	12	6	4

File Description	Document
List books and chapters in edited volumes / books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

- The College has two NSS Units with the students strength of 150 (with almost equal number of boys and girls)
- Each unit has a Program officer, one male and one female.
- The NSS Unit is vibrant and conducts activities related to awareness of social issues, community services, Swachh Bharat, Computer Literacy among slum community, legal literacy, health issues, blood donation, gender equity, women empowerment, Campus cleanliness and environment, evils of drugs, living conditions of nearby predominantly low income community.
- Over last five years, NSS Unit has conducted 30 activities, the details are given in the table below:

College has a vibrant extension cell which undertakes number of activities ever year.

No	Name of Programme	Year	Activities	Organized along with	
1	Awareness on drug use and abuse	2014-15	Rally	Narcotics Cell of Ghatkopar	
2	Ruhaniyat –Social Outreach Programme	2014-15	Rally	Tata Institute of Social Science	
3	Exhibition and Slogan Writing competition	2014-15	Competition	College	
4	Distribution of stationary to Adivasi students at Badlapur Gaon	2015-16	session	College	
5	Adult Education	2015-16	Learning Programme	College	
6	Awareness on Sexual harassment with women and children	2015-16	Awareness session	Deonar Police	
7	International Drug free day	2015-16	Session	Narcotic Cell of Mumbai	
8	Lung Health Checkup camp	2015-16	Camp	Rotary Club of Mumbai	
9	Pan card and Aadhar Booth	2015-16	camp	Local NGO	
10	Child Abuse session	2015-16	session	Deonar Police	
11	Awareness on Terrorism	2015-16	session	Mumbai police	
12	Swatch Bharat Abyan activities	2015-16	Sessions	College	
13	Student's enrollment with Dept. of Lifelong Learning and activities.	2015-16	Session	University o f Mumbai	
14	Marathi Bhasha Diwas	2015-16	Session	College	
15	Ambedkar Jayanti Celebration	2015-16	Session	College	
16	Adult Literacy Class	2016-17	Session	College	
17	Distribution of stationery to Adivasi Students	2016-17	Session	College	

18	Drug Abuse	2016-17	Session	Narcotic Cell Mumbai	
19	Librarian Day & Exhibition of reference book	2016-17	Session	College	
20	Eve Teasing	2016-17	Session	Deonar Police	
21	International Drug free Day	2016-17	Session	Narcotics Cell	
22	Health Camp at Lalbaug	2016-17	Program	Eyebytic foundation & TISS	
23	Blood Donation Camp	2017-18	Session	College	
24	How to Crack UPSC/MPSC/Banking Exam and other competitive exam	2017-18	Session	College	
25	Training on waste compost and Street Play	2017-18	Session	College	
26	Organized Safe driving training to female students	2017-18	Training	Honda Motor Cycle & Scooter India Pvt. Ltd.	
27	TB Awareness	2017-18	Session	MDAC	
28	HIV / AIDs Awareness	2017-18	Session	MDAC	
29	Essay Writing & Poster making Competition	2017-18	Session	College	
30	Conducted Survey on Status of Women in the Society in Shivaji Nagar	2017-18	Survey	College	

File Description	Document
Link for Additional Information	[View Document](#)

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 13

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
7	2	2	1	1

File Description	Document
Number of awards for extension activities in last 5 years	[View Document](#)
e-copy of the award letters	[View Document](#)

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 59

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
11	16	13	12	7

File Description	Document
Reports of the event organized	[View Document]
Number of extension and outreach programs conducted with industry,community etc for the last five years	[View Document]

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 19.17

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
284	746	157	278	129

File Description	Document
Report of the event	[View Document]
Average percentage of students participating in extension activities with Govt or NGO etc	[View Document]

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 1

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	1	0

File Description	Document
Number of Collaborative activities for research, faculty etc	[View Document](#)
Copies of collaboration	[View Document](#)

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 3

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	1	0	1

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	[View Document](#)
Details of functional MoUs with institutions of national, international importance,other universities etc during the last five years	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

- Sree Narayana Mandira Samiti has 19,553 Sq. Mtrs land area on which two buildings are constructed; one for College with 5 floors and about 45,000 sq. ft. built up area and the other one for school with 4 floors of about 30,000 sq. ft. On the College building additional two floors of about 18,000 sq. ft. are uder construction and is expected to be completed by May 2019.
- The College has adequate physical infrastructure for teaching learning as detailed below.
- The College has enough number of class rooms for engaging regular lectures and common rooms for girls and boys separately. We have college library with 5 computers with internet facility, 2 computer labs with 99 computers and a media lab with 3 computers. There are separate rooms for Sports, gymnasium and NSS.

Following are the details of the rooms for the academic growth of our college and students.

Sr. No.	Item	Area/No. of Units	Remarks
01	Class rooms	22 Class rooms and 1 smart class room	To accommodate 120 students for B.Com. prog and 60 students for the rest of programs
02	Library	03	01 Library & 02 Reading rooms
03	Computer laboratories	02 with total 99 computers.	The College has shift/ batches of Time tabl confirm that ratio of computers to students is 1:1
04	Common Rooms	02	For boys and girls separately
05	Gymkhana	01	Equipped with all the required instruments machines.
06	NSS Room	01	For keeping records with the facility of Comp and Internet facility
07	Exam Room	01	To keep the stationery and to conduct examina committee meeting
08	IQAC Coordinator's cabin	01	To keep the records of IQAC with the facilit Computer, Printer and Internet connectivity.
09	Placement Cell	01	To keep the records and the central place for convenience of the students.
10	Media Lab	01	For making the presentations and learning

11	NUSSD Room/Students'Core Committee Room	01	For the convenience of students to contact concerned authorities for the NUSSD related
12	Canteen	01	College canteen provides refreshments and lunc the subsidized rates to the students and the members.
13	Server Room	01	Control room for I.T. infrastructure networking for CCTV cameras.
14	Staff Rooms	02	For the Teaching Faculty.
15	Seminar Room	01	Airconditioned and fully ICT enabled Seminar with seating capacity for 250 people.
16	Administrative office	02	Separate for Aided and Self Finance Section fo convenience of the students.
17	Principal's Cabin	01	The central place for the Head of the Institution.

- Filtered drinking water facility provided on all floors.
- Special type of Wash room facility for differently abled.
- The college has lift in one of the buildings and a ramp near the lift for differently abled students. More lifts are getting added soon in the main building.
- C.C.T.V. cameras are installed for safety and security of students and college property.
- High speed internet LAN and wifi facility in computer labs and classrooms.

File Description	Document
Link for Additional Information	View Document

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

- The College has huge playgrounds of area around 3,000 sq. mtrs. and Synthetic Turf Ground, Basket Ball court, Volley Ball ground, a multi purpose ground for sports events and a small ground within the quadrangle.
- The College has a gymnasium with adequate equipments with appropriate time table to accommodate both boys and girls.
- The Gymnasium has Equipments like Speed Fitness [walker], Power Cycle, Thigh Machine, Wrist

Machine, Bar with plates and stand, Twist Machine, Weight Lifting Belt, Abs Machine, TrisapBisub Big machine, Weight Lifting machine, Trisapbisub Shoulder Leg Machine, Dumbles, Weight Machine, etc.

- The College has one open auditorium with provision of stage and a Seminar Hall with sitting capacity of 250 people.
- Adequate number of rooms for practice sessions with facilities for getting musical instruments as and when needed.
- Meditation area and specious hall with Yoga mats.

Outdoor facilities:

- College has playgrounds for outdoor sport. Building, Stilt area and spacious grounds are used for cultural activities.
- **Outdoor games:**

College has –

- A Turf ground exclusively for football and box cricket.
- Basketball court
- Playground for Kabaddi, Kho-Kho, Volley Ball and Badminton
- Spacious ground for various athletics events

Indoor games:

- College Gymkhana has adequate facilities for indoor games like Carom and Chess
- Table Tennis

Health and Hygiene:

- First aid kit is available
- Well maintained wash rooms on each floor for girl and boy students separately and two washrooms for staff and one for the Principal
- Water filter cum cooler on each floor and in staff room and administrative office
- College also has installed a compost pit to compost the organic waste generated mainly from canteen. The organic manure produced is used in the garden.

File Description	Document
Link for Additional Information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 62.5

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 15

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	[View Document](#)
any additional information	[View Document](#)
Link for additional information which is optional	[View Document](#)

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 13.72

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
7.85	15.40	3.45	33.20	11.50

File Description	Document
Details of budget allocation, excluding salary during the last five years	[View Document](#)
Audited utilization statements	[View Document](#)
Any additional information	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

- Name of ILM Software   **Soul 2.0 of INFLIBNET**
- Nature of automation(fully or partially)   **Fully**
- Version   **Soul 2.0**
- Year of Automations   **2017**
- Library was automated using in-house developed Software (partially automated) from the year 2012-13 onwards till the fully automated Soul 2.0 of Inflibnet implemented.
- Total number of computers for student access in library with internet connection : **3 computers**

- Total number of printers in Library (Printer Lan Connectivity is available) :   00
- Total no of photo copy machine(photocopy) in library   :   1
- Internet bandwidth/speed   :   F9 internet service with 2 cables with 50 MBPS each speed.
- Wi-Fi facility: Yes, JIO Wi-Fi is available in the campus.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The College is single faculty college with Commerce , Management, Banking and Insurance, Mas Media and I.T. Programs. The College library is having collection of reference and other books related to the core stream in a required manner. However, keeping in view the overall development of the students and continuous development of teachers, library is equipped with books required for this purpose. College has a wide collection of Encyclopedias, encyclopedia dictionaries, RBI Old reports (hard copies), Pictorial biography of Dr. BabaSaheb Ambedkar etc. Library is also equipped with Work of Kalidasa and Kautilya Arthshastra.

File Description	Document
Any additional information	[View Document](#)

4.2.3 Does the institution have the following:

  1. e-journals
  2. e-ShodhSindhu
  3. Shodhganga Membership
  4. e-books
  5. Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A. Any 4 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document
Any additional information	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 2.28

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1.79	2.71	2.33	2.53	2.05

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: Yes

File Description	Document
Any additional information	View Document

4.2.6 Percentage per day usage of library by teachers and students

Response: 3.31

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 60

File Description	Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Below given are the strategies of our college through which it deploys and upgrades the IT infrastructure and associated facilities.

- The College has two computer labs with 99 computers in LAN system with internet connectivity through two cables of 50 MBPS speed. It also has computers with internet connectivity in library, media lab, IQAC office, administrative office, Principal's office etc. totaling   134 Computers in all.
- College campus is also have free wifi connectivity for the students and staff.
- All the computers are upgraded as per the requirements.
- The College Management has appointed a System Manager and an assistant to take care of the issues related to IT facilities.
- Sufficient number of printers (including network printers) are installed in Administrative Office (Aided and Self Financing sections), Computer lab, IQAC cabin and in the staff room.
- Utmost care is taken for e-waste.
- College library has software Soul 2.0 version
- College also has purchased the software for online admission, finance work, tally software, administration work, examination work and management control from software developers Qualcampus. Before this College had its own developed software.

4.3.2 Student - Computer ratio

Response: 17.93

File Description	Document
Any additional information	[View Document](#)

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)
>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: >=50 MBPS

File Description	Document
Any additional information	[View Document](#)

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 14.99

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
22	21	25	15	14

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	[View Document](#)
Audited statements of accounts.	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

- The need of policymaking arises for the constant, uninterrupted and smooth functioning of these services and facilities.
- Statement:

The policy assures the maximum utilization and adequate maintenance with a standard required specification of physical, academic and support service facilities of the college to accomplish the high

degree of excellence imbibing human values in all endeavors.

- **AIMS**
- To achieve optimum utilization of facilities and services for the benefit of stakeholders.
- To receive constant, uninterrupted and smooth functioning of physical, academic and support service facilities.
- To prevent misuse and misconduct of resources and services.
- To achieve timely up-gradation, replenishment, repairing and replacement of the resources and services.
- To set standardized maintenance and utilization procedures for resources.
- To reduce probabilities of accidents at workplace for ensuring safety The mechanism for implementation Administrative office: The administrative office is a ground level step to fulfill the commitment expressed in the policy statement. Day to day maintenance and care is taken by the administrative office, in consultation with the principal.
- The IQAC takes care of the maintenance of the facilities and discusses the actions to be taken regarding this in its IQAC meetings and required suggestions are put forward to CDC.

General measures for optimum utilization

- Departments and office staff take care of facilities provided to them.
- Instructions are displayed for the proper use of infrastructure facilities.
- The technical staff looks after ICT facilities. The College has AMC with the local service provider to maintain ICT infrastructure in the campus.
- The support staff having technical and mechanical skills look after the day to day maintenance of infrastructure.
- Students carefully use main instruments and hazardous materials under the supervision of the teaching or non-teaching faculty.
- Fire extinguishers are placed in appropriate places, and they are serviced periodically. For library books and office, document preservation periodic pest control is carried out.
- An external on call electrician takes care of electric fittings and wiring periodically.
- For maintaining aesthetic value of proper campus landscaping of available free land is carried out by extensive potting practice
- For drinking water supply the college has installed water purifiers and coolers which are maintained by the support staff.
- Several committees composed of teachers and students carry out periodic inspection to assure that all facilities are maintained in good condition.
- 24/7 security is provided in the campus to ensure safety of equipment and facilities.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 12.96

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
316	236	156	181	165

File Description	Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0.44

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	1	0	0	24

5.1.3 Number of capability enhancement and development schemes –

1. **For competitive examinations**
2. **Career counselling**
3. **Soft skill development**
4. **Remedial coaching**
5. **Language lab**
6. **Bridge courses**
7. **Yoga and meditation**
8. **Personal Counselling**

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: E. 3 or less of the above

File Description	Document
Details of capability enhancement and development schemes	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 9.13

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
232	315	245	00	00

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the students benifitted by VET	
Any additional information	

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	
Details of student grievances including sexual harassment and ragging cases	

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 9.5

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
119	0	21	41	37

File Description	Document
Self attested list of students placed	
Details of student placement during the last five years	
Any additional information	

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 6.06

5.2.2.1 Number of outgoing students progressing to higher education

Response: 33

File Description	Document
Upload supporting data for student/alumni	
Details of student progression to higher education	

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0.07

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	0	0	0	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
545	465	431	408	345

File Description	Document
Upload supporting data for the same	
Number of students qualifying in state/ national/ international level examinations during the last five years	

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	[View Document](#)

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The College forms every year Student Council strictly as per the provision of Sec (2) (b) of Maharashtra Universities Act, 1994 and amended from time to time..

- The council consists of class representatives selected from each class on the basis of academic merit.
- The Principal is the chairperson of the council and the university representative is elected on the basis of secret ballot among the selected Class Representatives.

Student council constitution is as below:

Sr no.	Representative	Designation in Student Council	
1	Principal	President	
2	Faculty in charge – NSS	Member	
3	Faculty in charge – Sports	Member	
4	One Sr. Teacher, nominated by the Principal	Member	
5	Student representative	General Secretary	
6	NSS representative	Member	

7	Sports representative	Member	
8	Girl representative	Member	
9	SC/ST/DT/NT/OBC representative	Member	
10	All class representatives	Members	

- The major responsibility of members of the Students council is to understand and collect the problems of students and discussed with committee and solved.
- Their other responsibilities are

1. To plan different events and activities and execute them with prior permission of Principal.
2. To participate and encourage other students in curricular and co-curricular activities.

3. The College has a very active Students' Council. This council is constituted as per University guidelines. Students who excel in curricular, extra-curricular and co-curricular activities are chosen as Student Representatives. The Students Council members elect from among themselves, the General Secretary. The General Secretary of the Student Council represents the College at the University Students Council.

1. There is no separate funding for student council but these programs are held under cultural and sports department.
2. Students under the council are encouraged to conduct all cultural, and sports competitions. They actively conduct activities under various committees such as Placement Committee, Language Club, Career Guidance Committee etc, which in turn develop their leadership qualities, interpersonal skills and organizing abilities. The faculty members also guide them suitably when required.
3. Activities of the Students Council: The Students Council is actively involved in all the co-curricular and extra-curricular activities of the College. Intercollegiate competitions, College festivals, College Annual Day, Talent Day and Students Week, etc. are organized every year.
4. Students are part of every academic body as student's secretaries. They are also part of IQAC as laid down by NAAC guidelines. Unaided Programs have students' representatives/volunteers to assist the college in the admission work and are part of the Anti-Ragging squad.

ACADEMIC & ADMINISTRATIVE BODIES:

- Students Council Cultural Committee
- Internal Quality Assurance Cell (IQAC)
- Students Welfare Committee
- Discipline Committee and other staff committees for specific purpose.
- Sports Committee
- National Service Scheme (NSS)
- Students Core Committee
- Women Development Cell (WDC)

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 0

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Report of the event	[View Document](#)
Number of sports and cultural activities / competitions organised per year	[View Document](#)

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

Alumni Association organized a talk on Women Empowerment along with the Women Development Cell of the college.

•   The members of the Alumni Association made their contribution in nurturing cancer patients by distributing fruits and flowers during their visits to Brahamumbai Muncipal Corporation's First Cancer Hospital - Nair Hospital.

•   The members of the Alumni Association participated in a rally named 'Abhiyan' to create awareness about female feticide.

•   An Alumnus of our college voluntarily helps to maintain the College website. Alumni of our college who have gained fame as anchors in programs guide the students at the Annual Day program and also act as Judges in the College Talent competitions.

•   Alumni Association organized a talk by Dr. Sheela Panse on clinical depression, sleep disturbances impaired thinking or concentration agitation and irritability Alumni Association also organized a talk on the need to help your parents, plan for a good old age and a happy life for them.

•   The Association organized yoga and meditation sessions for good mental and physical health of

students.

• They regularly interact among themselves and make the meetings as a platform for learning and sharing.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)
? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: 1 Lakh - 3 Lakhs

File Description	Document
Any additional information	[View Document](#)
Alumni association audited statements	[View Document](#)

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 0

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	[View Document](#)
Report of the event	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The Vision and Mission of the institution are-

The institute's Vision:

"Empowerment through Higher Education to all Strata of Society"

And

The Mission:

· Quality education to all irrespective of caste, creed, socio-economic status and uplift the poor and downtrodden.

· Enhancing the personality by fostering moral and ethical values and to produce dynamic and able minded youth.

The College was established by Sree Narayana Mandira Samiti, a registered educational charitable Trust, having its main objective to establish, conduct and maintain educational institutions. The Institution is striving to accomplish Sree Narayana Guru's ever glowing message 'education for uplifting the masses from ignorance and depth of darkness to light of knowledge and thereby providing freedom, peace and prosperity'. The institute's vision is to transform the society by providing quality education to all strata of the society for an inclusive development of the nation. "Gain freedom through education" is one of the most adored messages of Sree Narayana Guru. The institution believes that the quality education and improved personality of youth can bring social, economic and cultural progress and prosperity. Hence, the institution gives equal weightage for academic, cultural, sports and extension activities. Lessons on human values, ethics and integrity are also included. College ensures that the vision and missions are in tune with the higher education policies of the Nation. It relates with the modern, professional and technical career-oriented courses. The institution focuses on skill development programs where the students get equipped with the skills required by the industries. The institution has also introduced PG courses in Accountancy, Management and Banking & Finance besides ten undergraduate programmes including four innovative programs. These specialized programs will help the students to get well paid jobs in various public and private sectors.

To improve the leadership quality of the students the College provides platforms like NSS, Extension, Cultural and Sports activities. Students get opportunities to interact with the society around by taking active part in various NSS activities. All these resulted great improvement in their personality and leadership quality. By taking active participation in cultural and sports activities also they get opportunity

to hone their qualities in a better way. Lectures and sessions based on the teaching and philosophy of Sree Narayana Guru helps to impart human values, love for fellow beings, equity and universal brotherhood.

The governance of the institution is very professional and democratic. The Office bearers of the Trust owning and managing the College is elected strictly on democratic way once in every three years considering the ability, commitment and professionalism in them. The elected members of the management keep striving to improve the governance of the institution. The teachers of the College get increased participation in decision making bodies of the College like College Development Committee (CDC) and IQAC by having good representation in these decision making bodies. The management, through Principal and faculty members, designs and implements its policies and plans. The IQAC controls and monitors the execution of the policies under the overall supervision of the Management.

File Description	Document
Link for Additional Information	View Document

6.1.2 The institution practices decentralization and participative management

Response:

· The Principal delegates necessary powers to Program Coordinators to carry out various academic activities with operational autonomy**.**

· NSS coordinator, and Sports Instructor are provided with necessary support and freedom in Planning and implementation of new ideas.

· The office administration of the college is headed by the Office Superintendent with other staff – Head clerk/Accountant, Senior Clerk, Junior Clerk, Cashier & others.

· The Office Superintendent, in consultation with the principal, co-ordinates the day to day administrative functions.

· The College has a librarian, library attendant & other staff for managing the library.

· Student Council members are given the responsibility of conducting extracurricular activities with a Faculty–in-charge**.**

· For each and every U.G. and P.G. program there is Program Coordinator to look after the day to day activities of the programs and contribute their views and ideas in the various meetings with Principal, IQAC and Management.

· Students are the part of the various College Committees along with the faculties, wherever necessary. Students are giving their input in the form of suggestions in decision making.

· Every year the College forms a Students' Core Committee consisting of 10-15 members in the beginning of the year itself selected based on their sincerity, ability and commitment. This students' body

helps the College administration in overall functioning of the College. The members of the Students' Core Committee gets various portfolios like Communication Officer, Marketing Officer, etc. This resulted not only improving the quality of functioning of the institution but also most of the members of this body improved their personality and leadership quality to a greater extent.

·   All the faculties are given freedom to design their own teaching methodologies and all the required Teaching Aids are provided wherever required.

·   Faculty in-charge of all the working Committees are free to prepare plans to implement and execute them with the consent of the Principal.

·   Feedback is taken from Parents in the parents meetings and valuable suggestions are implemented.

·   Alumni perform their role by helping the institution in making perspective plan by participating in the meetings of CDS, IQAC, Alumni Meet, etc.

·   Suggestions given by Industrial representatives such as Manappuram Finance Ltd., Jyothi Laboratories, etc. are taken on board and students are benefited from the input given by these representatives.

File Description	Document
Link for Additional Information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The Institute's perspective plans are:

·   To improve the infrastructure and quality of education. Two additional floors comprising about 18,000 sq. feet built up area are under construction.

·   To shift the library to a specious floor in the College building.

·   To strengthen alumni participation

·   To implement e-governance and web-based management system for academic and administrative procedure

·   The various aspects considered in perspective plan development include academic growth and motivation for research,

·   To improve the employability skills of the students

·   Infrastructural and administrative betterment and providing need based facilities to all the stakeholders.

·   To introduce more academic programs and value added courses.

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

Organisational Structure defines the institutional practices:

Management:

·   The management plays a major role in the growth and development of the College.

·   Facilitates the maintenance and up-gradation of infrastructure.

·   Addresses and settles the grievances of teaching and nonteaching faculty amicably.

·   Reviews various activities planned and implemented by the Principal.

·   Optimizes utilization of funds by meticulous planning.

·   Promotes research activities by providing the necessary help.

·   Encourages and motivates staff and students through scholarships, awards etc.

Principal:

·   Principal, who is the academic and administrative head of the College, is responsible for the overall development of the College.

·   Maintains healthy relations with both teaching and non-teaching staff.

·   Motivates and encourages the teaching as well as non-teaching fraternity to pursue higher studies.

·   Encourages the faculty to attend and also present papers in seminars and conferences and also to publish research papers in peer reviewed journals, etc.

·   Coordinates with outside agencies like UGC, Joint Director of Higher education & other government bodies, University, etc.

·   Timely placement and promotion of staff.

·   Vigilant about discipline & cleanliness of campus. He takes regular rounds in the College premises.

·   Conducts regular meetings with programme coordinators to ensure smooth functioning of the College.

·   Reviews performance of teaching and teaching staff through personal supervision and feedback to enhance their efficiency.

Faculty:

 ·   The entire faculty helps in implementing the various policies designed by the Management & Principal.

·   Heads of various departments prepare annual plan for teaching and curricular and extra-curricular activities to be conducted in consultation with other departments.

·   All faculty members take relentless effort for the overall development of the students by organizing various activities like personality development, career guidance programs, and self-employment training programs..

·   Maintain daily records of activities in the Academic Diary for review by superiors.

·   Coordinate effectively for the smooth execution of extracurricular activities.

All stakeholders are a part of the decision making process. HOD's, Chief-coordinator and teachers are involved in the process along with students and parents whenever necessary. Governing Council is consulted with any issue related to the policy of the institution.

The decision making process of the college:

The important decisions regarding the institute are taken in the Governing Council. Policy decisions concerning teachers, students and academic matters are taken in the LMC/CDC. Recruiting New staff, introducing new programmes/courses and other such important issues are discussed in the LMC/CDC and the Governing Council.

File Description	Document
Any additional information	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

   1.Planning and Development

2.Administration

3.Finance and Accounts

4.Student Admission and Support

5.Examination

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: B. Any 4 of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
ERP Document	[View Document](#)
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	[View Document](#)

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

There are various committees in the college which are effectively working under the guidance of the principal and Internal Quality Assurance Cell. All these committees organises the meetings to discuss various points related to faculties under their responsibilities and take decisions on it or recommend to the Principal for further action. The suggestions of the committees are forwarded to the College Development Committee earlier Local Management Committee for the final approval, which ascertains the efficiency of working of every committee.

The committee incharge submits the regular report of the committee activities to the Principal.

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The Principal and the Management ensures the professional development of the teaching and non-teaching

staff members. For this, the following practices and policies are adopted:

For Teaching Faculty**:** Faculty members are motivated **-**

·	To participate in seminars, workshops, refresher courses and orientation programmes.

·	To pursue research for higher degree such as Ph. D.

·	To take membership of professional and academic bodies and associations.

·	To present papers in different seminars/conferences/workshops and publish papers in peer reviewed journals of national and international repute.

·	To apply for minor and major research projects of UGC and other funding agencies.

·	To take effort for organizing seminars and workshops.

·	To organize workshops whenever there is change in academic curriculum.

·	By providing broadband facilities in the library. It also subscribes to latest and reputed journals and periodical so as to keep pace with the latest development in various subject areas.

·	By providing Computer Lab, Projectors as well as LCD's for the professional development of its faculty and for quality teaching.

·	By providing well equipped Auditorium to conduct workshops and seminars**.**

·	By making Provision of medical insurance

·	By sanctioning medical leaves

·	By sanctioning 3 months paid maternity leaves to female staff and if required extra leaves.

·	By introducing Best teacher award.

For Non-Teaching Staff:

·	Encouraged to pursue and obtain higher qualification.

·	Non-teaching staff who are qualified for teaching are given chance to take lectures in aided as well as unaided section of degree college on CHB /Part time / Full Time Basis.

·	Provision of medical insurance

·	Sanctioning medical leaves

·	Sanctioning 3 months paid maternity leaves to female staff and if required extra leaves.

·	Provides festival allowance.

·	Staff loan facility with easy repayment/salary reduction option.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 40.58

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
15	19	10	4	10

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	[View Document](#)
Any additional information	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	4	0	0	0

File Description	Document
Reports of Academic Staff College or similar centers	[View Document](#)
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	[View Document](#)
Any additional information	[View Document](#)

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 5.09

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	3	1	0	2

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers).	[View Document](#)
Details of teachers attending professional development programs during the last five years	[View Document](#)

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

·   Self-Appraisal: Every faculty member has to submit their performance appraisal through self-appraisal forms which are assessed by the HODs, and the Principal.

·   Faculty Evaluation by the students: Students fill up the forms wherein the faculties are appraised from time to time.

·   Appreciation is given wherever due and suggestions are communicated for improvement

·   Complete reports of the activities of various committees with names of committee members are printed in annual magazine**.**

·   Following staff got promotion in last five years:

- Mrs. Ajitha Adarsh got promoted as Head Clerk.
- Mr. M.V. Janardhanan got promoted as Senior Clerk.
- Mr. Dilip Gadigovar got promoted as Junior Clerk.
- Mr. Bahurao Punvokar got promoted as Library Attendant.
- Ms. Nalini Shelke got promoted as Admin-incharge.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The mechanism for internal and external audit is as follows:

·   Appointment of internal and external auditors by the governing council of the College.

·   The internal audit is carried out by experienced and qualified people appointed by the management.

·   Mandatory annual audit is conducted by the duly appointed chartered accounting firm.

·   The audit queries are resolved immediately and thereafter the financial statements are approved in Governing Council and in the College Development Committee meetings.

·   The last audit was done for the year 2017-18

·   There are no audit objections.

·   Periodical audits are conducted by the Joint Director of higher education.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 22.67

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
6.81	6.57	5.03	2.93	1.33

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The Trust receives voluntary contributions/donations from its members and well-wishers for day-to-day functioning of the Institutions and for Corpus/Building Fund. The mobilized funds are optimally utilized by the Trust as per the accepted norms for creating infrastructure including building for effective management of the institute. The regular meetings are held formally and all the minutes are well documented. The Management President and Chairman are the parts of College Development Committee, the College proposes all the matters in College Development Committee and the budgets are presented and are approved.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Internal Quality Assurance Cell (IQAC) has been actively functioning in our college. The College entrusted the responsibility of planning, monitoring and executing different activities to the IQAC for quality assurance and substance, focusing on the core values identified by NAAC. IQAC has contributed significantly for institutionalizing the quality assurance strategies through:

·   Propagation of information on various quality parameters of higher education.

·   Reviewing the existing programmes and introducing new age programmes relevant to present educational scenario.

·   Promoting Research and creating atmosphere conducive to research by encouraging in-house research paper presentation

·   Promoting the use of technology for enhanced teaching, learning process.

·   Organizing International, National, State, Regional level Seminars / Conferences / Workshops

·   Improving value based education

·   Documenting the various quality enhancing programmers / activities of the College.

·   Collecting the feedback responses from students, parents and stakeholders.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

For any institution, effective teaching learning-procedure is the biggest strength. It plays a major role in quality assurance. The College has several mechanisms for evaluating teaching-learning process. At the apex of the institutional mechanisms to continuously review the teaching-learning process is the principal, following IQAC. The Department heads and coordinators of various committees support the mechanism.

Continuous evaluation of students through regular class-tests and assignments reinforce learning. Students' progress is tracked through department wise analysis of result. The Principal conducts meetings with coordinators of all programmes and class teachers to evaluate the performance of students. The inspection of the academic diary of the faculty is conducted by the principal, observing whether academic calendar, semester, feedback form of stakeholders, meeting with stakeholders with the Principal, HODs and Time table committee in charge monitoring the regular conduct of classes.

The use of Audio-visual aids in classrooms is encouraged and reported. The participation of teachers in Syllabus revision workshops, Board of studies, Seminars, centralised assessment program etc. are recorded. Additional and ATKT exams are conducted by the examination committee for students who are not able to clear in the first attempt as per the University guidelines. Every class teacher acts as mentor and counsellor to the students to help them in their learning difficulties. Study groups of 10 to 15 students are formed in every program and assignments are given to improve their learning skills under supervision of mentor, periodical reports are submitted by the mentor showing performance of each student. Remedial and Bridge Coaching is provided to slow learners. The impact of these measures is reflected in improvement in the University results and increase in the strength of the students' performance in cultural, Sports and extension activities. There has been substantial increase in the positive and affectionate response of parents and the growth in the enrichment of library, up-gradation of Computer labs, etc.

Two examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC

Feedback from students

The College has a clearly set and defined mechanism for obtaining the feedback from the students to improve the performance of the institution.

·   The Principal and others(Coordinators of various programmes) & IQAC discuss freely with the students about their experience regarding the institutional performance.

·   The students are instructed to fill up their feedback forms which are assessed by the principal.

·   The suggestion box is accessible to the students as well as they can make a proposal for further discussion.

The performance appraisal system for the staff

The performance of faculty is monitored through performance based appraisal system as per the guidelines of UGC. Every faculty member has to submit performance based appraisal forms to IQAC at the end of each academic year. The principal analyses the reports ascertaining his remarks and shares his views with the individuals for better performance for the CAS. The performance appraisal reports are taken into the consideration for promotion.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 5

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
8	5	4	7	1

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	[View Document](#)
IQAC link	[View Document](#)

6.5.4 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
2. **Academic Administrative Audit (AAA) and initiation of follow up action**
3. **Participation in NIRF**
4. **ISO Certification**
5. **NBA or any other quality audit**

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
e-copies of the accreditations and certifications	[View Document](#)
Details of Quality assurance initiatives of the institution	[View Document](#)
Any additional information	[View Document](#)
Annual reports of institution	[View Document](#)

6.5.5 Incremental improvements made during the preceding five years *(in case of first cycle)* **Post accreditation quality initiatives** *(second and subsequent cycles)*

Response:

College always emphasizes on quality improvement in education and co-curricular activities in all possible ways. In association with IQAC many development assignments and practices has been introduced for the achievement of the aims and objectives of the College. In Second Cycle of NAAC Accreditation, the Peer Team has given various recommendation, IQAC has taken adequate initiatives to follow the same. The recommendations made by Peer team in the second cycle of NAAC accreditation and its implementation are given below.

- **Upkeep of the present infrastructure be improved:**

The building came up with additional floors with adequate furniture and other requirements. All the class rooms have been made ICT enabled by installing the fixed projectors or with portable projectors with wifi facility.

- **Ambience of the campus be improved with a compound wall or bogun-villa trees fencing of the canal side:**

Compound Wall have been constructed and the trees have been planted. The adjacent area is utilized for volley ball and basket ball grounds.

- **All efforts be made to have an exclusive building with adequate space for the degree college with the working hours may be extended beyond the present:**

There are two buildings in the campus of which one building is exclusively given for College. This building has 5 floors at present and two more floors are under construction and is expected to complete by the end of May, 2019. The total floor face of this building is about 45,000 sq. ft (5 floors) and additional about 18,000 sq. ft. will be available once the 6th and 7th floors are completed. The available space in this building is sufficient to run all programs. The second building (old building) is earmarked for school. The working hours of the College are extended beyond the earlier timings since the NUSSD programs and mentoring system are implemented.

- **Separate and spacious office facility be created for NSS/Counseling/Placement and other co-curricular activities:**

Separate offices are allotted to N.S.S., Career Counseling and Placement Cell, Examination committee, IQAC etc. However, on the additional floors of the College building some of these officesshall be shifted to have enhanced space.

- **New Programs in the emerging areas like waste management, environment preservation, computer and personality development for inhabitants for the surrounding:**

Four innovative UG programs have been introduced by College in 2014-15, out of these one program is B.Com. in Environmental Management.The NUSSD programs, started from the year 2013-14 is comprising the courses related to Computer literacy, Legal literacy, Digital Marketing etc. which develops the overall personality of the students. Along with it College has also introduced Certificate programs GST, Tally etc. College also has started two new Post graduate programs in Business Management and Banking & Finance.

- **Industry linkage may be made more explicit with formal MOUs.:**

MOU has been entered with Tata Institute of Social Sciences, Stree Mukti Sanghatana and Satyam Institute of Tax Accountant for certificate programs and collaborations with many companies for industrial visit and internships.

- **Alumni association be registered and be made active partner in college development.** Alumni Association is in the process of registration, the online registration form is submitted with SRN GBR/22203/1860/19. Annual meetings are called and one of the alumni has been taken as a member in I.Q.A.C. as well is C.D.C.
- **Parents association:**

All the class teachers have been calling the parents meeting frequently. The orientation of students and parents takes place in the beginning of the year and results of the students are given to the parents by calling meeting on specific day.

- **All teachers are to be motivated through financial incentives for publication, seminars, conferences, FDP etc.** :

The College always encourages the teachers to take active part in research activities and FDP.College supports its faculties by reimbursing the registration fees and by sanctioning duty leaves for attending the seminars in India and abroad.

- **The campus may be enabled with WiFi facility:**

The campus is made Free WiFi accessible and all the computers in the College are connected with LAN Internet with two cables of 50 MBPS each speed.

- **Decentralisation of Authority:**

College has recruited coordinator for each UG and PG programs, who performs the duties and responsibilities under the observation of Principal and Management.All the coordinators call regular meetings of their program and coordinates with other coordinators for the smooth functioning of the college.

- **Need for English Language Lab:**

College has formed English Language Club which organises the programs on spoken English, specially for students from vernacular medium free of charge and distribute certificates after successful completion of it.There is Media Lab with all the required software in the systems.

- **More useful "Earn While Learn" Scheme:**

College always encourages the practice of earn while learn for its students and provides opportunities to many of such interested students by giving fixed number of hours for assisting the administration on fair remuneration policy without affecting their studies.

- **Master Plan of entire campus:**

Management has Master plan for the entire campus and the College supports the Management in all required manner for implementation of it.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 28

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	4	8	5	6

File Description	Document
Report of the event	[View Document](#)
List of gender equity promotion programs organized by the institution	[View Document](#)

7.1.2

1. **Institution shows gender sensitivity in providing facilities such as:**
   1. **Safety and Security**
   2. **Counselling**
   3. **Common Room**

Response:

- The institution is very particular and has zero tolerance iin safety and security of all stakeholders in general and students in particular.
- CCTV cameras are installed in every floor and in all big class rooms for healthy surveillance which helps to have overall monitoring of activities.
- Adequate number of security staff are employed on contract basis to ensure safety and security of stakeholders.
- Security personnel are posted on each floor to monitor safety of infrastructure facilities.
- Students and staff are allowed inside the campus only with valid Identity Card.
- A register is maintained at the gate to record the details of the visitors to the campus. The security supervisor takes continuous rounds to ensure campus discipline.

- **Counselling**-
  - The students in the campus are free to consult any faculty member in addition to the faculty member assigned to them.
  - A discipline committee is functioning in the campus to ensure that the students have

immediate access to express their grievances.

  ○ If any untoward incident happens, the committee members attend to it with top priority.
  ○ A new system of MENTORING has also been introduced whereby all the faculty members are allotted in batches of 10-15 students.
  ○ Major issues, if any, are referred to professional counselors.

- **Common Room**-
- **Common rooms separately for boys and girls are made available.**
- **Common room for girls has facilities needed for girls.**
- Common room for differently abled students.
- Additional reading room on the third floor of the new building.

File Description	Document
Any additional information	View Document

7.1.3 Alternate Energy initiatives such as:

1. **Percentage of annual power requirement of the Institution met by the renewable energy sources**

Response: 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 00

7.1.3.2 Total annual power requirement (in KWH)

Response: 15444

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document
Any additional information	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 45.07

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 7.27

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 16.13

File Description	Document
Details of lighting power requirements met through LED bulbs	[View Document](#)
Any additional information	[View Document](#)

7.1.5 Waste Management steps including:
- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

• **Solid waste management**-

- The campus ensures that cleanliness is ensured by maintain dustbins in the college premises and the classrooms.
- The college has displayed various slogans and thoughts to bring environmental consciousness among the staff and students.
- **There is decomposing pit which is installed with the help of Stree Mukti Sanghtana and regularly monitored to see the use of the same.**
- **Canteen and campus waste is gathered and disposed of through Municipal Vehicles.**
- There is proper construction of septic tank and other drainage facilities in order to facilitate liquid waste management.

• **E-waste management**-

- The e-waste materials are sold as scrap for safe recycling.
- Refilling of toner and cartridges of printers and maintaining of IT infrastructure are taken care by an appointed IT manager along with his technician.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

- **The campus has its inbuilt structure to accommodate the rain water during monsoon and utilizing the same for gardening.**
- Efficient measures are always taken to ensure that plumbing maintenance and other technical works are done on a regular basis for reduction in wastage of water.
- Awareness sessions on water conservation are conducted through skits and counseling.
- N.S.S. Unit conducts small projects on save water and spread the information in the adopted area of the College.

- The College ensures that there is no wastage of water in any manner.

7.1.7 Green Practices
• **Students, staff using**
a) **Bicycles**
b) **Public Transport**
c) **Pedestrian friendly roads**
• **Plastic-free campus**
• **Paperless office**
• **Green landscaping with trees and plants**

Response:

• **Students, staff using**

- **Bicycles-**
  ○ The College promotes using of bicycles by the students and adequate space is available for parking.
- **Public Transport-**
  ○ **Positive point of the College is its proximity to Railway stations and a bus stop just outside the gate.**
  ○ **Share auto facility is available to students.**
  ○ Majority of the students and staff are using public transport which gives a very important message of going green.
  ○ *The College has also organized a National Conference on "Sustainable development: Issues and challenges" with the main objective of inviting research papers on environmental sustainability.*
  ○ The administrative section of the College promptly attends to the request made by the students for transport concessions on railways, buses etc.
- **Pedestrian Friendly Roads –**
  ○ The College is located near residential area. Naturally, the roads around the college are pedestrians friendly and the security guards posted in the campus gate ensure that the pavements are not blocked and also help to manage traffic near the campus.
  ○ The College is on the main road of 120 feet width.
- **Plastic-free campus**
  ○ The College has always taken initiative to keep the campus clean and green.
  ○ The BMM department has undertaken activities like posters , skits and demonstration to make the staff and students aware of being clean and green.
  ○ The canteen functioning in the College premises also ensures that plastic milk bags wastes are disposed of through appropriate segregation. They serve the food in paper plates and proper hygiene is maintained.
  ○ The College students have made a commitment to reduce their plastic footprint.
  ○ NSS units contribute towards maintenance of clean campus.
- **Paperless office:**
  ○ The College is striving hard to introduce various steps towards usage of less paper to paperless office. Through this way, we are giving an important message to protect the

environment by whatever small measures we can. The faculties are contributing the following:-

- Using biometric attendance system.

- Updating the attendance of the students' every month using Google sheets.
- Preparing and sending the weekly report through Google sheets.
- Preparing and sending the mentoring report prepared using Excel through G-mail. etc.
- The college has started online admissions through the software developed by Qualcampus.

- **Green landscaping with trees and plants**-
    - The College area is gifted with lush green plants and trees.
    - It is beautifully landscaped. Regular watering of the plants is done by the gardener.
    - The NSS unit of the College carries out tree plantation drive every year.
    - NSS unit distributes saplings thereby providing an important message to save Mother earth.
    - Landscaping and tree planting has helped transform campus into a green and cool campus. It also brings an aesthetic sense to the young generation and they become conscious about the importance and balance of nature. The color scheme of green brings a natural excitement and positive energy to the visitors of the campus. The green landscaping is often used by students for meditation activities.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 2.37

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
3.17	2.92	1.83	3.14	2.83

File Description	Document
Green audit report	[View Document](#)
Details of expenditure on green initiatives and waste management during the last five years	[View Document](#)
Any additional information	[View Document](#)

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. **Physical facilities**
2. **Provision for lift**
3. **Ramp / Rails**
4. **Braille Software/facilities**
5. **Rest Rooms**
6. **Scribes for examination**
7. **Special skill development for differently abled students**
8. **Any other similar facility (Specify)**

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	[View Document]
Any additional information	[View Document]

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 0

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	[View Document]
Any additional information	[View Document]

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last

five years (Not addressed elsewhere)

Response: 0

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Report of the event	[View Document](#)

7.1.12
Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
Any additional information	[View Document](#)
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	[View Document](#)

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Provide URL of website that displays core values	[View Document](#)

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: No

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document
Any additional information	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: No

File Description	Document
Any additional information	View Document
Provide link to Courses on Human Values and professional ethics on Institutional website	View Document

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Any additional information	View Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 23

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	5	4	5	6

File Description	Document
List of activities conducted for promotion of universal values	View Document
Any additional information	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

RESPONSE: -YES

The institution pays utmost respect and shows integrity towards our great forefathers who have been a model to the coming generations. All the days of national importance are celebrated in the college in general and especially by NSS and cultural committee which is spear headed by faculties.NSS volunteers actively engage in community services during these days. Important days associated with the national leaders like Mahatma Gandhi, Dr.B R Ambedkar and Dr S Radhakrishnan are observed with several activities. The college always tries to impart knowledge to the students about various Indian personalities and highlights their messages and commitment which they exhibited towards our great nation. The college also observes the birth and death anniversary of Sree Narayana Guru whose teachings on human values, ethics and morality are of utmost importance to every generation. The college also conducts sessions for the students to make them aware about the Guru's contributions to humanity.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

RESPONSE: -YES

Transparency in financial function:

- Any payment is always signed by the Payee. Cash book is maintained and scrutinized by the accountant and later by Principal at the end of each day.
- Periodical internal audit and annual external audit are strictly adhered to.
- The audit observations are complied with promptly.
- All financial statements are placed before CDC for discussion and recommendation if any.
- Fees collection from students is through bank and no fee payment at the counter.
- Principal has financial power upto Rs. 10,000 and any payment above is promptly approved by Governing Body based on the urgency.
- Mobilisation of resources is always through crossed cheque in the name of the College.
- Computerisation and management information system are in place to monitor financial transaction and ensure transperancy.
- Expenditure by various committees are approved by the convenor of the committee and

authenticated by the Principal.

Transparency in Academic:

- All Academic activities are enlisted in the academic calendar and is a part of prospectus and also uploaded on College website.
- The Convenors of various academic committees monitor the activities adhering to the schedule as much as possible and submit periodical report to the Principal.
- Involvement of PTA and representation of students in various academic activities.
- Transparent feedback system followed by the institution. Mentioning students' name in the feedback is optional.
- Monitoring by Program coordinators in completion of syllabus through regular conduct of lectures, practical/tutorials.
- The College has examination committee constituted as per statutes to ensure hassle free examination with timely declaration of results.
- Examination related grievances redressal mechanism is in place.

Transparency in Administration:

- Periodical training to administrative staff, performance appraisal by administrative staff and confidential report by Unit head and reviewed by Principal .
- Time bound promotion of administrative staff as per norms.
- Represntation of Adminstrative staff in IQAC and CDC

Transparency in Auxiliary functions;

- Wide publicity of all activities through notice board, WhatsApp group etc to ensure equal opportunities for all students.
- Representation of students in all committees of auxiliary functions.
- Expenses incurred for the conduct of activities of auxiliary functions are audited and finalized before submitting the accounts.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Title: EMPOWERMENT THROUGH EDUCATION

Objectives: Provide quality education and empower the students.

1. Provide opportunity for the poor and deprived students for education.
2. Service to the local community
3. Mentoring of students
4. Earn by Learn scheme for deserving students
5. Scholarship for deserving students
6. NUSSD : Skill Development.
7. Ensure gender equality

The college strives to provide education and skill development to the students to make them employable and acceptable in the society. The progress and performance of the students are monitored. The objective is to maintain a strong, trustworthy and long term relationship where there is mutual benefit. The college focuses on equality and inclusiveness of all categories of students.

The Context: Today's education system produces so many students who are learners but may not be smart learners. In order for them to be employable and carve a niche for themselves in the ever-changing competitive market conditions, we need to provide them with proper communication, technical, management and leadership skills. There is equal pressure on the students also to perform better. We need to provide them with additional skill development programmes which will make them more acceptable and employable when they leave our institute. The college takes steps to involve maximum students in confidence and willpower building activities like NSS, DLLE and other extracurricular activities where they can enhance their personality and overcome the fear of what they will have to face in their future. Efforts are taken to help the students for honing their leadership, communication, time management, problem solving and interpersonal skills which are very much inevitable to survive and grow in the current world.

The Practice: The faculties ensure that the students get benefitted through all the schemes which are meant for them like scholarships, concessions etc through continuously getting in touch with the office administration. Parent's meetings are conducted to make the parents aware about their child's performance. One to one meetings are also conduced separately with parents who wish to meet all the subject teachers and get appraised about their ward's performance. The college aims to provide several facilities for the students to improve their performance. During admission time itself, the college identifies students who need better care and focus. The students are categorized on the basis of their marks percentage in order to identify the weak students and all the faculties put in efforts to focus more on such students. Also we have mentoring system where the students are closely monitored by the mentors and accordingly actions are taken. The students are divided into various groups along with a team leader who also contributes in monitoring the students. The group is made in such a way that it includes a mix of all kind of students so that the regular ones can also help to guide and assess the performance of their team members. Throughout the year, this monitoring is continued. During exam time special focus is given to students who have not been able to pass, by calling them separately and helping with the previous semester subjects. Since English writing and speaking skills are a major problem for our students because of their background, the language club takes initiative to provide training for them through classes conducted by outside experts.

After each semester feedback is collected from all stakeholders especially the students to understand the various issues faced by them. Besides that frequent assignments, tests and evaluation are conducted to improve performance in the semester – end examinations. The coordinators of all the courses ensure that

the syllabus is completed on time and proper revision is also conducted for doubt clearing of the students.

Evidence of Success: Most of the students who are getting graduated from our college are from poor and financially deprived areas especially M ward East. They approach our college since it is affordable and also the families know that the children are in safe hands. When the students pass out they ensure that their younger siblings too take admissions with our college. The attendances of the students are closely monitored; the defaulters are called upon along with their parents and there has been improvement in the same. The mentoring reports help to track and identify the problems faced by the students. The collection of feedback from the students also ensures that there is appropriately paced and timely completion of syllabus. The skill development course conducted in association with TISS, which is one of the top most institutes in our country, has greatly increased the value of our students. The faculties are also focusing more on ICT enabled teaching which is the need of the hour today. The college is proud to say that we have been successful in promoting gender equality. The college has the virtue of educating several thousand of girl students who otherwise would have been confined in the four walls of their homes without higher education if not for this college. Our college is proud to say that most of the academic toppers are girl students who have definitely carved a niche for themselves in the society.

Problems Encountered and Resources Required: Most of our students are first generation learners. They come from families which are financially deprived. Hence many of our students are forced to undertake part time jobs which many times make them difficult to balance both studies and work. And this has a major impact on their attendance too. It is sometimes difficult and challenging to convince the family regarding many aspects related to the college. English Communication Skill is another area which requires focus because majority of our students are from vernacular medium like Urdu and Marathi. Many times the students find it difficult to take hand in-hand with their academic activities. Inculcating reading habit is also another major problem which is being overcomed by regularly motivating them to use the library resources.

Response: BEST PRACTISE II

Title: INFRASTRUCTURAL ADVANCEMENT AND CAMPUS MAINTENANCE

Objectives:

1. To provide for more spacious rooms.
2. To provide for more ICT enabled classrooms.
3. To increase the seating capacity of the library.
4. To maintain the aesthetic beauty of the campus.
5. Encourage reduction in usage of plastics and promote greener and cleaner environment.

The educational infrastructure facilities like buildings, classrooms, computer labs etc constitute one of the

crucial elements of learning environment in an educational institution. High quality infrastructure helps to attract more admissions and also retain students thereby reducing the student drop outs. Hence the management of the college is giving top priority to improve and upgrade the infrastructural facilities.

The Context: The institution is blessed with ample campus space. In order to take advantage of the available space and introduce more courses, the infrastructure facilities are being increased. The college is also upgrading the facilities to make it differently-abled friendly. Since majority of our students are not able to own and use IT infrastructure, the college strives to help them in using the same. The college aims to convert itself into a wholly self-contained campus comprising of everything that students on campus would ever require.

The Practice: The infrastructural development is happening phase by phase and ensures that it satisfies all the required criterions with regard to the benefit of the institution and all the stakeholders. The college management has taken decision in various college development committee and IQAC meetings to upgrade the infrastructural facilities of the college. Budget provisions are earmarked separately for the same. The construction work is supervised by an experienced engineer.

Evidence of Success: The 5th floor of the new building is ready; the 6th and 7th floors are under construction and are expected to complete by end of May, 2019. Along with that other infrastructural facilities like lifts, separate washrooms for male and female etc are also under construction on additional floors too.

Problems Encountered and Resources Required: The first year U.G. classes used to happen in the afternoon shifts to make best use of infrastructure. These problems will be resolved once the new floors of the College building are completed and other infrastructure and augmentation plans are implemented.

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Response:

The college is always known to perform accordingly to its vision. The college was established in this locality to ensure that it serves as a service to community in accordance with its vision "Empowerment though education." The college functions on the principles and philosophy of Sree Narayana Guru who propagated human equality and universal brotherhood. The College has "Zero Tolerance" to any kind of discrimination to any particular student and welcomes all the students with equal respect and dignity. This

institution serves to be an instrument of change to many households in the nearby localities. The college shows pride in saying that our efforts have definitely uplifted the lives of several families especially those who were underdeveloped and deprived from pursuing higher education.

5. CONCLUSION

Additional Information :

- College understands the importance of extra co-curricular activities and boosts the students to take part in various cultural and sports activities. Two consecutive years, our College was awarded as Best College in Intercollegiate Competition for the year 2015-16 and 2016-17 for cultural activities by Vivekananda Education Society. Management has appointed qualified Sports Instructor who takes care of sports activities. There is separate time table for sports activities and all the students are getting chance to get the training and coaching of their choice sports.
- Bachelor of Mass Media program has initiated with the event called "Mission Impossible" which focuses on utmost cleanliness in campus and "Aarambh" as cultural competition event. Apart from that to inherent the learners to have exposure to media, a program magazine "Brahamstra" is also launched in the year 2017-18. The innovative program learners are conducting "Vedanta", a program of literary and cultural competition. College also hosts the Annual Intercollegiate cultural fest "OASIS" every year, where thousands of the students across Mumbai City take part.
- IQAC ensures that all the equipments and materials related to various activities are well maintained and are used for the specific purpose.
- College has conducted various training sessions and career guidance programs to make the students aware about the job market requirements and is in the process of inviting more industries for the campus placement. College also calls the alumni for the campus placement, but glad to inform that most of them are already placed at good companies.
- College has started keeping in-house research paper presentation seminars, specially for newly appointed faculties to inculcate the culture of research. Management intends to provide the financial incentives in the form of seed capital to the faculties interested in doing research projects. IQAC conducts various workshops on research activities for the benefit of the faculties apart from conducting National and International Seminars.

Concluding Remarks :

- College follows the teachings and messages of Sree Narayana Guru, a great saint, philosopher and social reformer. College believes in the strong message of Sree Narayana Guru "Gain freedom through Education" and serves the society by catering quality education to the learners belonging to down trodden area. The College is permanently affiliated to University of Mumbai and offers 13 programs (10 UG and 3 PG) under Choice Based Credit System. College provides academic flexibility to the learners by offering various courses at different programs. Academic objectives are achieved by various means. Feedback from all stakeholders are taken and analyzed to take action if required.
- College applies all the practices for good teaching and learning processes by encouraging the faculties to use ICT teaching pedagogy and by providing all the teaching aids in adequate manner. College emphasis on learning outcomes by analyzing the PO, CO and SCO.
- The faculties are encouraged to participate and present research paper in national and international seminars and conferences. College also encourages the students to take active part in extension activities for the social cause.
- College has ICT enabled class rooms and Seminar Hall. Library is equipped with large number of physical and online books.. All the computers are net connected with LAN having two cables of 50 MBPS each. College also has sports grounds for outdoor sports activities.

- IQAC recommends for implementation of practices for the students' progression and many students are getting benefited under scholarships schemes. Students are benefited through guidance for various competitive examinations and get jobs in campus placement. College keeps constant touch with alumni by calling the meetings and by forming the alumni association.
- Management of the College is very supportive and provides all the required factors for the benefit for the students and faculties as well. Management has various transparent policies and procedures for the advancement of staff and also encourages E-governance in the system.
- College follows various best practices such as green initiatives, swatch Bharat activities, by offering value based courses and by equipping the students with job skills. Constantly growing infrastructure is the boon for College.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.1.2	Number of certificate/diploma program introduced during the last five years 1.1.2.1. **Number of certificate/diploma programs introduced year-wise during the last five years** Answer before DVV Verification: <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>02</td><td>02</td><td>01</td><td>00</td><td>06</td></tr></table> Answer After DVV Verification : <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>02</td><td>02</td><td>01</td><td>00</td><td>06</td></tr></table>
1.1.3	Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years 1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years Answer before DVV Verification: <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>02</td><td>00</td><td>01</td><td>01</td><td>01</td></tr></table> Answer After DVV Verification : <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>02</td><td>00</td><td>0</td><td>0</td><td>0</td></tr></table>
1.2.1	Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years 1.2.1.1. How many new courses are introduced within the last five years Answer before DVV Verification : 344 Answer after DVV Verification: 298
1.2.3	Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years 1.2.3.1. Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
994	1153	349	365	142

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
228	474	112	31	66

Remark : The HEI input updated for students who got enrolled in subject related Certificate/ Diploma programs/Add-on programs and got passed as per the attached HEI declaration. The HEI has not provided data/ lists as requested by DVV

1.3.2	Number of value added courses imparting transferable and life skills offered during the last five years 1.3.2.1. Number of value-added courses imparting transferable and life skills offered during the last five years Answer before DVV Verification : 37 Answer after DVV Verification: 01 Remark : The HEI has provided the certificate/diploma programs again for value-added courses imparting transferable and life skills which have already been given credit in 1.1.2 and not eligible in this metric.
1.4.2	Feedback processes of the institution may be classified as follows: Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website Answer After DVV Verification: C. Feedback collected and analysed
2.1.2	Average Enrollment percentage (Average of last five years) 2.1.2.1. Number of students admitted year-wise during the last five years Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1776	1750	1681	1526	1333

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
670	762	757	681	596

2.1.2.2. Number of sanctioned seats year-wise during the last five years
Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14

2700	2460	2100	1860	1620

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
960	840	840	840	600

2.3.2	Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. 2.3.2.1. Number of teachers using ICT Answer before DVV Verification : 36 Answer after DVV Verification: 35
2.3.3	Ratio of students to mentor for academic and stress related issues 2.3.3.1. Number of mentors Answer before DVV Verification : 36 Answer after DVV Verification: 20 Remark : The HEI has not attached any Minutes of meeting of mentor mentee meetings as requested by DVV. The HEI has just provided list for allotment of mentors to mentee which do not prove the conduct of meeting for mentorship.
2.4.4	Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years 2.4.4.1. Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years Answer before DVV Verification:
3.1.1	Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs) 3.1.1.1. Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

For row 2.4.4:

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
00	0.40	00	0.55	00

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	0	00	0.25	00

3.1.3	Number of research projects per teacher funded, by government and non-government agencies, during the last five year 3.1.3.1. Number of research projects funded by government and non-government agencies during the last five years Answer before DVV Verification : 03 Answer after DVV Verification: 01 3.1.3.2. Number of full time teachers worked in the institution during the last 5 years Answer before DVV Verification : 137
3.2.2	Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years 3.2.2.1. Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years Answer before DVV Verification: {{TABLE1}} Answer After DVV Verification : {{TABLE2}}
3.3.2	The institution provides incentives to teachers who receive state, national and international recognition/awards Answer before DVV Verification : Yes Answer After DVV Verification: Yes
3.3.4	Number of research papers per teacher in the Journals notified on UGC website during the last five years 3.3.4.1. Number of research papers in the Journals notified on UGC website during the last five years Answer before DVV Verification: {{TABLE3}}

TABLE1:

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	0	1

TABLE2:

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

TABLE3:

2017-18	2016-17	2015-16	2014-15	2013-14

| 19 | 0 | 0 | 0 | 0 |

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
10	0	0	0	0

3.3.5	Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years 3.3.5.1. Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
19	11	27	6	5

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
19	11	12	6	4

3.4.2	Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years 3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
7	2	2	1	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
7	2	2	1	1

3.4.3	Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years 3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
28	27	16	18	15

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
11	16	13	12	7

3.4.4	Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

3.4.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1100	175	429	1138	200

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
284	746	157	278	129

3.5.1	Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

3.5.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
6	2	3	1	2

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	1	0

3.5.2	Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

3.5.2.1. Number of functional MoUs with institutions of national, international importance, other

universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
4	3	3	2	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	1	0	1

4.1.3	Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc
	4.1.3.1. Number of classrooms and seminar halls with ICT facilities Answer before DVV Verification : 24 Answer after DVV Verification: 15
4.2.5	Availability of remote access to e-resources of the library
	Answer before DVV Verification : Yes Answer After DVV Verification: Yes
4.2.6	Percentage per day usage of library by teachers and students
	4.2.6.1. Average number of teachers and students using library per day over last one year Answer before DVV Verification : 160 Answer after DVV Verification: 60
	Remark : As per the attached entry registers and document, not more than 60 teachers and students use the library per day. accordingly HEI input has been updated
4.3.3	Available bandwidth of internet connection in the Institution (Lease line)
	Answer before DVV Verification : >=50 MBPS Answer After DVV Verification: >=50 MBPS
4.4.1	Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
22	21	25	15	14

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
22	21	25	15	14

5.1.1	Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years
	5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
316	236	156	181	165

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
316	236	156	181	165

5.1.2	Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years
	5.1.2.1. Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
7	1	0	0	24

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
6	1	0	0	24

Remark : As requested by DVV, HEI has not attached institutional policy on scholarships, freeships, etc. provided by the institution besides government schemes. The input is based on HEI provided list of students .

5.1.3	Number of capability enhancement and development schemes –
	1. For competitive examinations
	2. Career counselling
	3. Soft skill development

	4. Remedial coaching
	5. Language lab
	6. Bridge courses
	7. Yoga and meditation
	8. Personal Counselling Answer before DVV Verification : A. 7 or more of the above Answer After DVV Verification: E. 3 or less of the above
5.1.5	Average percentage of students benefited by Vocational Education and Training (VET) during the last five years 5.1.5.1. Number of students attending VET year-wise during the last five years Answer before DVV Verification: <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>994</td><td>1154</td><td>349</td><td>364</td><td>142</td></tr></table> Answer After DVV Verification : <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr></table>
5.2.1	Average percentage of placement of outgoing students during the last five years 5.2.1.1. Number of outgoing students placed year-wise during the last five years Answer before DVV Verification: <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>119</td><td>126</td><td>21</td><td>41</td><td>37</td></tr></table> Answer After DVV Verification : <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>119</td><td>0</td><td>21</td><td>41</td><td>37</td></tr></table> Remark : The HEI input updated as per the list of students attached who got the placement for AY 2017-18. No document related to AY 2016-17 has been attached, hence its input for 16-17 cannot be verified.
5.2.2	Percentage of student progression to higher education (previous graduating batch) 5.2.2.1. Number of outgoing students progressing to higher education

	Answer before DVV Verification : 262 Answer after DVV Verification: 33
5.2.3	Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations) 5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years Answer before DVV Verification: 	2017-18	2016-17	2015-16	2014-15	2013-14
---	---	---	---	---
03	01	07	13	06 | Answer After DVV Verification : | 2017-18	2016-17	2015-16	2014-15	2013-14
---	---	---	---	---
2	0	0	0	0 | 5.2.3.2. Number of students who have appeared for the exams year-wise during the last five years Answer before DVV Verification: | 2017-18	2016-17	2015-16	2014-15	2013-14
---	---	---	---	---
03	01	07	13	06 | Answer After DVV Verification : | 2017-18	2016-17	2015-16	2014-15	2013-14
---	---	---	---	---
545	465	431	408	345	
5.3.3	Average number of sports and cultural activities/ competitions organised at the institution level per year 5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years Answer before DVV Verification: 	2017-18	2016-17	2015-16	2014-15	2013-14
---	---	---	---	---
78	79	77	77	76 | Answer After DVV Verification : | 2017-18	2016-17	2015-16	2014-15	2013-14
---	---	---	---	---
0	0	0	0	0	 Remark : The HEI input cannot be verified in absence of any supporting documents. no report or

	any other documents have been given , hence input updated to zero
5.4.2	Alumni contribution during the last five years(INR in Lakhs) Answer before DVV Verification : 1 Lakh - 3 Lakhs Answer After DVV Verification: 1 Lakh - 3 Lakhs
5.4.3	Number of Alumni Association / Chapters meetings held during the last five years 5.4.3.1. Number of Alumni Association /Chapters meetings held year-wise during the last five years Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

6.3.2	Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years 6.3.2.1. Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
26	23	13	5	13

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
15	19	10	4	10

6.3.3	Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years 6.3.3.1. Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
8	6	3	2	2

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1	4	0	0	0

Remark : The HEI has not submitted any document as requested by DVV which proved conduct of professional development /administrative training programs organized by the institution for teaching and non teaching staff . from the attached supporting document of 6.3.4. one professional development /administrative training programs (FDP) has been considered here as it was organized by HEI.

6.3.4	Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
25	3	1	2	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
01	3	1	0	2

Remark : The Supporting documents for FDP arranged by HEI has been considered in 6.3.3. One day- two days programs are not to be considered here.

6.4.2	Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

6.4.2.1. Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
8.31	7.27	6.81	7.31	1.18

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
6.81	6.57	5.03	2.93	1.33

6.5.3	Average number of quality initiatives by IQAC for promoting quality culture per year

	6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years Answer before DVV Verification: 	2017-18	2016-17	2015-16	2014-15	2013-14
---	---	---	---	---
8	5	5	5	3 | Answer After DVV Verification : | 2017-18	2016-17	2015-16	2014-15	2013-14
---	---	---	---	---
8	5	4	7	1	
6.5.4	Quality assurance initiatives of the institution include: 1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements 2. Academic Administrative Audit (AAA) and initiation of follow up action 3. Participation in NIRF 4. ISO Certification 5. NBA or any other quality audit Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: C. Any 2 of the above
7.1.3	Alternate Energy initiatives such as: 1. Percentage of annual power requirement of the Institution met by the renewable energy sources 7.1.3.1. Annual power requirement met by the renewable energy sources (in KWH) Answer before DVV Verification : 00 7.1.3.2. Total annual power requirement (in KWH) Answer before DVV Verification : 16.13 Answer after DVV Verification: 15444
7.1.4	Percentage of annual lighting power requirements met through LED bulbs 7.1.4.1. Annual lighting power requirement met through LED bulbs (in KWH) Answer before DVV Verification : 7.27 Answer after DVV Verification: 7.27 7.1.4.2. Annual lighting power requirement (in KWH) Answer before DVV Verification : 16.13

	Answer after DVV Verification: 16.13
7.1.8	Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years 7.1.8.1. Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs) Answer before DVV Verification: Answer After DVV Verification :
7.1.9	Differently abled (Divyangjan) Friendliness Resources available in the institution: 1. Physical facilities 2. Provision for lift 3. Ramp / Rails 4. Braille Software/facilities 5. Rest Rooms 6. Scribes for examination 7. Special skill development for differently abled students 8. Any other similar facility (Specify) Answer before DVV Verification : A. 7 and more of the above Answer After DVV Verification: C. At least 4 of the above Remark : The HEI input updated based on the supporting documents attached for 1.Physical facilities 2.Provision for lift 3. Ramp / Rails 4. Scribes for examination Rest rooms are special washrooms with divyangjan friendliness resources in them
7.1.10	Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years Answer before DVV Verification: Answer After DVV Verification :

Answer before DVV Verification (7.1.8):

2017-18	2016-17	2015-16	2014-15	2013-14
3.17	2.92	1.83	3.14	2.83

Answer After DVV Verification (7.1.8):

2017-18	2016-17	2015-16	2014-15	2013-14
3.17	2.92	1.83	3.14	2.83

Answer before DVV Verification (7.1.10):

2017-18	2016-17	2015-16	2014-15	2013-14
5	9	3	3	5

Answer After DVV Verification (7.1.10):

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

7.1.11	Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
3	4	3	3	5

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

7.1.12	Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff
	Answer before DVV Verification : Yes
	Answer After DVV Verification: Yes
7.1.14	The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations
	Answer before DVV Verification : Yes
	Answer After DVV Verification: No
7.1.15	The institution offers a course on Human Values and professional ethics
	Answer before DVV Verification : Yes
	Answer After DVV Verification: No
7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

7.1.17.1. Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
8	11	7	9	8

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14

3	5	4	5	6

Remark : The HEI was requested to provide activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years along with reports/ pictures signed by the principal. Most of the activities listed have been claimed under 3.4.3 and 3.4.4. Multiple benefit of an activity is not in order. Swachh Abhyan, Blood donation not considered. The HEI was requested to provide reports but no report has been provided. There are no photographs of the activities.

2.Extended Profile Deviations

ID	Extended Questions
1.1	Number of courses offered by the institution across all programs during the last five years Answer before DVV Verification : 1882 Answer after DVV Verification : 430
2.1	Number of students year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1776	1750	1681	1526	1333

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1775	1750	1681	1526	1333

2.2	Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
187	212	189	195	150

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
187	212	189	195	150

2.3	Number of outgoing / final year students year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
574	465	431	408	345

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
545	465	431	408	345

3.1	Number of full time teachers year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
36	33	28	26	22

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
35	32	27	25	21

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